



## City Council Minutes

Madison Lake City Council

Monday, August 4, 2014

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### 1) Call Meeting to Order

Mayor Reichel called the regular meeting to order at 7:02 pm.

### 2) Roll Call

**Members Present:** Mayor Ken Reichel, John Howard, Steve Bjerke, and Kent Hoehn.

**Members Absent:** Carolyn Hiniker (at 7:03 pm)

**Staff Present:** City Administrator Ariel Klugman, Deputy City Clerk AmberRose Brudellie, City Engineer Chris Larson, Police Chief Dan Bunde, Building Inspector Ron Voth, Planning Commission Chair Mike Klassen, and Public Works Supervisor Chris Roemhildt.

### 3) Approval of Agenda

**A motion by Howard**, seconded by **Bjerke**, to approve the agenda.

Roll Call: Ayes: Reichel, Bjerke, Hiniker, Howard, and Hoehn  
Nays: None  
Motion carried.

### 4) Approval of Vendor Claims

**A motion by Howard**, seconded by **Bjerke**, to approve vendor claims in the amount of \$86,380.50.

Roll Call: Ayes: Reichel, Bjerke, Hiniker, Howard, and Hoehn  
Nays: None  
Motion carried.

### 5) Consent Agenda

- a) Approval of minutes from regular meeting of July 14, 2014
- b) Resolution #2014-61 Municipal Policy 27: Governmental Bonds Post Issuance Policies and Procedures

**A motion by Bjerke**, seconded by **Howard**, to approve the consent agenda.

Roll Call: Ayes: Reichel, Bjerke, Hiniker, Howard, and Hoehn  
Nays: None  
Motion carried.

### 6) Open Public Comments

- a) Scott Madigan
  - Scott Madigan is requesting a reduction in his assessment because he is combining two lots.
  - City Administrator Klugman stated that the previous administrator sent out a letter requiring lots to be combined by September 1, 2013. Several residents have come to the City since this deadline and are in a similar situation. The City has not allowed adjustments for these residents. Since the average cost is around \$25,000 these costs would add up. There is no means to adjust the assessment roll to redistribute costs, any changes would need to be absorbed by the City Council.
  - City Administrator Klugman recommended that no changes be made to the assessment roll.

- City Administrator Klugman has offered to adjust the private service line cost for Mr. Madigan if one of the cabins is demolished, because these costs would not be incurred.
- Council is not in favor of adjusting the assessment roll to only charge for only one cabin instead of two as Mr. Madigan has requested.

b) Dan Schull

- Dan Schull lives at 310 Krason Drive which is owned by Jim and Susan Schull.
- Mr. Schull would like Council to approve an alternative private service connection agreement for 310 Krason Drive.
- City Administrator Klugman stated residents were offered the option of completing an alternative private service agreement in the letter sent out with the adopted assessment roll. Residents needed to contact City Staff to make adjustments by May 5, 2014 to ensure that it is done before we move for bonding.
- City Engineer Larson stated that after a phone conversation with Jim Schull. Jim Schull provided his email and Chris Larson sent out the alternative private service connection agreement on May 6th.
- Dan Schull stated that his father does not check his e-mail and did not receive the agreement.
- City Administrator Klugman stated that the agreement was due by May 19, 2014, substantial time has passed since this deadline and the bonding has already been completed with this cost included. Multiple residents have been told that the Council is not approving any more private service agreements unless the cabin is being demolished. She recommends no alteration of the assessment agreement at this point.
- The Council decided to table the matter until their next meeting.

7) **Appearances & Presentations**

8) **Ordinances & Resolutions**

a) Resolution #2014-63 Alternative Private Service Agreements

- City Administrator Klugman stated that this is for three individuals, Joe Murilla who is removing his cabin, Bob Maes who has removed is cabin, and Brent Dauk who will be installing his own grinder station as part of the settlement agreement.

**A motion by Howard**, seconded by **Hiniker**, to approve Resolution #2014-63 Alternative Private Service Agreements.

Roll Call: Ayes: Reichel, Bjerke, Hiniker, Howard, and Hoehn

Nays: None

Motion carried.

b) Resolution #2014-64 Bereavement Leave Policy

- Council discussed the proposed bereavement leave policy.

**A motion by Bjerke**, seconded by **Hoehn**, to approve Resolution #2014-64 Bereavement Leave Policy.

Roll Call: Ayes: Reichel, Bjerke, Hiniker, Howard, and Hoehn

Nays: None

Motion carried.

c) Resolution #2014-65 Calling for Public Hearing on Creation of HRA

- Council discussed the differences between an EDA and a HRA.
- City Administrator Klugman recommends the Council become the HRA with the EDA acting as an advisory board to the HRA.

- Council directed City Administrator Klugman to speak with the EDA before the public hearing.

d) Resolution #2014-66 Dauk Agreement

- City Administrator Klugman reviewed the terms of the agreement.
- This agreement goes with the land and has been signed by Mr. Dauk.

**A motion by Bjerke**, seconded by **Howard**, to approve Resolution #2014-66 Dauk Agreement.

Roll Call: Ayes: Reichel, Bjerke, Hiniker, Howard, and Hoehn

Nays: None

Motion carried.

e) Resolution #2014-67 Calling for Public Hearing on Annexation

- City Administrator Klugman provided a new copy of the resolution on your table.
- Jamestown Township moved their meeting due to the Primary Election.
- This public hearing is for several roads, parts of the Sakatah trail and the three properties on Duck Lake.
- The history of the properties was discussed.

