



1) Call Meeting to Order

Mayor Reichel called the regular meeting to order at 7:05 pm.

2) Roll Call

Council Members Present: Mayor Ken Reichel, Carolyn Hiniker, Laurinda Sohre, Pat Burt, and Kent Hoehn

Members Absent: None

Staff Present: City Attorney Jason Moran, Administrative Assistant Allison Polsfuss, Chief Police Dan Bunde, Public Works Supervisor Adam Fennell, Fire Chief Kevin Kennedy, Planning Commission Chair member Mike Klassen, Chris Larson and Nate Hermer from ISG, City Administrator Michael Hanson

3) Approval of Agenda with addition of closed meeting and 10c.

A motion by Hiniker, seconded by **Sohre**, to approve the agenda.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn

Nays: None

Motion carried.

4) Approval of Vendor Claims

A motion by Hoehn, seconded by **Burt**, to approve vendor claims in the amount of \$122,259.19.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn

Nays: None

Motion carried.

5) Consent Agenda

- a) Approval of minutes from regular meeting of May 15, 2017.

A motion by Sohre, seconded by **Hiniker**, to approve the consent agenda.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn

Nays: None

Motion carried.

6) Open Public Comments

- (1) No one from the public wished to speak.

7) Appearances & Presentations

a) Departmental updates:

(1) Police Chief Dan Bunde

- a) Everything running well
- b) Bids for a new squad
- c) Private property of 3 lakes letting commercial vehicles park out there. Owner doesn't want them out there: not in the city. Is it our problem?
 - (a) Come up with a place for them to park in town.

(2) Public Works Supervisor Adam Fennell

- a) Everything going well
- b) Cross walks done on Highway 60, will finish up by the church.
- c) Adam stated the lime stone signs for Madison Lake need to be cleaned and sealed.

A motion by Sohre, seconded by **Hiniker**, to approve the bid for cleaning the limestone sign in Madison Lake.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn
Nays: None
Motion carried.

- d) The water tower needs to be cleaned and inspected as it is past due. Approval for tower cleaned and inspected.
 - (a) KLM's bid of 10-year contract for 4 cleanings is pay as you go \$ 1st one \$1900 2nd \$2400, 3rd \$2100, 4th \$2500.
 - (i) Total of \$8900 over a 10 year period.
 - (b) Motion to approve Burt authorized to enter into contract. Hiniker

A motion by Burt, seconded by **Hiniker**, to approve authorize Adam to enter into contract for the four water tower cleanings.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn
Nays: None
Motion carried.

- e) The public works department is in need of a new mower.
 - (a) The trade in value would be \$7, 313 and they total for the new mower will be \$7,950.
 - (b) Motion to approve trading in mower. Hoehn, Burt

A motion by Hoehn, seconded by **Burt**, to approve trading in the mower and pay the amount of \$7,950.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn
Nays: None
Motion carried.

- f) Holtmeier has a completion day of 06.30.2017.

(3) Fire Chief Kevin Kennedy

- a) Everything is going well
- b) There have been 30 calls year to date.
- c) Paddlefish days discussion and planning will begin in June.
- d) There have been 2 new applicants for the fire department and the interviews are next week.
- e) Can't install the washer and dryer because there is not enough room in current building.
 - (a) We will have to wait until new building is built at the end of August.

b) MN DOT- Forrest Hasty, HWY 60 project

(1) At the previous MNDOT meeting open to the public, one of the greatest problem brought to their attention was the speeding through town.

- a) There are several options for improvement
 - (a)** Alternatives with no curb removal
 - (i)** Option 1: Continuous two-way center left turn lane
 - (ii)** Option 2: Bike Lanes
 - (iii)** Option 3: Buffer Section
 - (b)** Alternatives with curb removal
 - (i)** Option 1: 6' walk on each side
 - (ii)** Option 2: 10' trail
 - (iii)** Option 3: Bike Lane

1) Tentative schedule for the Hwy 60 Project:

- a) September 2017 select final alternative
- b) October 2017 preliminary layout
- c) January 2018 final layout
- d) Construction bid date December 20, 2019
- e) Tentative begin Construction Spring 2020
- f) Tentative end Construction November 2020

8) Ordinances & Resolutions

- a) **Resolution 2017-15-** Scheduling a Public Improvement Hearing for Three on Duck at the 6.19.17 council meeting

A motion by Sohre, seconded by **Hiniker**, to approve Resolution #2017-15: Scheduling a Public Improvement Hearing for Three on Duck.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn

Nays: None

Motion carried.

