

# Welcome to Madison Lake!

On behalf of the residents of Madison Lake, we would like to welcome you to our City. The City of Madison Lake is dedicated to providing efficient quality service by working in partnership with individuals, neighborhoods and businesses, to enhance the quality of life and to create a healthy, vibrant community in which to live, work, and visit.

City Hall is located at 525 Main Street and our staff is eager to help you.  
Our hours are Monday through Friday from 8:00 a.m. to 4:30 p.m.

## Important Phone Numbers:

Electric/Gas		Post Office	507.243.3012
Xcel Energy	800.895.4999		
Power Outage	800.895.1999	Police	911
Gas Emergency	800.895.2999		
Street Light Outages	800.960.6235	Fire Dept	911
Benco (N. Duck Lake)	507.387.7963	City Hall	507.243.3011
Phone or Cable or Internet		Building Inspector	507.243.3507
Hickorytech	507.387.1151		
North American Comm	800.250.1517		
Blue Sky Broadband	877.425.8355	City Website	<a href="http://www.ci.madison-lake.mn.us">www.ci.madison-lake.mn.us</a>

## Important Information to Know:

### Building Permits:

According to State Statute, no building or structure regulated by the state building code shall be erected, constructed, enlarged, altered, repaired, moved, improved, removed, converted or demolished unless a separate permit for each building or structure has **first** been obtained from the building official. Permit applications are available at the City Clerk's Office. If you have questions on whether or not your project will require a permit please call the Building Inspector at 507.243.3507 or City Hall. Any work started without first obtaining the proper permit will be subject to double fees. The purpose of the building permits is to monitor that the work being done is done properly and according to State Code and also for your safety and protection.

### Zoning Permits:

Zoning permits are required for lakeshore alterations, replacing sidewalks or driveways, sheds (under 12x12), landscaping, signs, fencing, etc. Please contact City Hall for more information.

### City Compost Site:

This is only open seasonally to the residents of Madison Lake weather permitting. The compost site is located at the former Wastewater Treatment Plant and is used for brush, grass clippings, leaves, and garden waste only. **NO GARBAGE IS ALLOWED!** Violators will be prosecuted. Please watch for the "Open" sign on Highway 60.

### Water/Sewer/Garbage Bills:

Water bills and meter readings are **due by the 15<sup>th</sup>** of each month. Bills may be paid online by e-check or credit card (Visa, MasterCard & Discover), by mail, or at City Hall. There is a payment drop box in front of City Hall for your convenience. If the bill remains unpaid after that specified date, a non-read meter charge and a late fee will be assessed. If payment has not been received after three months, a disconnection notice is sent stating that the balance must be paid within 10 days or service will be disconnected. If service is disconnected, the total amount owing plus a disconnect and reconnect fee must be paid in full for service to be reconnected.

***Please notify City Hall when you sell your residence/property. The City will need to do a final meter reading.***

## Important City Ordinances to know:

This is a brief listing of ordinances that might be of interest. Please keep in mind that this **is not** a complete listing of City ordinances. All City Ordinances are on file at City Hall. Note: Violation of any City Ordinance may result in a fine.

### Animal Licenses:

- The owner of any dog/cat needs to register the dog/cat at City Hall. A payment of \$10.00 per dog/cat is required. This license expires on June 1<sup>st</sup>.
- No household shall own, keep, or harbor more than 2 adult (over 6 months) dogs/cats or a combination thereof.
- It shall be unlawful for any person to keep or harbor an animal that habitually barks, cries, howls, or otherwise makes audible noises. This shall be defined as barking, crying, howling, or other noise making for repeated intervals of at least five minutes with less than one minute of interruption.
- **All dogs/cats are to be leashed or under control of the owner at all times.**

### Grass or Noxious Weed:

- Height: It shall be unlawful for grass, weeds, or other rank vegetation to be higher than six (6) inches on the average.
- It is unlawful to blow grass clippings on the street, sidewalks and/or in the gutters.
- It is unlawful to allow noxious weeds and other rank growths of vegetation upon public or private property.
- It is unlawful to allow any accumulation of dead weeds, grass or brush on property.

### Abandoned Vehicles:

- It is unlawful to park any unlicensed, unregistered or inoperable motor vehicle on any street or property (public or private), unless housed within a lawfully erected building.

### Other Nuisances:

- It is unlawful to store material such as lumber, merchandise, machinery, misc. parts, disabled appliances or salvaged goods on private property except as may be normal to the legal use of the property in question, unless housed within a lawfully erected building.

### Burning Permits (organic matter only):

- Burning permits are required for the open burning of burnable organic matter (leaves, grass clippings, dried vegetation, twigs, and small tree limbs). Permits are available April 15 to May 15 and September 15 to December 15. **At no time are you allowed to burn garbage.** All fires must be extinguished by 7:00 p.m.

