



## Council Meeting Minutes

### Madison Lake City Council

Monday, April 20th, 2020 at 6:00 p.m.

525 Main Street

Madison Lake, Minnesota

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#### 1) Call Meeting to Order & Pledge of Allegiance

Mayor Hoehn called the meeting, which was held electronically, to order at 6:11 p.m.

#### 2) Roll Call

- a) **Council Members:** Mayor Kent Hoehn, Pat Burt, Carolyn Hiniker, Ryan Sanders, Laurinda Sohre
- b) **Staff Present:** Deputy Clerk Liz Wille, City Administrator Jeff Shoobridge
- c) **Others Present:** City Attorney Jason Moran

#### 3) Consent Agenda

- a) **Approval of the agenda of this meeting**
- b) **Approval of the minutes of the April 6, 2020 meeting**
- c) **Ordinance 2020-02 An Ordinance Amending Section 93.005 Subd. (B) (1) and Repealing 93.005 Subd. (B)(4)(a).**
- d) **Ordinance 2020-03 An Ordinance Creating an Administrative Lot Split and Combination Process**

**Motion by Sanders**, seconded by **Burt** to approve the consent agenda as presented.

Roll Call:     Ayes: Hoehn, Hiniker, Burt, Sanders, Sohre  
                  Nays: None  
                  Motion Carried

#### 4) Open Public Comments - None

#### 5) Appearances & Presentations - None

#### 6) Ordinances and Resolutions

- a) **Resolution 2020-10 Authorizing the City Administrator to sign documents regarding the acceptance of a Minnesota Department of Transportation temporary easement on parcels 19 and 203.**

**Motion by Burt**, seconded by **Sohre** to approve Resolution 2020-10 Authorizing the City Administrator to sign documents regarding the acceptance of a Minnesota Department of Transportation temporary easement on parcels 19 and 203.

Roll Call:     Ayes: Hoehn, Hiniker, Burt, Sanders, Sohre  
                  Nays: None  
                  Motion Carried

#### 7) New Business

#### 8) Old Business

- a) **City of Mankato Conveyance Fee update**

**9) Vendor Claims – approval of the vendor claims in the amount of \$30,304.93**

**Motion by Sohre**, seconded by **Burt** to approve the vendor claims in the amount of \$30,304.93.

Roll Call:     Ayes: Hoehn, Hiniker, Burt, Sanders, Sohre  
                  Nays: None  
                  Motion Carried

**10) Administration Report**

i) Administrator Shoobridge presented Council with his written report.

**11) Council Report**

**12) Adjournment**

**Motion by Burt**, seconded by **Sanders** to adjourn the meeting at 7:05 p.m.

Roll Call:     Ayes: Hoehn, Hiniker, Burt, Sanders, Sohre  
                  Nays: None  
                  Motion Carried



\_\_\_\_\_  
Mayor Kent Hoehn

Attest:

  
\_\_\_\_\_  
Jeff Shoobridge  
City Administrator

\*For the safety and well-being of all participants and residents, this meeting will be conducted telephonically or electronically pursuant to Minnesota Statute 13D.021, as well as the President's, Governor's, and Mayor's Disaster Declarations in regard to COVID-19. The City Administrator or City Attorney will be physically present in the Council's Chambers at City Hall to set up and facilitate the telephonic or electronic meeting. Council members and City Staff may participate telephonically or electronically. Residents or participants may still physically attend the meeting, and any resident or participant who wishes to participate telephonically or electronically may do so by contacting City Administrator Jeff Shoobridge at 507-243-3011 to make arrangements for the same.