

City of Madison Lake
City Council Minutes
Monday, February 4, 2013

Call to Order

Mayor Reichel called the regular Council meeting to order at 7:03 pm.

Pledge of Allegiance

Roll Call

Members Present: Mayor Ken Reichel, Chuck Ries, Kent Hoehn, John Howard, and Carolyn Hiniker

Members Absent: None

Staff Present: City Administrator Kelly Steele, Deputy Clerk AmberRose Brudelie, Police Chief Dan Bunde, City Engineer Chris Larson, Public Works Supervisor Chris Roemhildt, and Building Inspector Ron Voth.

Others Present: Pamela Gorman with Xcel Energy, Vicky Schimdt and Annette McBeth of the Main Street Committee, Larry Prange of 302 Main Street, Madison Lake, and Tara Young of 600 Cherry Avenue, Madison Lake.

Consent Agenda

3A) Approval of Agenda

A motion by Ries, seconded by Howard, to approve the agenda with the addition of 9B) Minnesota State Statute 13D-05 Meetings Having Data Classified as Non-Public.

Roll Call: Ayes: Hiniker, Howard, Reichel, Hoehn, and Ries
Nays: None
Motion carried.

3B) Accepting of Minutes from Regular Meeting of January 22, 2013

A motion by Hoehn, seconded by Hiniker, to accept the minutes from the January 22, 2013 regular meeting.

Roll Call: Ayes: Reichel, Hoehn, and Hiniker
Nays: None
Abstained: Howard and Ries
Motion carried.

3C) Approval of Vendor Claims Totaling \$92,726.35

- The City of Mankato force main payment was discussed.
- Council discussed the Selly Excavating invoice for the water main break.

A motion by Howard, seconded by Ries, to approve vendor claims in the amount of \$92,726.35.

Roll Call: Ayes: Hiniker, Howard, Reichel, Hoehn, and Ries
Nays: None
Motion carried.

Appearances and Presentations

5A) CSAH 26 Improvement Hearing

- Mr. Larson stated that this is a continuation of the hearing from January 22, 2012.
- Two different assessment options were provided, as were also provided in prior hearings.
- Mr. Larson stated that a final decision on how the assessments will be calculated has not been made at this time.
- The City will bond for their portion of the project cost.
- The improvement hearing is to let people know what the project is and to provide an estimate of what their assessment will be.
- The current plan is to open the bids in mid to late March.
- Larry Prange asked the Council to determine the method they are going to use to calculate the assessments.
- *Mayor Reichel closed the public hearing at 7:30 pm.*
- Option A would increase the genery levy by six percent not including the assessments on the City owned property.
- Mr. Larson stated that there will be change orders on this project as we do not know what we will find when the street is dug up.
- Council is concerned with what the overall budget of the City is going to be.
- Council directed Ms. Steele to contact Shannon Sweeney about the Main Street project.

5B) Main Street Committee Presentation

- Mr. Larson discussed the site plan for Main Street.
- Vicky Schmidt discussed the street lights the committee recommends.
- Annette McBeth explained that the decorative logo at the intersection of Chestnut and Main is to identify this area as town center.
- The benches are a composite material and will be anchored down.
- The committee recommends taking donations in memoriam to help pay for the benches.
- There are plans for three or four bicycle racks to be installed.
- Council discussed installing an irrigation system for watering the plants.
- The aesthetic improvements will cost approximately \$152,112.00.
- Ms. McBeth stated that both businesses would like to keep their awnings.
- Council thanked the committee for all their hard work.

Ordinances and Resolutions

6A) Xcel Gas and Electric Franchise Ordinance

- Pamela Gorman stated that because they do not have gas service in Mankato an employee will have to come from Faribault for emergencies.
- The response time should be approximately forty-five minutes.
- Ms. Gorman stated that there is a 120 day process to implement the fee.

A motion by Ries, seconded by Howard to approve Ordinance 2013-03.

Roll Call: Ayes: Hiniker, Howard, Reichel, Hoehn, and Ries
 Nays: None
 Motion carried.

A motion by Ries, seconded by Howard to approve Ordinance 2012-01.

Roll Call: Ayes: Hiniker, Howard, Reichel, Hoehn, and Ries
 Nays: None
 Motion carried.

