



City Council Minutes

Madison Lake City Council

Monday, January 6, 2014

1) Call Meeting to Order & Pledge of Allegiance

Mayor Pro Tem Bjerke called the regular meeting to order at 7:01 pm.

2) Roll Call

Members Present: Steve Bjerke, Carolyn Hiniker, and John Howard.

Members Absent: Mayor Ken Reichel (arrived at 7:03 pm) and Kent Hoehn

Staff Present: City Administrator Ari Klugman, Deputy Clerk AmberRose Brudelic, City Engineer Chris Larson, Police Chief Dan Bunde, Public Works Supervisor Chris Roemhildt, Fire Chief Kevin Kennedy, and Building Inspector Ron Voth.

Others Present: Larry Prange of 302 Main Street and Barb Dillon of 412 Main Street.

3) Consent Agenda

a) Approval of agenda

A motion by Howard, seconded by **Hiniker**, to approve the agenda.

Roll Call: Ayes: Reichel, Bjerke, Hiniker, and Howard

Nays: None

Motion carried.

b) Accepting of minutes from the work session of December 16, 2013

A motion by Bjerke, seconded by **Hiniker**, to accept the minutes from the work session of December 16, 2013.

Roll Call: Ayes: Reichel, Bjerke, and Hiniker

Nays: None

Abstained: Howard

Motion carried.

c) Accepting of minutes from regular meeting of December 16, 2013

A motion by Hiniker, seconded by **Bjerke**, to accept the minutes from the regular meeting of December 16, 2013.

Roll Call: Ayes: Reichel, Bjerke, and Hiniker

Nays: None

Abstained: Howard

Motion carried.

d) Approval of vendor claims

A motion by Bjerke, seconded by **Howard**, to approve vendor claims.

Roll Call: Ayes: Reichel, Bjerke, Hiniker, and Howard

Nays: None

Motion carried.

4) Open Public Comments

5) Appearances & Presentations

- a) CSAH 26 Improvement Hearing
- Mr. Larson reviewed the CSAH 26 Reconstruction project.
 - A preliminary assessment roll was provided.
 - Mayor Reichel opened the public hearing at 7:11 pm.
 - Ms. Klugman and Mr. Larson explained how the preliminary assessment roll was calculated.
 - Larry Prange of 302 Main Street discussed the assessment for his property.
 - Ms. Klugman reminded the Council tonight was an improvement hearing and the assessment hearing will be held in approximately one month.
 - The assessments provided at the next hearing will be the final assessments.
 - Council will review the assessment calculation at the next Council Retreat.
 - Citizens will be able to pay the assessment in full or have it assessed to their property taxes.
 - Mayor Reichel closed the public hearing at 7:32 pm.

6) Ordinances & Resolutions

- a) Resolution #2014-001 Approving Official Designations

A motion by Howard, seconded by **Hiniker**, to approve Resolution #2014-001 Approving Official Designations.

Roll Call: Ayes: Reichel, Bjerke, Hiniker, and Howard
Nays: None
Motion carried.

- b) Resolution #2014-002 Extending current appointments until the end of February 2014
- Ms. Klugman stated that this resolution will extend the current appointments with a couple of exceptions to the end of February.
 - This will allow for the opportunity to advertise for members for the boards and commissions.

A motion by Hiniker, seconded by **Howard**, to approve Resolution #2014-002 changing Kelly Steele to Ariel Klugman.

Roll Call: Ayes: Reichel, Bjerke, Hiniker, and Howard
Nays: None
Motion carried.

- c) Resolution #2014-003 Approving Annual Council Appointments
- Ms. Klugman recommended that the Parks and Trails Committee be formalized into the Park Commission.
 - The Parks Committee will serve as the Tree Board.

Mayor Pro Tem	Steven Bjerke
Emergency Management Services	Kenneth Reichel
Weed Inspectors	Kenneth Reichel
Personnel Committee	John Howard
Personnel Committee	Carolyn Hiniker
Park Board	Carolyn Hiniker
Park Board	Kenneth Reichel
Hazard Mitigation Board	Kenneth Reichel
Economic Development Authority	Kenneth Reichel
Economic Development Authority	Carolyn Hiniker

A motion by Howard, seconded by **Bjerke**, to approve Resolution #2014-003 Approving Annual Council Appointments with the changes discussed.

