

Call to Order

Chair Klassen called the regular Planning Commission meeting to order at 7:03 pm.

Roll Call

Members Present: Chair Mike Klassen, Rick Anderson, Mark Hayes and Annette McBeth

Members Absent: Ryan Sanders

Staff Present: City Administrator Ari Klugman, Building Inspector Ron Voth

Others Present: Fred Friedrich, Paul Young, Jerry Stevzel, Bob Kreuzer, Bob Maes, Keith Rollings, Andy Frederick and Marilyn Frederick.

Consent Agenda

City Administrator Klugman requested the Planning Commission add the minutes from the work session of January 27th, 2014 to the consent agenda.

A motion by McBeth, seconded by Anderson, to approve the consent agenda adding the minutes from the January 27, 2014 minutes.

Roll Call: Ayes: Klassen, Anderson, McBeth, and Hayes

Nays: None

Motion carried.

4A) Public Hearing Rezoning Annexation Areas

Chair Klassen and City Administrator Klugman briefed the planning commission and the public on the proposed rezoning of the annexation area.

Chair Klassen opened the public hearing at 7:13 p.m.

Paul Young, 602 Doran Drive asked where he could find a copy of the R-1S Zoning District. City Administrator Klugman informed him copies of the Zoning District are online.

Fred Friedrichs, 51230 Frederick Drive asked if the residents in the R-1 has a provision regarding the bluff set back.

Building Inspector Voth stated they are.

Chair Klassen stated some of the ordinance related are subject to the DNR regulations and the City cannot change some provisions.

Fred Friedrichs, 51230 Frederick Drive asked if City would want residents to keep the same footprint.

City Administrator Klugman said the properties would have the ability to keep their same footprint but they would pay additional costs regarding the engineering and installation of the infrastructure to connect the properties. She stated this is more of a technical question for residents to contact the City Engineer Chris Larson.

Chair Klassen closed the public hearing at 7:23 p.m.

Commissioner Hayes asked about the current zoning of his property and whether it should be R1 or A1. City Administrator Klugman made the recommendation to leave the property as is for now and for Commissioner Hayes to bring up his concerns with the Council for a cleaner process.

Commissioner Anderson made a motion, seconded by McBeth to recommend the proposed zoning to the City Council.

Roll Call: Ayes: Klassen, Anderson and McBeth.
Nays: None.
Abstain: Hayes

New Business

Chair Klassen asked the Commission if they could review the bylaws before the annual elections.

7B) Bylaw and City Code Review

City Administrator Klugman shared currently, the planning commission does not have bylaws but has two spots in the City Code where they are defined. One being Chapter 31 and the other being within the zoning code. Since there are items conflicting in these two sections and since all changes of the City Code require ordinance approval and publication, she suggested the planning commission combine their sections and create bylaws to handle elements not necessary to have within the city code.

The Commission directed City Administrator Klugman to draft language to bring back to them for review at a future meeting.

7A) Planning Commission Annual Elections

Commissioner McBeth made a motion, seconded by Commissioner Hayes to reappoint Mike Klassen as Chair and Rick Anderson as Vice Chair.

Roll Call: Ayes: Klassen, Anderson, McBeth and Hayes
Nays: None
Motion carried.

7C) Transitional District

- City Administrator Klugman reviewed her first draft of the transitional district with the planning commission. The Commission will review this further at their next meeting.

7D) Work plan Update

- Building Inspector Voth asked to review the zoning changes sooner than the end of the year. City Administrator Klugman said the commission will hear back from the Main Street Committee this fall, they commission can review the zoning progress then.
- Building Inspector Voth asked to review the language describing bluffs and see if there was any more understandable language available. Chair Klassen said he would look for other examples.

Adjournment

A motion by McBeth, seconded by Anderson, to adjourn the meeting at 8:48 pm.

Roll Call: Ayes: Klassen, Anderson, Hayes and McBeth
Nays: None
Motion carried.

Attest:



Ari Klugman, City Administrator