- b) **Ordinance 2017-02-** Establishing an After-the fact Variance fee at the 06.19.17 council meeting.

A motion by Hiniker, seconded by **Sohre**, to set a public hearing for establishing an After-the-fact Variance fee.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn

Nays: None

Motion carried.

c) **Ordinance 2017-03**: Schaub Petition for Annexation at the 06.19.17 council meeting.

A motion by Hiniker, seconded by **Burt**, to set a public hearing on July 17 2017 at 7:00 PM for 2017-03.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn

Nays: None

Motion carried.

d) **Ordinance 2017-04 Special Assessment Hardship Deferral Ordinance**

A motion by Hiniker, seconded by **Burt** to set a public hearing for Ordinance 2017-04.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn

Nays: None

Motion carried

9) Unfinished Business

a) **City Hall and Fire Hall LED Lighting Retrofit**

(1) City has received quotes based on lighting energy audit converting to LED.

(2) Total cost of the project will be \$17,247.00.

(3) Discuss more at the next meeting

b) **Schaub Annexation Petition- Discussion, ISG/Moran**

c) **Public Works Building Update**

(1) Over Memorial Day weekend, work was temporarily stopped on the construction of the public works building due to concerns with the concrete flooring.

(2) City will continue monitoring and moving forward.

d) **Three Lakes Development Update- ISG**

(1) City was contacted by an interested party looking to purchase a lot in the Three Lakes Development.

(2) The City will be coordinating with ISG and owners to finish punch list.

e) **CSAH 44 Discussion-ISG**

(1) ISG requested continuing the discussion regarding proposed changes to CSAH 44.

(2) They have met with Blue Earth County Officials and have received some input from them.

(3) ISG looked at a couple of options:

a) Do nothing but CSAH 44 will eventually need improvement

b) Reconfiguration

c) Intersection closure

(4) The speed on CSAH 44 could be a potential issue, and further discussion on whether it should be closed will be had. It is too early to make decisions, but will discuss further at later meetings.

- (5) The project will potentially be specially assessed for property owners who benefit.
- (6) Set a date to hold an informational meeting with the residents of those properties.

f) **Doran Triangle-ISG**

- (1) ISG was asked to develop a memo regarding the Doran Triangle piece that the Duck Lake CIC would like to purchase and sell back to the property owners.
- (2) Waiting on feasibility from engineering

g) **1130 Park Road Update**

- (1) Bryan Alvord came to talk to council last meeting.
- (2) The pipe has been moved and directed back on to Nate Friedrich's property
- (3) The property is over on setbacks on 3 corners.
- (4) The owner of 1130 Park Rd is required to apply for variance after the fact.
- (5) Certificate of occupancy has been granted, along with a rental license until a determination is made regarding the setback variance.

10) New Business

a) **Variance Application 504 7th Street**

A motion by Sohre, seconded by **Hoehn**, to approve the variance application for 504 7th street.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn
Nays: None
Motion carried.

b) **Variance Application 570 Doran Drive**

A motion by Hiniker, seconded by **Burt**, to approve the variance application for 570th street.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn
Nays: None
Motion carried

c) Adam expressed the need for a new plow truck.

- (1) The trade in value of the old one is \$7,000.00, and the price of the new mower, after trading in the old one will be \$44,650.00.

A motion by Hoehn, seconded by **Burt**, to approve the purchase of a new plow in the amount of \$44,650.00.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn
Nays: None
Motion carried

11) Staff Reports

- a) Abdo, Eick and Meyers are coming out Thursday for a meeting.

12) Mayor and Council Reports

- a) We should begin preparing the budget.

13) A motion made by Hiniker, seconded by **Burt** to close the open meeting at 9:46

- 14) A motion made by **Burt**, seconded by **Hoehn** to open the closed meeting.
- 15) A motion made by **Burt**, seconded by **Hoehn** to closed the closed meeting.
- 16) A motion made by **Hoehn**, seconded by **Burt** to adjourn the meeting at 9:58.



Mayor, Kenneth Reichel

Attest:



City Administrator, Michael Hanson