### Snow Removal (following a 2-inch or more snowfall):

- No vehicle shall be parked on any public street until snow has been plowed by the City.
- Within 24 hours: Property owners shall remove snow from around mailboxes and fire hydrants (if located on property)
- Within 24 hours: Responsibility for the clearing of any public sidewalks remains with the abutting landowner.
- All snow, ice, dirt, and rubbish remaining on a public sidewalk more than 24 hours shall be considered a public nuisance. You will then be assessed for the snow, ice, dirt, and rubbish removal by the City.
- You are not allowed to push or pile snow on public roadways, sidewalks, or City snow piles.

### Snow Bird/Seasonal Residents (absent 1 or more months):

- You are still required to supply the City with a meter reading and to pay your monthly water bill by the 15<sup>th</sup> of each month when you are absent from your residence one or more months **unless** you have your service disconnected by the City at the curb box. You must be present when your water service is disconnected or reconnected. You will be charged a disconnect and a reconnect fee for this service.

## 2015 Rates

Water Base .....	\$7.57	Recycling Base.....	\$3.71
Water Usage (per 1,000 gallons) .....	\$5.37	Extra Recycling Bin (tax included) .....	\$6.00
Water Out of City Base .....	\$21.63		
Water Out of City Usage (per 1,000 gallons).....	\$16.11		
Sewer Base .....	\$16.80	Disconnect Service.....	\$37.00
Sewer Usage (per 1,000 gallons) .....	\$8.89	Reconnect Service.....	\$37.00
Sewer Out of City Base .....	\$50.40	Deposit (credited to account after 12 months of on-time payments)..	\$80.00
Sewer Out of City Usage (per 1,000 gallons) .....	\$26.67	Non-Read Meter Fee .....	\$11.00
		Water Test Fee (Bill due 6/15) .....	\$6.63
		Late Fee .....	10%
		Infrastructure .....	\$6.60
Garbage Base (plus tax).....	\$21.10		
Garbage Tag (tax included) .....	\$3.60		

Please contact City Hall with questions  
regarding rates.

## City Council 2015

Kenneth Reichel, Mayor.....	507.381.4885
200 Main St	
Madison Lake, MN 56063	
<i>(term expires January 2019)</i>	
Carolyn Hiniker, Mayor Pro-Tem.....	507.243.4515
74 Evergreen Ct	
Madison Lake, MN 56063	
<i>(term expires January 2017)</i>	
Pat Burt.....	507.243.3800
1035 Sarah Cir	
Madison Lake, MN 56063	
<i>(term expires January 2019)</i>	
Kent Hoehn .....	507.243.4245
808 7 <sup>th</sup> St	
Madison Lake, MN 56063	
<i>(term expires January 2019)</i>	
Laurinda Sohre .....	507.243.3091
61560 Nutmeg Rd	
Madison Lake, MN 56063	
<i>(term expires January 2017)</i>	



# City of Madison Lake

## Application for Service

City Services Included: Water, Sewer, Garbage & Recycling      Heat Source: \_\_\_\_\_

Property Owner: \_\_\_\_\_

Property Address: \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_ Phone #: \_\_\_\_\_

E-mail: \_\_\_\_\_ Homestead or Rental

Date to Begin Service: \_\_\_\_\_ Cell Phone#: \_\_\_\_\_ Work #: \_\_\_\_\_

**IMPORTANT: Please report any changes or corrections to your account information immediately to City Hall.**

### General Information

Bills are sent out every month. If payment and meter reading is not received by the due date (15<sup>th</sup> of each month), a 10% penalty and a non-read meter fee will be charged to the account.

The City of Madison Lake will send you a 10-day **shut off notice** when your water service remains delinquent more than three months. Discontinuance of water service shall be carried out under the provision of Ordinance 100, Section 125.36. **You will be charged a disconnect and a reconnect fee if utility is shut off by the City.**

The total amount of utility bill plus a finance charge will be certified to the county auditor for collection in accordance with MN Statue 444.075. This certification will be made against the property regardless of who applied for water services, whether owner, tenant, or other person.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Please complete the next page.*

### This area reserved for City Staff

Date information received: \_\_\_\_\_

ID Type: \_\_\_\_\_

Staff: \_\_\_\_\_

The following information is requested by the Federal Government in order to monitor compliance with Federal Laws prohibiting discrimination against applicants seeking to participate in this program. You are not required to furnish this information, but are encouraged to do so. This information will not be used in evaluating your application or to discriminate against you in any way. However, if you choose not to furnish it, we are required to assume the race/national origin of an individual applicant on the basis of visual observation or surname.

Ethnicity of Household:

Hispanic or Latino  
 Not Hispanic or Latino

Race of Household:

American Indian/Alaskan Native  
 Asian  
 Black or African American  
 Native Hawaiian or Other Pacific Islander  
 White  
 Other Race  
 Two or More Races

Number of persons in applicant's household:

Male  Female

**Discrimination is prohibited by Federal Law.**

Complaints of discrimination should be sent to:

USDA  
Director  
Office of Civil Rights  
Washington DC 20250-9410

**The City is an equal opportunity provider.**