



COUNCIL MEETING MINUTES

Madison Lake City Council

Monday, May 6th, 2019 @ 6:00 p.m.

Madison Lake Community Room

Madison Lake, MN

1) Call Meeting to Order & Pledge of Allegiance

Mayor Hoehn called the meeting to order at 6:03 p.m. with the Pledge of Allegiance

2) Establish Quorum - Roll Call

Council Members Present: Mayor Kent Hoehn, Carolyn Hiniker, Laurinda Sohre, Pat Burt, and Ryan Sanders

Staff Present: City Administrator Curt Kephart, Liz Wille, Deputy Clerk/Administrator, City Attorney Jason Moran, Public Works Director Adam Fennell, City Engineer Nate Hermer

Others Present: John Sabatka, Mark Bisch, Jim & MaryLou Ihrke, Dave & Claudia Essman, Joe Sturm, Jon & Carol Schneider, Helen Peterson, Corey Domas, Gayle Dylla, Robin Johnson, Al & Nicole Dorn, Carole Kroc, Kevin Mehlhaff

3) Consent Agenda

Note: All items listed under the Consent Agenda are considered routine or non-controversial and will be approved with one motion. If a Council Member wishes to discuss any of these items, they may ask that the item be removed from the Consent Agenda.

- a) Approval of Agenda
- b) Minutes of the April 15th meeting

Motion by Sohre, seconded by **Burt** to approve the consent agenda as presented.

Roll Call: Ayes: Hoehn, Hiniker, Sohre, Burt, and Sanders
Nays: None
Motion carried

4) Open Public Comments

NOTE: Those wishing to speak must state their name and address for the record. Please limit comments to five minutes for person. Please fill out and turn in the yellow card to the Mayor before the meeting.

Kevin Mehlhaff, 431 Lilac Ln, expressed concerns regarding Lilac Ln appearing to not have the second overlayment of pavement. The Public Works Director will investigate this.

5) Public Hearing - Proposed Ordinance # 19-01

An Ordinance Regulating on Street Parking in A Residential Area

- a) Call the Public Hearing to Order - Mayor Hoehn opened the Public Hearing at 6:09 p.m.
- b) The Mayor explained the Purpose of this Public Hearing
- c) The Mayor called for persons to testify - Jim and MaryLou Ihrke, Joe Sturm, John Sabatka, Mark Bisch, Gayle Dylla, Al Dorn, Helen Peterson & Carol and Jon Schneider gave testimonies as to their view of the parking situation on Lakeshore Drive.
- d) Recess the Public Hearing - The Public Hearing was recessed for further research.

Motion by Hiniker, seconded by **Sohre** to recess the public hearing at 7:09 p.m.

Roll Call: Ayes: Hoehn, Hiniker, Sohre, Burt, and Sanders
Nays: None

Motion carried

6) Appearances & Presentations

- a) Sanitary Sewer Re-line – ISG
 - i) Assistant City Engineer Nate Hermer shared that the Public Works committee discussed with ISG an update to Council with a 2019 cost estimate for a Sanitary Sewer re-line of Lake Ave. A complete reconstruction is not feasible. He presented Council with cost estimates and recommendations along with a schedule/timeline of completion.
 - ii) The council decided that this should be added to the Capital Improvement Plan so that can be budgeted.

7) Ordinances and Resolutions

- a) Resolution Confirming Lift Station Property Transfer
Motion by Sanders, seconded by **Hiniker** to approve resolution 2019-05, approving and confirming the conveyance of real estate between Hammetts and the City and authorizing signatures to all related documents.

Roll Call: Ayes: Hoehn, Hiniker, Sohre, Burt, and Sanders
Nays: None
Motion carried

8) Old Business –

- a) Interfaith Solar Garden Update
 - i) City Attorney Jason Moran cautioned Council on entering in to a 25-year contract noting several risks.
 - ii) Council decided against moving forward with the Solar Garden at this time.
- b) Jaguar Right of Way Permit Extension
Motion by Burt, seconded by **Sanders** to approve the Jaguar ROW Permit extension as requested.

Roll Call: Ayes: Hoehn, Hiniker, Sohre, Burt, and Sanders
Nays: None
Motion carried

9) New Business

- a) Seasonal Maintenance Worker Vacancy
 - i) City Administrator Kephart advised Council that four applications were received for the Seasonal Maintenance Worker position. Interviews were conducted and Administrator Kephart and Public Works Director Adam Fennell recommended that Council employ Mark Burgess as Seasonal Maintenance Worker II.
- Motion by Burt**, seconded by **Sanders** to employ Mark Burgess as Seasonal Maintenance Worker II effective 05.07.19.

