



1) Call Meeting to Order

Mayor Reichel called the regular meeting to order at 7:04 pm.

2) Roll Call

Members Present: Mayor Ken Reichel, Steve Bjerke, Carolyn Hiniker, John Howard, and Kent Hoehn.

Members Absent: None

Staff Present: City Administrator Ari Klugman, Deputy City Clerk AmberRose Brudelie, Police Chief Dan Bunde, Public Works Supervisor Chris Roemhildt, Fire Chief Kevin Kennedy, City Engineer Chris Larson, and Planning Commission Chair Mike Klassen.

3) Approval of Agenda

A motion by Hoehn, seconded by **Howard**, to approve the agenda.

Roll Call: Ayes: Reichel, Bjerke, Hiniker, Howard, and Hoehn

Nays: None

Motion carried.

4) Approval of Vendor Claims

A motion by Howard, seconded by **Hiniker**, to approve vendor claims in the amount of \$64,482.37.

Roll Call: Ayes: Reichel, Bjerke, Hiniker, Howard, and Hoehn

Nays: None

Motion carried.

5) Consent Agenda

A motion by Bjerke, seconded by **Howard**, to vote on each item on the consent agenda separately.

Roll Call: Ayes: Reichel, Bjerke, Hiniker, Howard, and Hoehn

Nays: None

Motion carried.

a) Approval of minutes from regular meeting of April 7, 2014

A motion by Bjerke, seconded by **Hoehn**, to approve the minutes from the regular meeting of April 7, 2014.

Roll Call: Ayes: Reichel, Bjerke, Hiniker, and Hoehn

Nays: None

Abstained: Howard

Motion carried.

b) Approval of minutes from special meeting of April 15, 2014

A motion by Bjerke, seconded by **Hoehn**, to approve the minutes from the special meeting of April 15, 2014.

Roll Call: Ayes: Reichel, Bjerke, Hiniker, and Hoehn

Nays: None

Abstained: Howard

Motion carried.

c) Approval of minutes from regular meeting of April 15, 2014

A motion by Bjerke, seconded by **Hiniker**, to approve the minutes from the regular meeting of April 15, 2014.

Roll Call: Ayes: Reichel, Bjerke, Hiniker, Howard, and Hoehn

Nays: None

Abstained: Howard

Motion carried.

d) Approval of minutes from Board of Appeal and Equalization Hearing on April 16, 2014

A motion by Bjerke, seconded by **Hoehn**, to approve the minutes from the Board of Appeal and Equalization Hearing on April 16, 2014.

Roll Call: Ayes: Reichel, Bjerke, and Hoehn

Nays: None

Abstained: Hiniker and Howard

Motion carried.

e) Approval of minutes from special meeting of April 21, 2014

A motion by Hoehn, seconded by **Hiniker**, to approve the minutes from the special meeting of April 21, 2014.

Roll Call: Ayes: Reichel, Howard, Hiniker, and Hoehn

Nays: None

Abstained: Bjerke

Motion carried.

6) Open Public Comments

a) Carol Schneider of 22048 604th Ave, Eagle Lake, Minnesota

- Ms. Schneider requested permission from the Council to donate a tree in Jack Hoehn's memory to be planted at North Shore Park near Mary Lou Nierman's bench.
- City Administrator Klugman asked the Schneider's to meet with public works staff to decide on the exact location.
- Council thanked Jon and Carol Schneider for the donation.
- SB JH approve the idea of a tree and planting of a tree from the Schneider's in honor of Jack Hoehn.

A motion by Bjerke, seconded by **Howard**, to approve the idea of planting a tree from Jon and Carol Schneider in honor of Jack Hoehn.

Roll Call: Ayes: Reichel, Howard, Hiniker, Bjerke, and Hoehn
Nays: None
Motion carried.

7) Appearances & Presentations

8) Ordinances & Resolutions

- a) Resolution #2014-32 Setting a Public Hearing on Vacation (Krenik's Subdivision No. 2)
- City Administrator Klugman stated that in 2002 when Sarah Circle was approved the utility easements were not vacated. This resolution sets the public hearing for the vacation of the easements.

