

**City of Madison Lake**  
City Council Minutes  
Monday, November 5, 2012

**Call to Order**

Mayor Reichel called the regular Council meeting to order at 7:04 pm.

**Roll Call**

**Members Present:** Mayor Ken Reichel, Steve Bjerke, Chuck Ries, John Howard, and Kent Hoehn

**Members Absent:** None

**Staff Present:** City Administrator Kelly Steele, Deputy Clerk AmberRose Brudellie, Police Chief Dan Bunde, Fire Chief Kevin Kennedy, Public Works Supervisor Chris Roemhildt, City Engineer Chris Larson, and Planning Commission Chair Mike Klassen.

**Others Present:** Carolyn Hiniker of 74 Evergreen Court, Madison Lake; Kurt Kloss with LeRay Township; David Pearson with Xcel Energy

**Pledge of Allegiance**

**Consent Agenda**

1A) Approval of Agenda

**A motion by Ries**, seconded by Hoehn, to approve the agenda.

Roll Call: Ayes: Reichel, Bjerke, Ries, Howard, and Hoehn

Nays: None

Motion carried.

1B) Accepting of Minutes from Regular Meeting of October 15, 2012

**A motion by Bjerke**, seconded by Ries, to accept the minutes from the October 15, 2012 regular meeting.

Roll Call: Ayes: Reichel, Bjerke, Howard, Hoehn, and Ries

Nays: None

Abstained: None

Motion carried.

1C) Approval of Vendor Claims Totaling \$54,698.39.

- Council discussed the Elysian Auto Service invoice.
- The CDW Government invoice is for equipment for the new squad car.
- The forcemain payment to the City of Mankato was discussed.
- Ms. Steele requested that Council add a payment of \$230.80 to Angie Peterson for the Halloween Party.

**A motion by Bjerke**, seconded by Ries, to approve vendor claims in the amount of \$54,698.39 with the addition of \$230.80 to Angie Peterson for a total of \$54,938.19.

Roll Call: Ayes: Reichel, Bjerke, Ries, Howard, and Hoehn.

Nays: None

Motion carried.

1D) Finish Line 2013 Off-Sale Liquor License.

1E) American Legion 2013 Club Liquor License.

1F) Trailblazer 2013 On-Sale Liquor License.

1G) The Market 2013 Tobacco License.

1H) All Saints Catholic Church Gambling License for January 27, 2013.

**A motion by Ries**, seconded by Bjerke, to approve liquor licenses for Finish Line, the American Legion, and the Trailblazer, to approve a tobacco license for the Market, and to approve gambling license for All Saints Catholic Church.

Roll Call: Ayes: Reichel, Bjerke, Ries, Howard, and Hoehn.  
Nays: None  
Motion carried.

**Department Report**

2B) City Administrator

- Ms. Steele stated that the Council needs to set a date to canvass the election results between November 9, 2012 and November 12, 2012.
- Council will canvass the election results on November 9, 2012 at 8:00 am.
- The election takes place tomorrow. The polls will be open from 7:00 am to 8:00 pm.
- On November 8, 2012 at 6:00 pm MSU will be holding a meeting in the community room to gain public input on the trail system study they are working on. At the December 3, 2012 Council meeting MSU will present their recommendations on the trail and economic development for the City.

2E) Fire Chief

- Chief Kennedy stated that everything is going well.

2H) Police Chief

- Chief Bunde stated that the new squad car is marked.
- The police department has been busy.
- Tickets have been sent to the owner of the trailer parked at the boat house and to the owner of the property.
- Chief Bunde stated that the off street parking ordinance needs to be fine tuned and a bail schedule set.
- The Planning Commission has been looking at the ordinance.
- Commercial vehicle parking was discussed.

2I) Public Works Supervisor

- Mr. Roemhildt stated that it will cost \$4,800.00 for the sirens to become narrowband compliant plus installation.
- Mr. Roemhildt will contact Ploog Electric to do the installation.

**Public Open Forum**

**Unfinished Business**

4A) Sale of City Property

- Ms. Steele stated that 400 Main Street should sell for \$1.25 to \$1.50 per square foot according to Denny Terrell.
- Denny Terrell stated that \$21,900.00 is a fair price for the property.
- Council directed Ms. Steele to get the opinion of a second realtor. Ms. Steele will contact Jim Beal.

