

**CITY OF MADISON LAKE
MINUTES OF THE REGULAR MEETING
OF THE PLANNING COMMISSION
MONDAY, MAY 18, 2015**

1. Call to Order

Chair Klassen called the regular Planning Commission meeting to order at 7:03 pm.

2. Roll Call

Members Present: Mike Klassen, Annette McBeth, Ryan Sanders, Greg Rosenow, Rick Anderson, Mark Hayes

Members Absent: None.

Staff Present: City Administrator Ari Klugman, Building Inspector Ron Voth

Others Present: None.

3. Consent Agenda

A) Approval of the Consent Agenda

A motion by McBeth, seconded by Sanders, to approve the consent agenda.

Roll Call: Ayes: Klassen, McBeth, Sanders, Rosenow, Hayes, Anderson

Nays: None

Motion carried.

4. Open Public Comments

None.

5. Public Hearing

A. Subdivision of 1120 Park Road

Chair Klassen opened the public hearing at 7:05 pm.

City Administrator Klugman stated the City has received an application for subdivision of 1120 Park Road. The subdivision is fairly simple since it is only two lots and can really only be subdivided one way.

The planning commission discussed the extra line located at the northern portion of the property and asked for clarification as a condition of the preliminary plat.

The planning commission asked about the status of annexation. City Administrator Klugman informed the commission the annexation has been passed by both the City and Township and is being reviewed by the state. The planning commission asked for annexation to be a condition of the preliminary plat.

City Administrator Klugman told the planning commission she will also be recommending to the council that a signed memorandum agreeing the house located in the middle of the subdivision will be signed prior to approval of the final plat.

Chair Klassen closed the public hearing at 7:22 PM

A motion by McBeth, seconded by Sanders, to recommend to the City Council approval of the preliminary plat with two conditions: clarification is provided on the northern property line and annexation is complete from the state.

Roll Call: Ayes: Klassen, McBeth, Sanders, Rosenow, Hayes, Anderson
Nays: None
Motion carried.

6. Reports and Recommendations

A) Review Bylaws

City Administrator Klugman stated reviewed the bylaws with the commission.

A motion by Sanders, seconded by Rosenow, to recommend the city the proposed bylaws be adopted on behalf of the planning commission.

Roll Call: Ayes: Klassen, McBeth, Sanders, Rosenow, Hayes, Anderson
Nays: None
Motion carried.

B) Comprehensive Plan Survey

A motion by McBeth, seconded by Anderson, to approve the comprehensive plan survey revisions.

Roll Call: Ayes: Klassen, McBeth, Sanders, Rosenow, Hayes, Anderson
Nays: None
Motion carried.

7. Adjournment

A motion by McBeth, seconded by Hayes, to adjourn the meeting at 9:50 pm.

Roll Call: Ayes: Klassen, McBeth, Sanders, Rosenow, Hayes, Anderson
Nays: None
Motion carried.

Attest:


Ari Klugman, City Administrator