A motion by Bjerke, seconded by **Howard**, to approve Resolution #2014-32 Setting a Public Hearing on Vacation (Krenik's Subdivision No. 2).

Roll Call: Ayes: Reichel, Bjerke, Howard, Hiniker, and Hoehn
Nays: None
Motion carried.

- b) Resolution #2014-33 Adopting CSAH 26 Amended Assessment Roll (Revision to Prange)
- City Administrator Klugman stated that there was a revision to Larry Prange's assessment to decrease the front footage of his property as the County's website had not been updated with the property sale at the time the information was pulled.
 - Upon Council approval, Mr. Prange will withdraw his objection.

A motion by Hoehn, seconded by **Bjerke**, to approve Resolution #2014-33 Adopting the CSAH26 Amended Assessment Roll (Revision to Prange).

Roll Call: Ayes: Reichel, Bjerke, Hiniker, Howard, and Hoehn
Nays: None
Motion carried.

- c) Resolution #2014-34 Setting a Public Hearing on Annexation
- City Administrator Klugman stated that this is for the several of the parcels we have been talking about, including Duck Lake County Park, the Dauk Properties, and Matt Oswald's properties.

A motion by Bjerke, seconded by **Hoehn**, to approve Resolution #2014-34 Setting a Public Hearing on Annexation.

Roll Call: Ayes: Reichel, Bjerke, Howard, Hiniker, and Hoehn
Nays: None
Motion carried.

- d) Resolution #2014-35 Preliminary Plat Point Wild

- City Administrator Klugman presented the preliminary plat and the Planning Commission's recommendations.

- Warren Smith reviewed the items that Matt Oswald has been working on since the last Planning Commission meeting.

A motion by Bjerke, seconded by **Howard**, to approve Resolution #2014-35 Preliminary Plat Point Wild.

Roll Call: Ayes: Reichel, Bjerke, Howard, Hiniker, and Hoehn

Nays: None

Motion carried.

e) Resolution #2014-36 Wheaton Agreement

- City Administrator Klugman reviewed the terms of the proposed Wheaton Agreement.
- The maintenance of the grinder pumps was discussed. Council Member Howard expressed a concern for no ending date on the City's responsibility for the grinder pumps.
- City Administrator Klugman stated there can never be more than fifty-seven lots on the Wheaton Family Properties.
- Michael Wheaton stated he thought the agreement was fair.
- Tabled until May 19, 2014.

f) Resolution #2014-37 Ordering Preparation of Plans on Main Street Parking Lot Improvements

- City Administrator Klugman stated the plan would be to look into the cost of repaving both of the City owned parking lots on Main Street.
- City Administrator Klugman will speak with the DNR about paving their parking lot.
- Tabled until May 19, 2014.

g) Ordinance #2014-05 Amending Charges and Fees for Remainder of Fiscal Year 2014

- City Administrator Klugman stated that this will put in place a building permit fee for the private service lines of \$750.00 to cover the administrative costs.
- The WAC and SAC fee for the annexation properties will be adjusted to \$1,000.00 each as these are existing structures not new buildings.
- Water meters will now cost \$200.00 to cover the expense of the electronic meters.

A motion by Bjerke, seconded by **Howard**, to approve Ordinance #2014-05 Amending Charges and Fees for Remainder of Fiscal Year 2014.

Roll Call: Ayes: Reichel, Bjerke, Hiniker, Howard, and Hoehn

Nays: None

Motion carried.

9) Unfinished Business

10) New Business

a) Annexation Project Update

- City Administrator Klugman reviewed the terms of the proposed alternate private service lines agreement that was drafted by the City Attorney.
- The Storm Water Permit and insurance requirements were discussed.

- The project timeline was discussed.
- The Council directed City Administrator Klugman to revise the agreement. The Council will approve agreements and revise the assessment roll when they award the bids.

b) CSAH26 Project Update

- City Engineer Larson reviewed the CSAH 26 bid breakdown.
- Council discussed the electric receptacles and plantings for Main Street.

A motion by Howard, seconded by **Hiniker**, to approve electric receptacles on the light post in the amount not to exceed \$4,500 and to direct City Administrator Klugman inform the County.

