

City of Madison Lake
City Council Minutes
Tuesday, September 3, 2013

Call to Order

Mayor Reichel called the regular Council meeting to order at 7:01 pm.

Pledge of Allegiance

Roll Call

Members Present: Mayor Ken Reichel, John Howard, Chuck Ries, and Carolyn Hiniker

Members Absent: Kent Hoehn (arrived at 7:07 pm)

Staff Present: City Administrator Kelly Steele, Deputy Clerk AmberRose Brudellie, City Engineer Chris Larson, Police Chief Dan Bunde, Fire Chief Kevin Kennedy, Planning Commission Chair Mike Klassen, Building Inspector Ron Voth, and Interim City Administrator Wendell Sande.

Others Present: Jim Rogers of 22525 Lake View Road, Madison Lake; Hugh Valiant of 10475 440th Avenue, Waterville; Jim Kotek of 62671 Shorewood Lane, Madison Lake; Jerry Bamberry of 431 Lilac Lane, Madison Lake.

Consent Agenda

3A) Approval of Agenda

A motion by Howard, seconded by Hiniker, to approve the agenda with the addition of 8B) Sanding and Salting.

Roll Call: Ayes: Reichel, Ries, Howard, and Hiniker

Nays: None

Motion carried.

3B) Accepting of Minutes from Regular Meeting of August 19, 2013

A motion by Howard, seconded by Hiniker, to accept the minutes from the August 19, 2013 regular meeting.

Roll Call: Ayes: Reichel, Ries, Howard, and Hiniker

Nays: None

Motion carried.

3C) Approval of Vendor Claims Totaling \$108,466.97

- Council discussed the I & S invoice and withheld payment at this time.

A motion by Howard, seconded by Ries, to approve vendor claims in the amount of \$11,702.97.

Roll Call: Ayes: Reichel, Ries, Howard, Hoehn, and Hiniker

Nays: None

Motion carried.

Open Public Comments

4A) Jim Rogers with the Madison Lake Watershed and Lake Association

- Council discussed the installation of a rain garden near All Saints Catholic Church.
- Mr. Rogers stated that All Saints has given their permission for the installation.
- The purpose of this rain garden is to intercept storm water that runs to the lake.

- Council discussed the necessary easement and requested that the easement be in the City's name.

Appearances and Presentations

Ordinances and Resolutions

6A) Ordinance #2013-12 Daycare Summary Publication

- Ms. Steele stated that this is the ordinance that was previously approved.
- The summary publication is a way to save money on publication costs.

A motion by Ries, seconded by Hiniker, to approve Ordinance #2013-12 Daycare Summary Publication.

Roll Call: Ayes: Reichel, Ries, Howard, Hiniker, and Hoehn

Nays: None

Motion carried.

6B) Resolution #2013-581 2014 Preliminary Tax Levy

- Ms. Steele stated that the preliminary levy is \$472,102.00 which is a 5% increase over the prior year.
- Ms. Steele increased wages by 2% as directed.
- A line item for the payment to Jamestown Township was also added.

A motion by Howard, seconded by Hiniker, to approve Resolution #2013-581 2014 Preliminary Tax Levy

Roll Call: Ayes: Reichel, Ries, Howard, Hiniker, and Hoehn

Nays: None

Motion carried.

6C) Ordinance #2013-13 Garbage and Refuse

- Ms. Steele stated that the changes to this ordinance are in response to the seasonal cabins on Duck Lake.
- Council discussed the changes made to the ordinance.
- Ms. Steele stated that LJP will provide door side service for an additional \$35.00 per household per month.
- Ms. Steele stated that LJP is concerned about the liability of being on private property and would prefer not to provide door side service.
- Applications for utility service will be provided at the open house and public hearing.
- Council directed Mr. Sande to provide a recommendation regarding the wording of the ordinance.

Reports of Staff, Officers, Boards, and Committees

7A) Building Official

- Mr. Voth stated that two permits were issued last month.
- Rental inspections are currently being scheduled.

7B) City Administrator

- Ms. Steele stated there will be an auction at Memory Manor on September 7, 2013.
- Council discussed the City Administrator interview process.
- The hiring committee will be meeting on September 9, 2013.

