



City Council Minutes

Madison Lake City Council

Monday, February 3, 2014

1) Call Meeting to Order & Pledge of Allegiance

Mayor Reichel called the regular meeting to order at 7:01 pm.

2) Roll Call

Members Present: Mayor Ken Reichel, John Howard, Carolyn Hiniker, and Kent Hoehn.

Members Absent: Steve Bjerke

Staff Present: City Administrator Ari Klugman, Deputy Clerk AmberRose Brudelic, Public Works Supervisor Chris Roemhildt, Building Inspector Ron Voth, Planning Commission Chair Mike Klassen, and City Engineer Chris Larson.

Others Present: Pat Jolitz of Prior Lake, MN and Ed Tschida of Mankato, MN.

3) Approval of Agenda

A motion by Hoehn, seconded by **Hiniker**, to approve the agenda.

Roll Call: Ayes: Reichel, Howard, Hiniker, and Hoehn

Nays: None

Motion carried.

4) Approval of Vendor Claims

A motion by Hoehn, seconded by **Howard**, to approve vendor claims.

Roll Call: Ayes: Reichel, Howard, Hiniker, and Hoehn

Nays: None

Motion carried.

5) Consent Agenda

a) Accepting of minutes from the Council Retreat of January 21, 2014

b) Accepting of minutes from regular meeting of January 21, 2014

c) Approval of Gambling License for All Saints Catholic Church on February 9, 2014 for Super Bingo (or in case of inclement weather February 16, 2014).

A motion by Hiniker, seconded by **Hoehn**, to approve the consent agenda.

Roll Call: Ayes: Reichel, Howard, Hiniker, and Hoehn

Nays: None

Motion carried.

6) Open Public Comments

7) Appearances & Presentations

8) Ordinances & Resolutions

a) Resolution #2014-008 Calling for Hearing on Special Assessments (CSAH 26)

- Ms. Klugman reviewed the proposed assessment roll.
- Council discussed the changes made to the assessment for Big Dog Properties.
- Council discussed paving Cherry Avenue and Mr. Larson suggested waiting until next year to complete the project instead of wrapping it into a State Aid project.
- The impact to the City's levy was discussed.

A motion by Hoehn, to adopt Option A for the assessments.

Motion failed for lack of a second.

A motion by Hiniker, seconded by **Howard**, to accept Option B at 30% for the proposed Main Street assessment roll.

Roll Call: Ayes: Reichel, Howard, and Hiniker

Nays: Hoehn

Motion carried

A motion by Hiniker, seconded by **Howard**, to approve Resolution #2014-008 Calling for Hearing on Special Assessments (CSAH 26).

Roll Call: Ayes: Reichel, Howard, and Hiniker

Nays: Hoehn

Motion carried

b) Resolution #2014-009 Declaring Adequacy of Petition (Dauk Triangle)

- Ms. Klugman stated that Brent Dauk has submitted a petition for annexation for his triangle of property located by the Wheaton Property.

A motion by Howard, seconded by **Hiniker**, to approve Resolution #2014-009 Declaring Adequacy of Petition (Dauk Triangle).

Roll Call: Ayes: Reichel, Howard, Hiniker, and Hoehn

Nays: None

Motion carried

c) Resolution #2014-010 Calling for Hearing on Special Assessments (Duck & Ballantyne Annexation)

- Ms. Klugman stated that this resolution needs to be passed tonight in order to allow enough time for publication deadlines.
- An assessment roll for the project will be provided to Council at the next meeting.

A motion by Hiniker, seconded by **Howard**, to approve Resolution #2014-010 Calling for Hearing on Special Assessments.

Roll Call: Ayes: Reichel, Howard, Hiniker, and Hoehn

Nays: None

Motion carried

d) Resolution #2014-011 Supporting a centralized location on the East side for the new East Mankato School

- Ms. Klugman stated that this resolution asks that the school be no more than twelve miles or fifteen minutes from the City of Madison Lake.

- Ms. Klugman stated that the City of Eagle Lake is also considering a similar resolution tonight.

A motion by Hiniker, seconded by **Howard**, to approve Resolution #2014-011 Supporting a centralized location on the East side for the new East Mankato School.

Roll Call: Ayes: Reichel, Howard, Hiniker, and Hoehn
Nays: None
Motion carried

- e) Ordinance #2014-002 Creation of R-1S Zoning District
- The Planning Commission held a public hearing at their last meeting regarding the creation of the R-1S Zoning District.
 - Ms. Klugman stated that this resolution is for adopting the district.
 - The Planning Commission has an initial recommendation for applying the district later tonight that they would need to hold a public hearing for.

A motion by Howard, seconded by **Hiniker**, to approve Ordinance #2014-002 Creation of R1-S Zoning District.