Roll Call: Ayes: Reichel, Bjerke, Hiniker, Howard, and Hoehn

Nays: None

Motion carried.

c) Transitional District Review and Comment

- City Administrator Klugman stated that the Planning Commission would like Council to review the proposed transitional district.
- A public hearing will be held at the next Planning Commission meeting for this.

d) Personnel

- City Administrator Klugman stated that Marcy Pearce has given her two week notice.

A motion by Hiniker, seconded by **Howard**, to accept Marcy Pearce's resignation.

Roll Call: Ayes: Reichel, Bjerke, Hiniker, Howard, and Hoehn

Nays: None

Motion carried.

- City Administrator Klugman asked for authority to hire the part-time seasonal compost site employee at \$8.00 per hour.

A motion by Hoehn, seconded by **Bjerke**, to accept authorize City Administrator Klugman to hire for the position of part-time seasonal compost site employee.

Roll Call: Ayes: Reichel, Bjerke, Hiniker, Howard, and Hoehn

Nays: None

Motion carried.

- Council discussed hiring for the full-time police officer position.

A motion by Hoehn, seconded by **Bjerke**, to offer the full-time police officer to Jeff Marx at \$20.00 per hour contingent on him passing the background checks.

Roll Call: Ayes: Reichel, Bjerke, Hiniker, Howard, and Hoehn

Nays: None

Motion carried.

11) Staff Reports

- a) City Administrator Klugman
- Council discussed allowing horses on properties over one acre in size.
 - Council discussed how to bill the Main Street properties on temporary water service.

A motion by Hoehn, seconded by **Hiniker**, to bill the Main Street properties on temporary water service only the base charges for the time they are on temporary service.

Roll Call: Ayes: Reichel, Bjerke, Hiniker, Howard, and Hoehn

Nays: None

Motion carried.

- b) Police Chief Bunde
- Police Chief Bunde stated that he is working on a golf cart ordinance.
- c) Public Works Supervisor Roemhildt
- Public Works Supervisor Roemhildt stated that Dakota Pump completed inspections on the lift stations and found that a few repairs are needed. Quotes will be provided at a future meeting.
 - The bathrooms at North Shore Park are open.
 - Public Works Supervisor Roemhildt will look into installing a motion light switch and a water meter at the North Shore Park bathrooms.
 - Public Works Supervisor Roemhildt is continuing to work on the Well Head Protection Plan with the Minnesota Department of Health.
- d) Fire Chief Kennedy
- Fire Chief Kennedy stated that there have been thirty-five calls year to date.
 - The Fire Department will be submitting the fifty-fifty DNR grant soon.
 - Chief Kennedy will be bringing proposals to a future meeting to upgrade the boat motor and the six by six.
- e) Building Inspector Voth
- Building Inspector Voth stated that three building permits were issued in April.
- f) Planning Commission Chair
- Planning Commission Chair Klassen stated that the Planning Commission discussed the re-zoning for Pro Fabrication, the preliminary plat for Pro Fabrication, and the preliminary plat for Matt Oswald.
 - The Downtown Business District Overlay was reviewed by the Planning Commission at their last meeting.

12) Mayor & Council Reports

- a) Council Member Hoehn
- Council Member Hoehn directed Police Chief Bunde to look into purchasing "Reduce Speed Ahead" signs to be placed at the entrances to town.
 - Police Chief Bunde will contact the state.

13) **Adjournment**

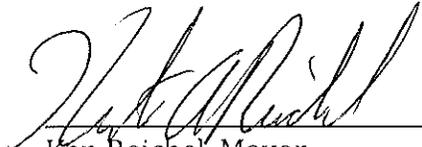
A motion by Bjerke, seconded by **Howard**, to adjourn the meeting at 8:44 pm.

Roll Call: Ayes: Reichel, Bjerke, Hiniker, Howard, and Hoehn

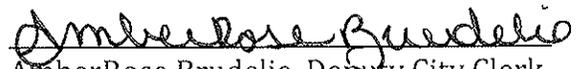
Nays: None

Motion carried.

Attest:



Ken Reichel, Mayor


AmberRose Brudelic, Deputy City Clerk