

City of Madison Lake
Planning Commission
Monday, November 25, 2013

Call to Order

Chair Klassen called the regular Planning Commission meeting to order at 7:01 pm.

Roll Call

Members Present: Chair Mike Klassen, Rick Anderson, Ron Voth, Mark Hayes, Ryan Sanders and Annette McBeth

Members Absent: None

Staff Present: City Administrator Ari Klugman, Assistant City Administrator Wendell Sande, Deputy City Clerk AmberRose Brudellie, and City Engineer Chris Larson

Others Presents: Warren P. Smith with Survey Services

Consent Agenda

A motion by Voth, seconded by McBeth, to approve the consent agenda changing Ryan Sanders to be absent on the work session minutes and adding 7C) December Meeting to the agenda.

Roll Call: Ayes: Klassen, Anderson, Voth, McBeth, Sanders, and Hayes
Nays: None
Motion carried.

Unfinished Business

6A) Proposed Ordinance Revision adding R1-S

- Mr. Sande provided a draft of the proposed R1-S amendment.
- The Commissioners discussed permitted uses.
- Warren Smith with Survey Services reviewed the CIC plat with the Planning Commission.
- The Doran property acquisition was discussed.
- The Planning Commission discussed the 120 square foot addition.
- Mr. Larson stated that the Doran's requested a formal appraisal.
- The allowed improvements on non-conforming lots were discussed.
- The utilities that will be available to the annexed area was discussed.
- The cost to connect water and sewer to the house is included in the assessment as long as they already have facilities. If no facilities are present the services will be stubbed in.
- The ordinary high water mark was discussed.
- Subdivision 4, letter H should read Subd. 4A.

A motion by Sanders, seconded by McBeth, to recommend for adoption to the Council the R1-S ordinance revision with the correction of 6A to 4A.

Roll Call: Ayes: Klassen, Anderson, Voth, McBeth, Sanders, and Hayes
Nays: None
Motion carried.

New Business

7A) Main Street Visioning and standard materials and design aesthetics

- Ms. Klugman reviewed design standards with the Commissioners and provided examples of what other cities have done.
- Commissioners discussed rezoning downtown and will move the business zone to the top of their list.
- Grants for redevelopment purposes were discussed.

- Commissioners discussed how to enforce the design standards.
- Ms. Klugman will ask Council to reactivate the Main Street Committee.

7B) Landscaping Ordinance

- Ms. Klugman discussed a property in the Pines subdivision that has rock covering the entire front and side yards of the property.
- The property is not in compliance with current zoning requirements.
- The Commissioners will look at a landscaping ordinance in the future to clarify what we want.

7C) December Meeting

- Ms. Klugman proposed the Commission cancel their next meeting on December 23, 2013.
- The January meeting is scheduled for January 27, 2014.

A motion by Anderson, seconded by Voth, to cancel the December 23, 2013 meeting.

Roll Call: Ayes: Klassen, Anderson, Voth, McBeth, Sanders, and Hayes
Nays: None
Motion carried.

Adjournment

A motion by Anderson, seconded by Hayes, to adjourn the meeting at 9:07 pm.

Roll Call: Ayes: Klassen, Anderson, Voth, Hayes, Sanders, and McBeth
Nays: None
Motion carried.

Attest:

AmberRose Brudelie, Deputy Clerk