**A motion by Bjerke**, seconded by **Hoehn**, to approve Resolution #2014-67 Calling for Public Hearing on Annexation.

Roll Call: Ayes: Reichel, Bjerke, Hiniker, Howard, and Hoehn

Nays: None

Motion carried.

f) Resolution #2014-68 TIF 2-10 Jolitz Agreement

- City Administrator Klugman stated that this is the same agreement as last time and will last until 2041.
- Council discussed the history of the TIF districts in Tomahawk Development.
- Council would like to speak with Ed Tschida regarding this agreement.
- Council directed City Administrator Klugman to highlight the differences between the original agreement and this one.

g) Resolution #2014-69 TIF 2-10 Mesenbrink Agreement

- Tabled.

## 9) Unfinished Business

a) Fourth and Fifth Street Update

- Council was provided a cost estimate for Fourth and Fifth Street.
- City Administrator Klugman recommends that we do what needs to be done to get the road through the winter and do a full reconstruction next year.
- Council discussed the cost estimate provided by ISG and the FEMA process.
- City Administrator Klugman will be meeting with FEMA soon and that will give us a better understanding of the process.

**A motion by Howard**, seconded by **Hiniker**, to include segments on Chestnut Avenue from Main Street to Fourth Street and Spruce Avenue from Main Street to County Road 26.

Roll Call: Ayes: Reichel, Bjerke, Hiniker, Howard, and Hoehn

Nays: None

Motion carried.

- b) Main Street Update
  - Light posts should be received the week of August 11, 2014.
  - Council discussed the concrete work on Main Street.
  - City Engineer Larson stated that the contractor will be replacing some of the concrete.
- c) Annexation Update
  - Council discussed Michael Wheaton's request to add the cost of hooking up one cabin to his deferred assessment in exchange for removing one cabin that is for sale.
  - Council decided not to change the assessment.
- d) Budget Update Calendar
  - City Administrator Klugman reviewed the budget calendar.
  - Council has a work session scheduled for August 18, 2014 at 5:30 pm to review the budget.

## 10) New Business

- a) Dakota Pump and Control Bid
  - Public Works Supervisor Roemhildt stated that the pump on the point lift station went down.
  - Dakota Pump and Control is proposing to redo the control board and install a new pump.
  - Council reviewed the bid from Dakota Pump and Control.
  - City Administrator Klugman recommends that we pay for the work from the infrastructure fund.

**A motion by Bjerke**, seconded by **Howard**, to approve the work and to draw the funds from the infrastructure fund.

Roll Call: Ayes: Reichel, Bjerke, Hiniker, Howard, and Hoehn  
Nays: None  
Motion carried.

- b) Ellingson Trenchless Bill
  - City Administrator Klugman reviewed the history of the bill and the options available to the City.
  - Council discussed who should be held responsible for the water main break.
  - The history of the water lines in the Three Lakes/Tomahawk area were discussed.
  - Council directed City Administrator Klugman to obtain a detailed breakdown with time cards for all of the labor charges on the bill.
  - Council asked Council Member Bjerke, Public Works Supervisor Roemhildt, and City Engineer Larson to work with City Administrator Klugman on reviewing the bill.

## 11) Staff Reports

- a) Public Works Supervisor Roemhildt
  - Mowing has slowed down and staff will be spraying the parks for weeds.
  - The steps at the park in the Pines Subdivision need to be replaced and should be covered under the warranty.
  - Council discussed adding swings to future parks.
- b) Police Chief Bunde
  - Police Chief Bunde stated that there were 213 ICR's in July.
  - Paddlefish Days went great.
  - Tomorrow is National Night Out. The Police Department and Fire Department will be holding and Ice Cream Social on Main Street.

- c) City Administrator Klugman
- City Administrator Klugman stated that Corey Block is working on the building permit from Amy Dresch for the permanent cell phone tower.
  - City Administrator Klugman met with the Hammett's to discuss their property on Main Street.
  - The Hammett's will begin removing stuff from the building this week and are planning to remove the buildings.
  - Council discussed a land swap and potential grant opportunities for a bathroom by the trail.
  - Council will be touring Eagle Lake's buildings on Wednesday at 5:30 pm.
- d) Building Inspector Voth
- Building Inspector Voth stated that ten building permits were issued in June.
- e) Planning Commission Chair Klassen
- Planning Commission Chair Klassen stated that they reviewed the site plan for Sunshine Gallery.
  - Sunshine Gallery is planning to paint and fix up the building.
  - The Planning Commission reviewed an Interim Use Permit for land reclamation for Michael Wheaton that will be coming to the Council.

## 12) Mayor & Council Reports

- a) Mayor Reichel
- Council discussed 400 Main Street and does not plan for it to be used a parking lot.

## 13) Adjournment

**A motion by Howard**, seconded by **Hiniker**, to adjourn the meeting at 9:08 pm.

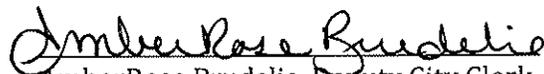
Roll Call: Ayes: Reichel, Bjerke, Hiniker, Howard, and Hoehn

Nays: None

Motion carried.

Attest:

  
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Kenneth Reichel, Mayor

  
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AmberRose Brudelic, Deputy City Clerk