Roll Call: Ayes: Hoehn, Hiniker, Sohre, Burt, and Sanders
Nays: None
Motion carried

b) Replacement of two lift station motors

- i) Public Works director Adam Fennell advised Council that two lift station motors need to be replaced as they were damaged during the recent electrical brown out.
- ii) He provided Council with the costs for rebuilding the existing pumps or replacing with new pumps.
- iii) Administrator Kephart advised Council that he had spoken with the insurance claims adjuster and if they determine that this is damage due to the storm and the brown out, then they will only pay for the less costly solution. The City is required to pay our \$250 deductible and the difference if the City elects to get new pumps. Rebuilt pumps have a short warranty, new pumps would be warranted five years.

Motion by Burt, seconded by **Sohre** to approve transferring \$19,000 from the sewer fund reserve for the replacement of two lift station motors with the understanding that if insurance covers cost, that money will be reimbursed back to the sewer fund reserve.

Roll Call: Ayes: Hoehn, Hiniker, Sohre, Burt, and Sanders
 Nays: None
 Motion carried

c) Severe winter storm damage to streets repair estimate

- i) Public Works director Adam Fennell provided a list of street repairs needed from winter storm damage.

Motion by Hiniker, seconded by **Sohre** to transfer \$33,265 from the street repair reserve fund to be paid to Nielsen Blacktopping for street repairs.

Roll Call: Ayes: Hoehn, Hiniker, Sohre, Burt, and Sanders
 Nays: None
 Motion carried

d) Council Chambers Technology

- i) Administrator Kephart gave council an update on Council Chamber technology and presented them with an LG TV recommendation that would be compatible with the laptops, Apple TV and integrate with our software and replace the television that quit.

Motion by Burt, seconded by **Sanders** to authorize the Council Chamber technology improvements and have the cost covered by the City Hall reserve fund.

Roll Call: Ayes: Hoehn, Hiniker, Sohre, Burt, and Sanders
 Nays: None
 Motion carried

e) Municipal Software Vendor Cost/Benefit Analysis

- i) City Administrator Kephart updated Council on software cost/benefit analysis.

Motion by Sohre, seconded by **Burt** to authorize staff to negotiate with Civic Systems for new Municipal software, and provide a proposal to Council as to how the cost will be split.

Roll Call: Ayes: Hoehn, Hiniker, Sohre, Burt, and Sanders
 Nays: None
 Motion carried

- f) Authorization to accept a South-Central Services Cooperative Grant and employ an Intern
- i) Administrator Kephart advised Council of an SCSC grant and Council recognized the need for the intern.

Motion by Sohre, seconded by **Burt** to accept the South-Central Services Cooperative Grant and employ an intern for the Summer.

Roll Call: Ayes: Hoehn, Hiniker, Sohre, Burt, and Sanders
Nays: None
Motion carried

10) Vendor Claims – approval of bills in the amount of \$83,990.35

- i) Deputy Clerk Wille provided Council with answers to questions about the bills.

Motion by Sanders, seconded by **Sohre** approve payment of the bills in the amount of \$83,990.35.

Roll Call: Ayes: Hoehn, Hiniker, Sohre, Burt, and Sanders
Nays: None
Motion carried

11) Administration Report

- i) The Administrator asked Council to propose a date and time to meet with Forest Hasty of the Minnesota DOT. Council proposed Tuesday, May 28th at 5:30 p.m.
- ii) The Administrator reminded Council of the Open House regarding possible updates to the Zoning Ordinance
- iii) Council was reminded we are replacing Google Dropbox with Microsoft One Drive.

12) Council Report

- i) Council member Burt gave a summary of the Saturday public open forum and believes that it was well received. She noted that she likes the idea of having open forums quarterly.

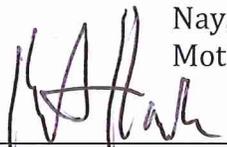
13) Adjournment

Motion by Sohre, seconded by **Burt** to adjourn the meeting at 9:26 p.m.

Roll Call: Ayes: Hoehn, Hiniker, Sohre, Burt, and Sanders

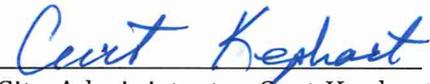
Nays: None

Motion Carried



Mayor Kent Hoehn

Attest:



City Administrator Curt Kephart