A motion by Hiniker, seconded by Howard, to hold a special meeting on October 26, 2013 at 10:00 am for final interviews.

Roll Call: Ayes: Reichel, Ries, Howard, Hiniker, and Hoehn

Nays: None

Motion carried.

- Ms. Steele thanked the Council for the opportunity to work for the City of Madison Lake.

7C) City Council Member

- None

7D) City Engineer

- Mr. Larson stated that the pump at the well had to be replaced last week.
- A letter has been sent to contractor asking them to cover the cost of the replacement.
- Council discussed the cause of the pump failure.
- Mr. Larson stated the cost of the pump and labor was around \$6,000.00.
- Mr. Larson stated that the pump needed to be replaced immediately to maintain appropriate service.

7E) Fire Chief

- Chief Kennedy stated there have been fifty-eight calls year to date.
- The fire truck purchased from Blooming Prairie is ready to be picked up.
- Chief Kennedy stated that EAM inspected the truck for \$900.00 and did not find anything wrong with it.
- The boat has been repaired at a cost of \$1,700.00.
- The Fire Department has been awarded \$2,000.00 from MBFT for training.
- Chief Kennedy stated that FEMA grant RFPs have been sent out and our new hurst equipment should arrive in the next thirty days.
- Council discussed the ISO rating and asked Mr. Sande to look into it.

7F) Mayor

- Mayor Reichel thanked Ms. Steele for all she has done for the City.

7G) Planning Commission Chair

- Mr. Klassen stated the Planning Commission is continuing to work on zoning ordinance revisions.
- The Planning Commission is reviewing the zoning of the annexed properties and trying to determine the proper way to address the Wheaton property.
- Mr. Klassen and Mr. Sande will attend a meeting on September 5, 2013 at 1:00 pm with Survey Services to go over different options that may address the Wheaton property.
- The rezoning request for property located at 115 Park Road was discussed.
- A Conditional Use Permit application was received from Verizon Wireless today.

7H) Police Chief

- Chief Bunde stated it has been a busy month.
- The City received a Safe and Sober grant for thirty hours over Labor Day.
- Chief Bunde provided Mr. Larson with a map showing his recommendations for street light placement in the newly annexed areas.
- There have been a number of gas drive offs Casey's.

7I) Public Works Supervisor

- Ms. Steele stated that Mr. Roemhildt's report was in the Council packet.

Unfinished Business

8A) Annexation

- The annexation is moving along.

- Council discussed the possibility of moving roads.

8B) Sanding and Salting

- Council discussed the history of the sanding and salting issue.
- Council directed Mr. Sande to review the fee schedule.

New Business

9A) Vogelgesang Annexation Options

- Mr. Larson provided a letter summarizing the options available.
- Ms. Steele stated that Blue Earth County is satisfied that Richard (Bim) Vogelgesang is moving forward and will not pursue further action at this time.
- Council directed Mr. Larson to determine if Rome Reichel's lot is buildable.

9B) Appoint Wendell Sande Interim City Administrator-Clerk

A motion by Howard, seconded by Hoehn, to appointing Wendell Sande as Interim City Administrator-Clerk.

Roll Call: Ayes: Reichel, Ries, Howard, Hiniker, and Hoehn
Nays: None
Motion carried.

A motion by Howard, seconded by Hoehn, to add Wendell Sande to the bank and investment accounts and to remove Kelly Steele.

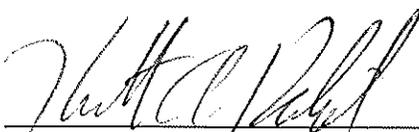
Roll Call: Ayes: Reichel, Ries, Howard, Hiniker, and Hoehn
Nays: None
Motion carried.

Adjournment

A motion by Ries, seconded by Hoehn, to adjourn the meeting at 8:22 pm.

Roll Call: Ayes: Reichel, Ries, Howard, Hiniker and Hoehn
Nays: None
Motion carried.

Attest:



Ken Reichel, Mayor



Wendell Sande, Interim City Administrator-Clerk