



**City Council Minutes**  
**Madison Lake City Council**  
Monday, October 5, 2015

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**1) Call Meeting to Order**

Mayor Reichel called the regular meeting to order at 7:02 pm.

**2) Roll Call**

**Council Members Present:** Mayor Ken Reichel, Carolyn Hiniker, Laurinda Sohre and Pat Burt

**Members Absent:** Kent Hoehn

**Staff Present:** City Administrator Ariel Klugman, Police Chief Dan Bunde, and Public Works Supervisor Chris Roemhildt

**3) Approval of Agenda**

**A motion by Hiniker**, seconded by **Sohre**, to approve the agenda.

Roll Call: Ayes: Reichel, Sohre, Hiniker and Burt

Nays: None

Motion carried.

**4) Approval of Vendor Claims**

**A motion by Sohre**, seconded by **Hiniker**, to approve vendor claims in the amount of \$94,516.21.

Roll Call: Ayes: Reichel, Sohre, Hiniker and Burt

Nays: None

Motion carried.

**5) Consent Agenda**

a) Approval of minutes from regular meeting of September 14th, 2015

b) Approval of Gambling License for All Saints on January 31, 2016 for Super Bingo (Snow date of February 14, 2016)

**A motion by Sohre**, seconded by **Burt**, to approve the consent agenda.

Roll Call: Ayes: Reichel, Sohre, Hiniker and Burt

Nays: None

Motion carried.

**6) Open Public Comments**

- None.

**7) Appearances & Presentations**

a) Department Updates

- Police Department

(1) Police Department had 335 ICR's last month.

(2) Police Department received a seat belt grant.

(3) Police Department held interviews for the part-time position. They are backgrounding a candidate and plan for approval of hire at the next meeting.

- Public Works Department
  - (1) Legion field and Northshore park bathrooms have been winterized.
  - (2) Department is working on fall maintenance.
  - (3) Hydrant buddy has been ordered.
  - (4) The department will be doing seasonal water shut-offs over the next week.
  - (5) The department will be picking up leaves for the compost site.
  - (6) Public Works Supervisor Roemhildt has gotten bids on electrical and plumbing for the public works and police facility.
  - (7) Siren is working again. Public Works Supervisor Roemhildt advises we start planning for the sirens replacement.
  - (8) The County has offered to pay for 50% of the storm drain on Park Road. Public Works Supervisor Roemhildt presented three bids for the project.

**A motion by Burt**, seconded by **Carolyn**, to approve half payment of \$8,005.00 for new storm drain installation on park road.

Roll Call: Ayes: Reichel, Sohre, Hiniker and Burt  
Nays: None  
Motion carried.

- (9) Public Works Supervisor Roemhildt is collecting bids for the retaining wall at Legion Park by the City's lift station.
- Fire Department
    - (1) The Fire Department has had 63 calls this year, 51% of the calls are in the City.
    - (2) Turnout gear needs to be replaced next year, we are applying for grants from FEMA.
    - (3) Chief Kennedy would like to propose a citywide emergency drill on March 16<sup>th</sup>.
    - (4) Chief Kennedy, City Administrator Klugman and Mayor Reichel are all going to meet with Washington Township to discuss their billing.
    - (5) Chief Kennedy announce Mayor Reichel retired and Tim Fritz has resigned from the department.

## 8) Ordinances & Resolutions

- a) Resolution #2015-33 Ordering Street Vacation
  - City Administrator Klugman stated the utility easement area from Xcel has been put into the resolution, they plan to mark their utilities. The property owners requesting the vacation will be responsible for drafting all easement documents.

**A motion by Sohre**, seconded by **Burt**, to approve Resolution #2015-33 Ordering Street Vacation.

Roll Call: Ayes: Reichel, Sohre, Hiniker and Burt  
Nays: None  
Motion carried.

- b) Resolution #2015-39 Appointing Building Inspector

**A motion by Burt**, seconded by **Sohre**, to approve Resolution #2015-39 Appointing Building Inspector.

Roll Call: Ayes: Reichel, Sohre, Hiniker and Burt  
Nays: None  
Motion carried.

## 9) Unfinished Business

- a) Water tower Lease Agreement
  - City Administrator Klugman presented the water tower lease agreement with revisions provided by Council Member Burt and City Attorney Moran.
  - City Administrator Klugman explained the financial impact of the proposal.
  - Council discussed next steps.
  - Council would like more time to discuss at a future meeting.

- b) Project Updates
  - Annexation Update
    - (1) Pay App 10 and Change Order 6
      - (a) City Engineer Chris Larson, ISG presented pay app 10 and change order 6. Both are for Holtmeier

**A motion by Hiniker**, seconded by **Burt**, to approve Payment Application #10 and Change Order #6 for Holtmeier Construction.

Roll Call: Ayes: Reichel, Sohre, Hiniker and Burt

Motion carried.

- (2) Michael Wheaton presented his punchlist and concerns regarding unfinished work on his property.
  - (a) Council discussed next steps.
  - (b) Council recommended the City Engineer, City Administrator and City Attorney look into a more forceful approach to resolving some of the issues with R.L. Larson.
- Fourth & Fifth
  - (1) Timeline
    - (a) City Administrator Klugman went over the timeline for the fourth and fifth project.
- Madison Crest
  - (1) Concept Plan Final Review
    - (a) City Administrator Klugman explained the planning commission requested the park on the western side of CR187 after looking at the elevations further up the road on the Wheaton property.
    - (b) Council discussed whether there was a need for Park B or C.
    - (c) Planning Chair Klassen explained the planning commissions thought was to use Park C as a possible trade in the future with the County to put a path through part of Duck Lake Park.
    - (d) Council decided they were not interested in Park B, but they would like Park A and C. Council discussed the ability to expand Park A to make up for the rest of the park dedication that is required.
    - (e) Mike Olson said he preferred to do cash in lieu instead of expanding Park A.
    - (f) City Administrator Klugman said the planning commission will review the preliminary plat at their meeting at the end of the month.
- Highway 60
  - (1) 2020 Scoping
    - (a) City Administrator Klugman stated she plans to revise the scope for the 60 project to include four future intersections, Main Street, 4<sup>th</sup> Street by the Church, the intersection by Caseys and the intersection by Tomahawk. She also plans to show the trail from West Shore Estates coming in along 60 because there is no room on CR44.

## 10) New Business

- a) Madison Lake Community Awards
  - City Administrator Klugman presented the proposed community awards as a way

## 11) Staff Reports

**12) Mayor & Council Reports**

**13) Adjournment**

**A motion by Sohre**, seconded by **Hiniker**, to adjourn the meeting at 8:36 pm.

Roll Call: Ayes: Reichel, Sohre, Hiniker and Burt

Nays: None

Motion carried.



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Kenneth Reichel, Mayor

Attest:



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Ari Klugman Lenz, City Administrator