A motion by Howard, seconded by Hiniker to approve Ordinance 2012-02.

Roll Call: Ayes: Hiniker, Howard, Reichel, Hoehn, and Ries
Nays: None
Motion carried.

6B) Resolution #2013-570 Ordering Improvement and Preparation of Plans

A motion by Ries, seconded by Howard, to approve Resolution #2013-570 Ordering Improvement and Preparation of Plans.

Roll Call: Ayes: Hiniker, Howard, Reichel, Hoehn, and Ries
Nays: None
Motion carried.

Reports of Staff, Officers, Boards, and Committees

7A) Building Official

- Mr. Voth stated that there was one building permit issued in January.

7B) City Administrator

- The next Council meeting is on Tuesday, February 19, 2013.
- Verizon Wireless has not submitted their conditional use permit application so the planning commission will not be hearing their request in February due to publication deadlines.
- Ms. Steele met with a Minnesota Department of Transportation planner last week who is interested in working with us to develop a transportation access plan.
- Ms. Steele stated that we need to look at updating our comp plan but thinks we should wait until our zoning ordinances are updated.

7C) City Council Member

- None

7D) City Engineer

- None

7E) Fire Chief

- None

7F) Mayor

- None

7G) Planning Commission Chair

- None

7H) Police Chief

- Chief Bunde stated there were fifty-eight calls in January.
- The department had twenty-six traffic stops in January which resulted in six warnings, four administrative citations, and sixteen state tickets.
- Chief Bunde stated that there has been an increase in crimes with contact.

7I) Public Works Supervisor

- Mr. Roemhildt stated that the City should consider replacing well two as it is only pumping ninety gallons a minute.
- It will cost around \$100,000.00 to drill a new well at the water tower site.
- Mr. Roemhildt stated that he is still working on getting bids back for the items that were on the trailer for the insurance company.
- Ms. Steele, Mr. Hoehn, Mayor Reichel, Chief Bunde, and Mr. Roemhildt have been gathering information for the construction of a new public works and police building to present to the Council at a later date.
- Council discussed replacing the current water meters with electronically read meters.
- Ms. Hiniker inquired about online bill pay options.
- Mr. Roemhildt stated that Bernie Ploog has ordered glass for the light fixtures at the flag poles.

Unfinished Business

8A) Annexation

- Council discussed the areas that have petitioned for annexation.
- The annexation will increase our tax base by twenty percent.
- Mr. Ries stated that it will take five years to receive the full benefit of the tax base increase.
- Ms. Steele has contacted Shannon Sweeney to review the numbers.
- Mr. Ries is meeting with the Lake Washington Sanitary District on Thursday to discuss the costs of buying back capacity and regionalization.
- Duck Lake Park is not included in the annexation at this time.

New Business

9A) Fourth Quarter 2012 Revenue and Expense Update

- A report of year to date numbers for revenues and expenses was included in the packets.
- Ms. Steele stated that water sales increased as well as building permit revenue.
- Abdo, Eick & Meyers will be here February 19, 2013 to work on the audit.
- The final audit report should be ready in May or June.

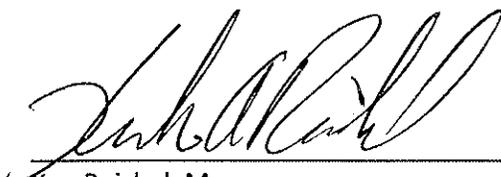
9B) Minnesota State Statute 13D-05 Meetings Having Data Classified as Non-Public

- Mayor Reichel closed the meeting at 8:47 pm to open the closed portion of the meeting.
- Mayor Reichel re-opened the regular meeting at 9:02 pm.
- Council discussed a personnel issue to deal with chain of command.
- No action taken.

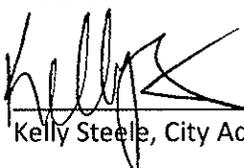
Adjournment

A motion by Hoehn, seconded by Ries, to adjourn the meeting at 9:04 pm.

Roll Call: Ayes:
Nays:
Motion carried.



Ken Reichel, Mayor

Attest:


Kelly Steele, City Administrator-Clerk