



## AGENDA

### Madison Lake City Council

Tuesday February 20<sup>th</sup>, 2018 at 6:00pm

Madison Lake Community Room

---

#### 1) Call Meeting to Order & Pledge of Allegiance –

- a) Mayor Reichel called the meeting to order at 6:03 p.m. and lead the Pledge of Allegiance

#### 2) Roll Call – Members Present: Mayor Ken Reichel, Council member Laurinda Sohre, Council Member Kent Hoehn, Council Member Pat Burt; excused Council Member Carolyn Hiniker **Others in attendance** – Interim Administrator Curt Kephart, Fire Chief Kevin Kennedy, Assistant Fire Chief Mike Klassen, City Engineer Chris Larson, Assistant City Engineer Nathan Hermer, and members of the public, Ben Devens, Scott Haefner, Duane Mettler, Audrey Mettler, Greg Rosenow, Susanne Rosenow, Mark Hayes, K & D Rollings, Lynn Sprague, Tim Sprague, Bob Lamm, Dan Schull, and Hayley Schull.

#### 3) Approval of Agenda – Motion by Hoehn, seconded by Burt, to approve the agenda as presented.

Roll Call: Ayes: Reichel, Sohre, Burt, and Hoehn

Nays: None

Motion carried.

#### 4) Approval of Vendor Claims

**Motion by Sohre, seconded by Burt**, to approve the vendor claims in the amount of \$74,950.20, with the Deputy Clerk verifying frequency of payments to the City of Mankato and total annual amounts prior to check distribution.

Roll Call: Ayes: Reichel, Sohre, Burt, and Hoehn

Nays: None

Motion carried.

#### 5) Consent Agenda

*Note: All items listed under the Consent Agenda are considered routine or non-controversial and will be approved with one motion. If a Council Member wishes to discuss any of these items, they may ask that the item be removed from the Consent Agenda.*

- a) Approval of minutes from regular meeting of February 5<sup>th</sup>, 2018.

**Motion by Sohre, seconded by Burt**, to approve the minutes from regular meeting of February 5<sup>th</sup>, 2018 as presented.

Roll Call: Ayes: Reichel, Sohre, Burt, and Hoehn

Nays: None

Motion carried.

#### 6) Open Public Comments

*NOTE: Those wishing to speak must state their name and address for the record. Please limit comments to five minutes for person. Please fill out and turn in the yellow card to the Mayor before the meeting. **No one wished to speak.***

**7) Appearances & Presentations** – Public Hearing – Utility Connection to 700 County Road 26, 702 County Road 26, 704 County Road 26:

**Mayor Reichel opened the Public Hearing at 6:15 p.m.** Nathan Hermer of ISG Engineers outlined the specifics of the project and presented a summary of estimated costs that will be incurred for the connection to City utilities. He pointed out that these numbers are rough estimates until the project is put out for bids. Council and the public had several questions regarding this project and the following persons spoke:

Greg Rosenow  
Susanne Rosenow  
Chris Larson  
Duane Mettler  
Audrey Mettler

The interim Administrator read into the record written comments submitted by the following persons:

Jerry Groebner  
Don and Natalie Dahl  
Greg and Susanne Rosenow  
Robert Hobbs

**Motion by Hoehn seconded by Burt** to close the public hearing at 6:50 p.m. and deliberate the options for the connection of these properties. Motion adopted.

**8) Ordinances and Resolutions** – None at this time.

**9) Unfinished Business**

- a) 400 Main Street – Deferred until later in the meeting.
- b) Feasibility Study for Ballpark Area and Lake Avenue Improvements – Nate Hermer from ISG presented a summary of their request to conduct a feasibility study in stages of various street, sidewalk, and parking improvements in the area of the American Legion Ballpark and feeder streets. The estimated total costs for these projects could exceed \$6,000,000 therefore it is recommended to consider each project as stages. The request for the Council at this time is to approve and authorize the firm to apply for grants and funding for these improvements to get these on the State funding calendar.

**Motion by Hoehn seconded by Sohre** to authorize ISG to apply for State and Federal Grants to potentially fund future public improvements for the City of Madison Lake. Motion adopted.

**10) New Business**

- a) **2018 Fire Contracts with Townships** – The Fire Chief was present to explain that the concern of a township was not over the contract but the method for setting budgets. Townships are out of sequence with the City Budget process so this makes it difficult to coordinate setting a Fire Contract rate based upon the City Proposed Budget when the City sets the budget after the Township. The Deputy Clerk and Fire Chief will explore with the Townships ways to streamline this process.
- b) **2018 Board of Equalization Council Member Assignment** – State Law sets the time and date for the Annual Board of Equalization Hearing and Madison Lake will be held at City Hall at 11:00 a.m., Monday the 23<sup>rd</sup> of April, 2018. Two Council members have been trained and this meets the requirement of the State for conducting the meeting.
- c) **Declare as Surplus and request Bids on 400 Main Strteet lot and 404 5<sup>th</sup> Street Lot** – The Interim Administrator presented proposals to publish a notice of sale for vacant property in the City and after discussion with the Council there was interest in finding a more rapid method to dispose of the property. Motion by Sohre seconded by Burt to direct the Interim Administrator and City Attorney to find a method to dispose of these properties through the EDA in a timely manner. Motion adopted.

**11) Administration Update**

The Interim Administrator shared work in process and indicated the status on various projects.

**12) Mayor & Council Reports**

**13) Adjournment - Motion made by Sohre, seconded by Hoehn to adjourn the meeting at 7:55 p.m.**

Roll Call: Ayes: Reichel, Sohre, Burt, and Hoehn

Nays: None

Motion carried meeting adjourned.