Roll Call: Ayes: Reichel, Howard, Hiniker, and Hoehn
Nays: None
Motion carried

9) Unfinished Business

10) New Business

- a) Tomahawk Court Discussion
- Ms. Klugman stated that Ed Tschida and Pat Jolitz are here to discuss the TIF District.
 - Mr. Tschida spoke with John Mesenbrink who would like to continue working with the City.
 - Mr. Tschida reviewed the process for correcting the TIF District and explained why the district is not currently generating increment for Mr. Jolitz.
 - Mr. Jolitz stated that he is planning to pull ten permits in April.
 - Council reviewed the letter and resolution provided by Mr. Tschida.
 - Mr. Tschida explained why the TIF District is not currently generating increment for Mr. Jolitz.

A motion by Howard, seconded by **Hiniker**, to approve Resolution #2014-012 on the proposal to establish Tax Increment Financing District No. 2-10 within Development District No. 2, and adopt Tax Increment Financing Plan and call for consultation with other affected jurisdictions and public hearing.

Roll Call: Ayes: Reichel, Howard, Hiniker, and Hoehn
Nays: None
Motion carried

- b) RFP Legal Services
- Ms. Klugman review the RFP for legal services.
 - There will be a February 28, 2014 deadline for proposals.
 - Council will make a decision by March 20, 2014.

A motion by Hoehn, seconded by **Howard**, to approve the RFP for legal services.

Roll Call: Ayes: Reichel, Howard, Hiniker, and Hoehn
Nays: None
Motion carried

c) ROW/LWSD Agreement

- Ms. Klugman stated that we need to respond to the letter the Lake Washington Sanitary District provided us.
- Council discussed the metering issue at the regional lift station. The Council felt the meter was important but agreed to pay for half if the conditions of the agreement are met.
- Mr. Larson reviewed how the metering at the Regional Lift Station would work.
- Ms. Klugman reviewed our response to the bill the Lake Washington Sanitary District provided the City.

A motion by Howard, seconded by **Hiniker**, to move forward with the Right-of-Way agreement and the Lake Washington Sanitary District response letter.

Roll Call: Ayes: Reichel, Howard, Hiniker, and Hoehn
Nays: None
Motion carried

d) Review proposed zoning for newly annexed areas

- Ms. Klugman reviewed the proposed zoning for the annexation area as recommended by the Planning Commission.
- Council discussed the proposed zoning for the Wheaton Property.
- The Planning Commission will hold a public hearing in the future to apply the zoning.

e) Review of proposed City Vision & Mission Statements

- Ms. Klugman reviewed the proposed the Vision and Mission statements.
- Council will look at the City Vision & Mission Statements at a future meeting.

f) Approval of 2014-2015 Work Plan

- Ms. Klugman described the core City services and the proposed 2014 – 2015 Work Plan.

A motion by Hiniker, seconded by **Howard**, to approve the 2014 – 2015 Work Plan.

Roll Call: Ayes: Reichel, Howard, Hiniker, and Hoehn
Nays: None
Motion carried

g) Approval of Online Utility Billing Credit for 1st month of online bill pay

- Council discussed the proposed \$5.00 billing credit for signing up for online utility billing. The credit would go on the first month and requires opting out of paper copies.

A motion by Howard, seconded by **Hiniker**, to approve the online utility billing credit for the first month of online bill pay.

Roll Call: Ayes: Reichel, Howard, Hiniker, and Hoehn
Nays: None
Motion carried

h) Approval of acquisition of easements necessary for the annexation project at the City Administrator's discretion.

A motion by Howard, seconded by **Hiniker**, to approve the acquisition of easement necessary for the annexation project at the City Administrator's discretion.

Roll Call: Ayes: Reichel, Howard, Hiniker, and Hoehn

Nays: None

Motion carried

11) Reports of Staff, Officers, Boards & Committees

a) City Administrator

- Ms. Klugman stated there are problems with the police squad computers and we will need to purchase new ones at a cost of approximately \$6,000.00.
- Council discussed where the funds for the computers will come from.

b) Public Works Supervisor

- Mr. Roemhildt stated that the skid loader is currently being repaired at Arnold's.

c) Fire Department

- Mr. Klassen stated that since the last meeting Chief Kennedy attended there have been eighteen calls, two of which were false alarms.

d) Building Inspector

- Mr. Voth stated that WCCO Television did a news story about car racing on Madison Lake in Mankato, MN.
- Council directed Ms. Klugman to contact WCCO.

12) Mayor and Council Reports

a) Mayor

- Mayor Reichel discussed the possibility of using 400 Main Street for a weekly car roll-in.
- This could be a boost for the businesses that are being disrupted by the Main Street reconstruction.
- Staff will need to check with the insurance company regarding liability issues.

13) Adjournment

A motion by Howard, seconded by **Hiniker**, to adjourn the meeting at 8:43 pm.

Roll Call: Ayes: Reichel, Howard, Hiniker, and Hoehn

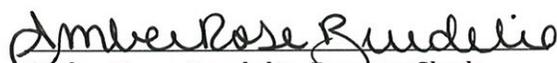
Nays: None

Motion carried.

Attest:



Ken Reichel, Mayor


AmberRose Brudelio, Deputy Clerk