

**CITY OF MADISON LAKE
MINUTES OF THE REGULAR MEETING
OF THE PLANNING COMMISSION
MONDAY, APRIL 27, 2015**

1. Call to Order

Chair Klassen called the regular Planning Commission meeting to order at 7:02 pm.

2. Roll Call

Members Present: Mike Klassen, Annette McBeth, Ryan Sanders, Greg Rosenow

Members Absent: Rick Anderson, Mark Hayes (arrives at 7:06 PM)

Staff Present: City Administrator Ari Klugman, Building Inspector Ron Voth

Others Present: None.

3. Consent Agenda

A) Approval of the Agenda

A motion by Sanders, seconded by McBeth, to approve the agenda.

Roll Call: Ayes: Klassen, McBeth, Sanders, Rosenow

Nays: None

Motion carried.

B) Approval of the Minutes from March 23, 2015

A motion by Sanders, seconded by McBeth, to approve the minutes from March 23, 2015.

Roll Call: Ayes: Klassen, McBeth, Sanders, Rosenow

Nays: None

Motion carried.

Mark Hayes arrives at 7:06 PM

4. Open Public Comments

None.

5. Public Hearing

A. City Hall Exterior Renovations (Downtown Overlay District)

Chair Klassen opened the public hearing at 7:04 pm.

City Administrator Klugman explained the council of considering exterior modifications to City Hall. We have noticed the Downtown Overlay District of the hearing and the City has submitted three options for approval with and without windows.

Design #1. The first design shows a new paint job with three horizontal brown lines across the building to accent the current roofline characteristics. The plan proposes the installation of new glass doors and upgrading the current window. With a veneer brick going up the sides of the front entrance area and approximately three to four feet high across the front of the building. On the sides we would slowly slope the brick down. We are requesting approval with and without the additional windows. The parking lot will be paved next year.

Design #2

The second design shows the same paint job with three horizontal brown lines across the building to accent the current roofline characteristics. The plan proposes the installation of new glass doors and

upgrading the current window. With a veneer brick going up the sides of the front entrance area and approximately two to three feet high across the front of the building. In this version we would be removing the current berms in front of the building. On the parking lot side we would take out the berm as well and redesign the parking lot to use the new space. The parking lot will be paved next year. On the highway 60 side we would put in a retaining wall and slope the brick down if the brick is higher than the retaining wall. We are requesting approval with and without the additional windows. We are requesting approval with and without the additional windows.

Design #3

The third design shows the same paint job with three horizontal brown lines across the building to accent the current roofline characteristics. The plan proposes the installation of new glass doors and upgrading the current window. With a veneer brick going up the sides of the front entrance area only. The parking lot will be paved next year. We are requesting approval with and without the additional windows.

The planning commission discussed option 3 and whether it hit the minimum required.

Chair Klassen closed the public hearing at 7:37 PM

A motion by McBeth, seconded by Hayes, to recommend to the City Council option #2 because removing the berms make the front of the building more friendly to the public. The planning commission will approve both option 1 and 2, but feels option 3 would be the very minimum and that public funds should require a higher standard and the City should set an example.

Roll Call: Ayes: Klassen, Hayes, McBeth, Sanders, Rosenow
Nays: None
Motion carried.

A motion by McBeth, seconded by Rosenow, to approve any window configuration, including no windows.

Roll Call: Ayes: Klassen, Hayes, McBeth, Sanders, Rosenow
Nays: None
Motion carried.

6. Reports and Recommendations

A) Review Code & Bylaws

City Administrator Klugman stated these are the same code and bylaws we reviewed at the previous meeting.

A motion by Sanders, seconded by McBeth, to recommend the city code revisions.

Roll Call: Ayes: Klassen, Hayes, McBeth, Sanders, Rosenow
Nays: None
Motion carried.

The Planning Commission would like to review the bylaws at the next meeting. They also asked to have the code recommendation to the council be held off until they recommend the bylaws.

B) Review Codification Outline

A motion by Sanders, seconded by McBeth, to recommend the codification revisions to the council.

Roll Call: Ayes: Klassen, Hayes, McBeth, Sanders, Rosenow
Nays: None
Motion carried.

C) Review B1, B2, B3 Revisions

City Administrator Klugman explained she had made recommended revisions to the business districts.

The Planning Commission reviewed the proposed revisions.

D) Development Updates

City Administrator Klugman gave an update on the Westman Development and the Hiniker Development.

Council Member McBeth asked about the rocks located on the Westman Property for the Betsy Tacy Society.

7. **Adjournment**

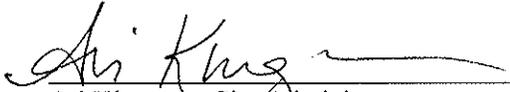
A motion by McBeth, seconded by Sanders, to adjourn the meeting at 8:50 pm.

Roll Call: Ayes: Klassen, Hayes, McBeth, Sanders, Rosenow

Nays: None

Motion carried.

Attest:


Ari Klugman, City Administrator