4B) 2013 Comprehensive Budget Review

- Ms. Steele stated that \$1,000.00 was added to line 253 for an increase in public works cell phone expense.
- In order to effectively use the new SCADA system on the water tower, Mr. Roemhildt will need either a smart phone or air card for the laptop.
- Capital Outlay for Civil Defense was reduced by \$1,000.00 to offset the added expense.
- Mr. Roemhildt stated that there were four or five call outs in the last year that he would now be able to take care of from a smart phone.

- The budget must be finalized by the end of December.
- Ms. Steele will be scheduling another department head meeting.

4C) Annexation

- Mr. Ries, Mr. Larson, and Ms. Steele met with Shannon Sweeney to discuss financing annexation costs.
- Mr. Sweeney recommends having 75% of property owners supportive of annexation before moving forward.
- Council discussed different annexation scenarios.
- Ms. Steele was unable to find an orderly annexation agreement between the City and townships.
- Council discussed whether or not the current water tower and well will be adequate if annexation takes place.
- Mr. Larson stated that the City will need to look at replacing well #2 for approximately \$100,000.00.
- Mr. Sweeney did not recommend waiving the WAC/SAC fees.
- Mr. Bjerke and Mr. Larson will schedule another meeting with Michael Wheaton to discuss annexation.

**General Business**

**New Business**

6A) LeRay Township Fire Service

- Kurt Kloss addressed the regarding our current fire service contract.
- LeRay Township is currently in negotiations with the City of Eagle Lake regarding fire coverage.
- Mr. Kloss asked the Council to consider taking more of LeRay Township's coverage area.
- Mr. Kloss will be meeting with the City of Eagle Lake's Mayor this week.
- The DNR dry hydrant was discussed. Chief Kennedy will be meeting with the DNR to discuss repairing the hydrant.

6B) Xcel Energy Gas and Electric Franchise

- The Xcel Energy Electric Franchise is currently expired and the Xcel Energy Gas Franchise expires in 2014.
- Dave Pearson discussed the proposed contracts with the Council.
- Council discussed franchise fees.
- Council will review the contracts at the next meeting.

6C) Point Pleasant Lift Station Repairs

- Council discussed the bid from Dakota Pump & Control.
- Council directed Mr. Roemhildt to obtain a second and third bid.
- There is not a line item budgeted for the repairs at this lift station.
- Council directed Mr. Roemhildt to place hay or blankets on the ground to prevent frost.
- Ms. Steele will provide funding options at the next meeting.

6D) Open and Award Snow Removal Bid

- Ms. Steele stated that no bids have been received at this time.

6E) Resolution #2012-554 Appointing 2012 General Election Student Trainee Judge

**A motion by Bjerke**, seconded by Hoehn, to approve Resolution #2012-554 Appointing 2012 General Election Student Trainee Judge.

Roll Call: Ayes: Reichel, Bjerke, Ries, Howard, and Hoehn.  
 Nays: None  
 Motion carried.

6F) Resolution #2012-555 & #2012-556 Accepting a Donation of Money from MN Board of Firefighter Training & Education

**A motion by Bjerke**, seconded by Ries, to approve Resolutions #2012-555 & #2012-556 Accepting a Donation of Money from MN Board of Firefighter Training & Education.

Roll Call: Ayes: Reichel, Bjerke, Ries, Howard, and Hoehn.  
Nays: None  
Motion carried.

6G) Tomahawk Subdivision

- Council discussed the letter received from Mark Rustad.
- Ms. Steele stated that according to Jim Brandt, the City is unable to deny issuing a building permit without an order from a judge.
- Council directed Ms. Steele to send a letter to Mr. Rustad.

6H) LJP Recycling Proposal

- Council discussed replacing the current recycling bins with curbies.
- The cost will be an additional \$0.87 a month per container for five years.
- Our contract with LJP expires in March of 2013.
- Council decided to wait until the contract renewal to make a decision.

6I) Snow Plowing Policy

- Ms. Steele and Mr. Roemhildt updated the Snow Plowing Policy to reflect the City ordinance and based upon recommendations from the League of Minnesota Cities.
- Council discussed the snow plowing policy.
- Council directed Ms. Steele to review the language of the policy and to add penalties to the policy.

Personnel

Adjournment

**A motion by Ries**, seconded by Hoehn, to adjourn the meeting at 9:20 pm.

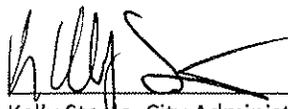
Roll Call: Ayes: Reichel, Bjerke, Ries, and Hoehn  
Nays: None  
Motion carried.



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Kenneth Reichel, Mayor

Attest:



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Kelly Steele, City Administrator-Clerk