



## City Council Minutes

Madison Lake City Council

Monday, June 06, 2016

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### 1) Call Meeting to Order

Mayor Reichel called the regular meeting to order at 7:02 pm.

### 2) Roll Call

**Council Members Present:** Mayor Reichel, Carolyn Hiniker, Laurinda Sohre, Pat Burt, and Kent Hoehn

**Members Absent:** None

**Staff Present:** Interim City Administrator Wendell Sande, Deputy City Clerk AmberRose Bruderie, City Attorney Jason Moran, Public Works Supervisor Adam Fennell, Police Chief Dan Bunde, Planning Commissioner Mike Klassen, and Project Designer Nathan Hermer.

### 3) Approval of Agenda

**A motion by Hiniker**, seconded by **Burt**, to approve the agenda with the addition of 10C) Painting City Hall.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn  
Nays: None  
Motion carried.

### 4) Approval of Vendor Claims

a) Council discussed the invoice from Arnolds of Mankato for \$228.85 and directed staff to hold the check as this should be covered by warranty.

**A motion by Hoehn**, seconded by **Sohre**, to approve vendor claims in the amount of \$26,732.23.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn  
Nays: None  
Motion carried.

### 5) Consent Agenda

- a) Approval of minutes from regular meeting of May 16, 2016
- b) Approval of Temporary Liquor License for Madison Lake Fire Relief Association on July 23 and 24, 2016 (Paddlefish Days)

**A motion by Hoehn**, seconded by **Burt**, to approve the consent agenda.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn  
Nays: None  
Motion carried.

### 6) Open Public Comments

- a) None

## 7) Appearances & Presentations

### a) Department Updates

- Public Works Supervisor
  - (1) Public Works Supervisor Fennell stated that he is working on getting bids for painting City Hall.
  - (2) Public works staff are working on freshening up the wood chips at the parks.
  - (3) Mayor Reichel thanked the Public Works department for the work on North Shore Park.
  - (4) Council discussed the areas that staff are mowing.
  - (5) Council Member Sohre stated that the mowing looks great.
  
- Police Department
  - (1) Police Chief Bunde stated that the department has been dealing with a neighbor issue in the annexation area regarding lots lines.
  - (2) The police department just completed their seat belt saturation and compliance is down.
  
- City Attorney
  - (1) City Attorney Moran stated that he has been working on the Madison Crest development agreement and will hopefully be putting the issue to rest soon.
  - (2) There is going to be a joint meeting with the City of Mankato and the consumer communities in the near future.
  
- Planning Commission
  - (1) Planning Chair Klassen stated that they did not meet last month but will be continuing to work on the zoning ordinance update.

## 8) Ordinances & Resolutions

- ### a) Resolution #2016-34 Accepting a Donation of Money from the American Legion Post #269
- Deputy Clerk Brudelic stated that the American Legion has donated \$500.00 to the City for the Sons of the American Legion to use for the Annual Veterans Memorial Celebration at North Shore Park. The American Legion has asked that we donate the money to the Sons of the American Legion for this event as they are unable to donate directly to them.

**A motion by Sohre**, seconded by **Hoehn**, to approve Resolution #2016-34 Accepting a Donation of Money from the American Legion Post #269.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn  
Nays: None  
Motion carried.

**A motion by Sohre**, seconded by **Hoehn**, to approve a donation of \$500.00 to the Sons of the American Legion for the annual Veterans Memorial Celebration.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn  
Nays: None  
Motion carried.

## 9) Unfinished Business

- a) 4<sup>th</sup> and 5<sup>th</sup> Street Update
- Mr. Hermer provided an update on construction.
  - Mr. Hermer stated that soils are wet on 4<sup>th</sup> Street and there may need to be a correction.
  - Council discussed the complaints about the mud and the possibility of plywood walkways.
  - Mr. Hermer stated that everything will start to shape up as soon as they are working on street excavation now.
  - Deputy Clerk Brudelic stated that by bonding for the Main Street project with the 2016 Improvement project rather than bonding for it separately as was initially discussed, Shannon Sweeney estimates a cost savings of \$28,000.00 based upon the bids received.
- b) 512 Point Avenue
- Interim City Administrator Sande stated that the survey was provided in the packet.
  - Interim City Administrator Sande recommends that the Council affirm their denial of the variance requests.
  - City Attorney Moran stated that Council issued detailed findings of fact denying the variances and suggest giving the property owner time to remove the structure.
  - Council discussed the variances required.
  - Council discussed the requirements from the Building Inspector if the variances are approved.
  - City Attorney Moran stated that once we have recorded the denials, under state statute, the City is not supposed to reconsider the variance for six months.
  - Council provided the property owners thirty days to come up with a plan.
  - Council will review the issue at their July 11, 2016 meeting.

## 10) New Business

- a) Sarah Circle
- Interim City Administrator Sande explained the issue at Sarah Circle.
  - In order to allow for the best placement of a home on the lot it is necessary to vacate a portion of the road right of way which affects only this lot.
  - Interim City Administrator Sande recommends that the Council grant the property owner a temporary right to occupy the parcel to be vacated pending the formal vacation. This will allow the builder to proceed by using the building setback that will exist after the vacation.

**A motion by Hiniker**, seconded by **Sohre**, to grant the property owner of 1060 Sarah Circle the temporary right to occupy the parcel to be vacated as described in the map provided.

Roll Call: Ayes: Reichel, Hiniker, Sohre, and Hoehn

Nays: None

Abstained: Burt

Motion carried.

- b) City Administrator Search
- Interviews were conducted on June 2 and 3, 2016.
  - The committee chose the three finalists.
  - Council will hold a special meeting on June 16, 2016 at 3 pm to hold final interviews.
- c) Painting City Hall
- Council discussed what color to paint City Hall.

- Mayor Reichel, Council Member Hiniker and Planning Chair Klassen will work together to come up with a color scheme for City Hall that fits within our ordinance.

**11) Staff Reports**

- a) Interim City Administrator Wendell Sande
- Interim City Administrator Sande stated that he continues to work with property owner next door and will hopefully have a resolution soon.
  - Architects have walked through the building and soon an environmental specialist will determine if there is asbestos.
  - The architect will create a mock sketch of what the refurbished front might look like.
  - Council discussed the siren on top of the building.
  - Council discussed the appeal by Anthony Schmitz.

**12) Mayor & Council Reports**

- a) Council Member Burt
- Council Member Burt congratulated Mayor Reichel on the letter to the editor about his tenure as Mayor.

**13) Adjournment**

**A motion by Hoehn**, seconded by **Hiniker**, to adjourn the meeting at 8:02 pm.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn

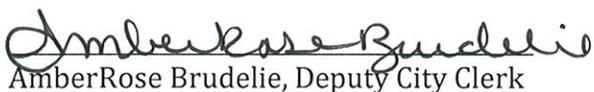
Nays: None

Motion carried.



Kenneth Reichel, Mayor

Attest:



AmberRose Brudelic, Deputy City Clerk