

**CITY OF MADISON LAKE  
MINUTES OF THE REGULAR MEETING  
OF THE PLANNING COMMISSION  
MONDAY, AUGUST 25, 2014**

**1. Call to Order**

Chair Klassen called the regular Planning Commission meeting to order at 7:02 pm.

**2. Roll Call**

**Members Present:** Chair Mike Klassen, Mark Hayes, Rick Anderson, Annette McBeth, Ryan Sanders

**Members Absent:** Tana Stoufer

**Staff Present:** City Administrator Ari Klugman, Ron Voth

**Others Present:** Pat Fasnacht, Max Anderson, Sarah Reinke, Kenneth Reichel, Theresa Baker

**3. Consent Agenda**

A) Approval of the Agenda

B) Approval of the Minutes from July 28, 2014

**A motion by Anderson**, seconded by McBeth, to approve the consent agenda capitalizing Sunshine Gallery in section 5.

Roll Call: Ayes: Klassen, Hayes, Anderson, McBeth, Sanders

Nays: None

Motion carried.

**4. Open Public Comments**

Pat Fasnacht 66 Evergreen Court came to the planning commission requesting initial thoughts on a variance he is going to apply for on 200 Spruce. He plans to purchase the building in the future. The Planning Commission asked City Administrator Klugman to review the previous variance for the property that was never acted upon. They also asked her when Pat owns the building to check with the DNR about the variance. City Administrator Klugman asked Pat to bring in a landscaping plan to shield the trail from the area the variance would be needed.

**5. Public Hearing**

A) Public Hearing Site Plan Review Max's Main Street Hardware

Max Anderson was asked by the planning commission to come in regarding the painting of a portion of the top of his building in the downtown overlay district. Max explained the painting is a temporary primer and he plans to come to the planning commission with a full plan when he replaces the windows. He wants to get it done before paddfish days and does not plan to complete the painting and windows this year. He also brought in a copy of the signage he plans to use. He would like to do two protruding signs on both sides of the building along Main and Chestnut. The signs will be approximately 6'x 6' and have lighting. Max will work to shield any residential properties from the lighting. There will possibly be a sign above the door with the stores name as well.

Chair Klassen opened the Public Hearing at 7:28 PM.

Kenneth Reichel said the building looks good and he likes the new proposed signage.

Max stated he will go through site plan review again next year when he has a final plan for the building.

Chair Klassen closed the public hearing at 7:37 PM.

**Motion by McBeth**, seconded by Anderson to approve the site plan review.

Roll Call: Ayes: Klassen, Hayes, Anderson, McBeth, Sanders

Nays: None

Motion carried.

**6. Reports and Recommendations**

A) 2015 Budget Update.

City Administrator Klugman explained she budgeted for the comprehensive plan to be updated. She also looked into codifying the zoning code. Since the planning commission is still making significant changes she recommends the planning commission holds off until after 2015. She will reach out to Minnesota State University and the Minnesota Valley Council of Governments about helping with updating the comprehensive plan.

B) Work plan

The planning commission reviewed the updated work plan. Commissioner McBeth and Chair Klassen will work with City Administrator Klugman on their areas of responsibility over the next few months.

**7. Adjournment**

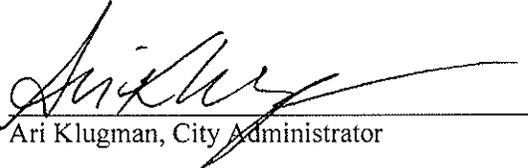
**A motion by Anderson**, seconded by Sanders, to adjourn the meeting at 8:26 pm.

Roll Call: Ayes: Klassen, Hayes, Anderson, McBeth, Sanders

Nays: None

Motion carried.

Attest:

  
Ari Klugman, City Administrator