City Council Minutes

Madison Lake City Council
Monday, December 21, 2015

1) Call Meeting to Order

Mayor Reichel called the regular meeting to order at 7:02 pm.

2) Roll Call

Council Members Present: Mayor Kenneth Reichel, Carolyn Hiniker, Laurinda Sohre, Pat Burt, and Kent Hoehn

Members Absent: None

Staff Present: City Administrator Ariel Klugman, Deputy City Clerk AmberRose Brudelie, City Engineer Chris Larson, and City Attorney Jason Moran.

3) Approval of Agenda

A motion by Hiniker, seconded by **Sohre**, to approve the agenda.
Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn
Nays: None
Motion carried.

4) Approval of Vendor Claims

A motion by Sohre, seconded by **Burt**, to approve vendor claims in the amount of $34,346.35.
Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn
Nays: None
Motion carried.

5) Consent Agenda

a) Approval of minutes from regular meeting of December 7, 2015.
b) Approval of minutes from special meeting of December 15, 2015.

A motion by Hiniker, seconded by **Burt**, to approve the consent agenda.
Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn
Nays: None
Motion carried.

6) Open Public Comments

- None

7) Appearances & Presentations

a) Public Hearing on Ordinance #2015-09 B2 District Revisions
- Mayor Reichel opened the public hearing at 7:05 pm.
- City Administrator Klugman stated that these are the revisions the Planning Commission discussed with Council at the joint work session.
- City Administrator Klugman briefly reviewed the changes made to the ordinance.
- Council Member Burt recommended changes to the formatting on items 10c and 10d.
- Mayor Reichel closed the public hearing at 7:10 pm.

b) Public Hearing on Ordinance #2015-10 Chapter 22 Accessory Building Revisions
- Mayor Reichel opened the public hearing at 7:10 pm.
- City Administrator Klugman briefly reviewed the changes to the ordinance.
- Mayor Reichel closed the public hearing at 7:11 pm.

8) Ordinances & Resolutions

a) Ordinance #2015-09 Revising the B2 District

A motion by Burt, seconded by **Hiniker**, to approve Ordinance #2015-09 Revising the B2 District with the recommended editing revisions.
Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn
Nays: None
Motion carried.

b) Ordinance #2015-10 Revising Chapter 22 Subd. 3 Accessory Buildings
- Council discussed the limitations on the size of accessory buildings.
- City Administrator Klugman stated that this will allow the Planning Commission to consider front or side yard storage in the R1-S district.
- Council Member Burt recommended changes to the formatting on 8b.

A motion by Hoehn, seconded by **Sohre**, to approve Ordinance #2015-10 Revising Chapter 22 Subd. 3 Accessory Buildings.
Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn
Nays: None
Motion carried.

c) Resolution #2015-47 Approving Transfer of Fund Balance and Closing Funds
- City Administrator Klugman stated that these are the fund balances we spoke of at the previous meeting and the auditors would like a formal resolution to close and move the balances.
- City Administrator Klugman corrected item 10) to read moving to 100-25336.

A motion by Sohre, seconded by **Burt**, to approve Resolution #2015-47 Approving Transfer of Fund Balance and Closing Funds.
Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn
Nays: None
Motion carried.

d) Resolution #2015-48 Authorizing Signing Authority Allowing Access to Minnesota Government Access (MGA) Accounts for Electronic Court Records and Documents
- City Administrator Klugman stated that the State of Minnesota is requiring Blue Earth County to have a copy of this resolution on file.

A motion by Hiniker, seconded by **Hoehn**, to approve Resolution #2015-48 Authorizing Signing Authority Allowing Access to Minnesota Government Access (MGA) Accounts for Electronic Court Records and Documents.
Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn
Nays: None
Motion carried.

- WWTP
  (1) Hiring of Scott Schaefer AE2S to consult on WWTP Agreement.
    (a) City Administrator Klugman stated that Scott Schaefer's 2016 rate is $179.00 an hour and would like permission to hire him to consult on the wastewater treatment plant agreement.

A motion by Sohre, seconded by **Hoehn**, to hire Scott Schaefer AE2S to consult on the WWTP agreement.
Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn
Nays: None
Motion carried.

10) New Business

a) 2016 Fee Schedule
- City Administrator Klugman reviewed her recommended changes to the 2016 Fee Schedule.
- Council discussed the proposed changes to the fee schedule.
- Council would like a sign posted at the Compost Site stating what is allowed to be disposed of there.
- City Administrator Klugman is recommending a 3% increase on user fees per 1,000 gallons.
- Council discussed the water and sewer funds.
- Council will approve the 2016 fee schedule at their next meeting and it will take effect after publication.
- The proposed increase to our utility rates would not be reflected on bills until the bill due March 15, 2016.
- Council discussed the utility rates in the surrounding communities.

11) Staff Reports

12) Mayor & Council Reports

13) Adjournment

A motion by Hoehn, seconded by **Burt**, to adjourn the meeting at 9:00 pm.
Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn
Nays: None
Motion carried

Kenneth Reichel, Mayor

Attest:

AmberRose Brudelie, Deputy City Clerk