Roll Call: Ayes: Reichel, Bjerke, Hiniker, and Howard
Nays: None
Motion carried.

d) Resolution #2014-004 Ordering Improvement and Preparation of Plans (Main Street)

A motion by Bjerke, seconded by **Howard**, to approve Resolution #2014-004 Ordering Improvement and Preparation of Plans (Main Street).

Roll Call: Ayes: Reichel, Bjerke, Hiniker, and Howard
Nays: None
Motion carried.

e) Resolution #2014-005 Accepting plans and specifications for Duck Lake and authorizing advertising for bids.

A motion by Bjerke, seconded by **Howard**, to approve Resolution #2014-005 Accepting plans and specifications for Duck Lake and authorizing advertising for bids.

Roll Call: Ayes: Reichel, Bjerke, Hiniker, and Howard
Nays: None
Motion carried.

f) Ordinance #2014-001 Increasing Charges and Fees for Fiscal Year 2014

A motion by Bjerke, seconded by **Hiniker**, to approve Ordinance #2014-001 Increasing Charges and Fees for Fiscal Year 2014.

Roll Call: Ayes: Reichel, Bjerke, Hiniker, and Howard
Nays: None
Motion carried.

g) Resolution #2014-006 Declaring adequacy of petition and ordering preparation of report

A motion by Bjerke, seconded by **Howard**, to approve Resolution #2014-006 Declaring adequacy of petition and ordering preparation of report.

Roll Call: Ayes: Reichel, Bjerke, Hiniker, and Howard
Nays: None
Motion carried.

7) Reports of Staff, Officers, Boards & Committee Chairs

a) Building Official

- Mr. Voth stated that one building permit was issued in December.

b) City Administrator

- None

c) City Council Member

- Council discussed ordering flowers for Jack Hoehn.
- Ms. Bruderie stated that the visitation will be on Thursday from 4:00 to 8:00 pm and the funeral will be on Friday at 10:30 am at All Saints Catholic Church.

d) City Engineer

- Mr. Larson stated that Gary Hiniker is planning to develop properties on the South side of Nutmeg Road so the design will need to be revised. The Council authorized Mr. Larson to begin adjusting the design.
- Mr. Larson has a deed for Mayor Reichel to sign, transferring a portion of Lindbergh Park to County right of way.

e) Fire Chief

- Chief Kennedy stated that the fire department has been busy.

f) Mayor

- None

- g) Planning Commission Chair
 - None
- h) Police Chief
 - Chief Bunde stated that he will provide Council with an end of year report at the next meeting.
- i) Public Works Supervisor
 - Mr. Roemhildt stated that our sixth water main break of 2013 has been repaired.
 - The blue truck has been repaired and the orange truck's plow should be fixed tomorrow.
 - The public works department will be picking up Christmas trees this week.

8) Unfinished Business

9) New Business

- a) Approve of media equipment and installation purchase

A motion by Bjerke, seconded by **Hiniker**, to approve the purchase of media equipment and installation not to exceed \$6,818.00.

Roll Call: Ayes: Reichel, Bjerke, Hiniker, and Howard
Nays: None
Motion carried.

- b) Approve purchase of easements for Duck Lake annexation

A motion by Bjerke, seconded by **Hiniker**, to approve the purchase of easements for the Duck Lake Annexation project.

Roll Call: Ayes: Reichel, Bjerke, Hiniker, and Howard
Nays: None
Motion carried.

10) Adjournment

A motion by Hiniker, seconded by **Bjerke**, to adjourn the meeting at 7:57 pm.

Roll Call: Ayes: Reichel, Bjerke, Hiniker, and Howard
Nays: None
Motion carried.

Attest:

Ken Reichel, Mayor

AmberRose Brudellie, Deputy Clerk