



# City Council Retreat Minutes

Madison Lake City Council

Monday, January 6, 2014

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**1) Ms. Klugman started the retreat at 4:30 pm.**

**2) Communicating and Decision Making**

- a) Ms. Klugman reviewed several current City policies and discussed the Council's role as a policy board.

**3) Updates**

- a) Economic Development
  - Ms. Klugman spoke of the future of 400 Main Street and the Tomahawk TIF District.
- b) Annexation Update
  - Ms. Klugman provided an update about property appraisals for easements as part of the annexation project.
- c) Facility
  - Ms. Klugman discussed the current facility needs and stated the facility will be focused on more in quarter two and three.
- d) Legal Services
  - Ms. Klugman updated the Council on the City's current status regarding the City Attorney and recommended appointing Hoff, Barry & Kozar as the interim City Attorney until an RFP could be completed.
  - Ms. Klugman also provided the Council a draft of the Right of Way Agreement.
- e) Building Inspector Agreement
  - Ms. Klugman updated the Council on changes regarding the City's building inspector's contract.

**4) Strategic Planning and Outlook**

- a) The Council participated in a strategic planning activity and reviewed the 2014-2015 Outlook.
- b) Ms. Klugman provided Council with her Administrative priorities which include:
  - Organization and record keeping.
  - Communication, branding, and the City's website.
  - Personnel assessment
  - Training and cross utilization
  - Strategic planning and budget redesign.
  - Boards and Commissions alignment.

**5) Ms. Klugman ended the retreat at 6:47 pm.**

Attest:

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Ken Reichel, Mayor

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AmberRose Brudelie, Deputy Clerk