

**CITY OF MADISON LAKE
MINUTES OF THE REGULAR MEETING
OF THE PLANNING COMMISSION
MONDAY, JANUARY 26, 2015**

1. Call to Order

Chair Klassen called the regular Planning Commission meeting to order at 7:03 pm.

2. Roll Call

Members Present: Chair Mike Klassen, Mark Hayes, Annette McBeth, Ryan Sanders, Rick Anderson

Members Absent: None.

Staff Present: City Administrator Ari Klugman, Building Inspector Ron Voth

Others Present: None.

3. Consent Agenda

A) Approval of the Agenda

B) Approval of the Minutes from November 24, 2014

A motion by McBeth, seconded by Sanders, to approve the consent agenda correcting the date on the agenda to read 2015 and adding Minnesota Valley Council of Governments to the agenda under Reports and Recommendations.

Roll Call: Ayes: Klassen, Hayes, McBeth, Sanders, Anderson

Nays: None

Motion carried.

4. Open Public Comments

None.

5. Public Hearing

A. Conditional Use Permit- Chad's Storage.

Chair Klassen opened the public hearing at 7:06 pm.

Chad Kraus gave a brief overview of the proposed fourth building to be built at his storage complex. The proposed building has a slightly different roof pitch than the others but will be very similar.

City Administrator Klugman explained this is the second conditional use permit for the fourth building. The original passed but because it was not built the conditional use is no longer valid.

Cheryl Burnett, 900 Park Road, expressed a concern for current drainage and where snow storage will be placed after the building is built.

John Wehner, 804 Park Road, agreed with the drainage concerns and expressed concerns about the lighting on the buildings and the noise and dust levels associated with a gravel only facility.

Commissioner Hayes suggested a berm be built to keep dust and noise down.

City Administrator Klugman stated there may not be room.

Chair Klassen closed the public hearing at 8:03 PM

A motion by McBeth, seconded by Sanders, to recommend to the City Council approval of the Conditional Use Permit with the following requirements.

- Lighting shall be directed at the ground and away from neighboring properties to the best extent possible;
- Hard surfacing shall be completed within three (3) years of the completion of the building;
- The site is designed and built with proper drainage diverting water into the existing storm system;

Roll Call: Ayes: Klassen, Hayes, McBeth, Sanders, Anderson
Nays: None
Motion carried.

6. Reports and Recommendations

A) Minnesota Valley Council of Governments (MVCOG)

Alex Jermeland gave a brief introduction to the comprehensive plan work he will be assisting the City with. Our report was last revised in 2006 and is in need of an update.

City Administrator Klugman stated that Chair Klassen will be working with Alex over the next few months to lead the updating of the comprehensive plan.

B) Review and Finalize General Business District

City Administrator Klugman asked the commission if they are ready to call for a public hearing on the General Business District.

A motion by Sanders, seconded by McBeth, to recommend to call a public hearing on the General Business District.

Roll Call: Ayes: Klassen, Hayes, McBeth, Sanders, Anderson
Nays: None
Motion carried.

C) Review and Finalize Residential Districts

The Commission review the Residential Districts, they asked to send them to the City Council to get a first look opinion before the public hearing.

A motion by Sanders, seconded by McBeth, to recommend to call a public hearing on the Residential Districts.

Roll Call: Ayes: Klassen, Hayes, McBeth, Sanders, Anderson
Nays: None
Motion carried.

D) On-Boarding New Members

City Administrator Klugman explained the City is currently recruiting for new boards and commission members. If we get a new member, I would like to work on on-boarding that individual. She asked the commission to let her know of previous ways they received training. She also asked to set up new members with current members for them to contact if they have questions.

7. Adjournment

A motion by Sanders, seconded by Hayes, to adjourn the meeting at 9:45 pm.

Roll Call: Ayes: Klassen, Hayes, McBeth, Sanders, Anderson
Nays: None
Motion carried.

Attest:


Ari Klugman, City Administrator