

City of Madison Lake
City Council Minutes
Monday, June 17, 2013

Call to Order

Mayor Reichel called the regular Council meeting to order at 7:03 pm.

Pledge of Allegiance

Roll Call

Members Present: Mayor Ken Reichel, Chuck Ries, Kent Hoehn, John Howard, and Carolyn Hiniker

Members Absent: None

Staff Present: City Administrator Kelly Steele, Deputy Clerk AmberRose Brudellie, Police Chief Dan Bunde, and City Engineer Chris Larson

Others Present: Jon and Tiffany Tatarak of 439 Lilac Lane, Madison Lake; John Branstad of 509 Sumac Road, Madison Lake; Mark Bisch of 60359 239th Street, Madison Lake; Brian Lein of 5 Walnut Avenue, Madison Lake; Jerry Bamberry of 431 Lilac Lane, Madison Lake; and Jerry Groebner of Groebner Insurance Agency

Consent Agenda

3A) Approval of Agenda

A motion by Howard, seconded by Hiniker, to approve the agenda.

Roll Call: Ayes: Reichel, Ries, Hiniker, Howard, and Hoehn
Nays: None
Motion carried.

3B) Accepting of Minutes from Regular Meeting of June 3, 2013

A motion by Hiniker, seconded by Ries, to accept the minutes from the June 3, 2013 regular meeting.

Roll Call: Ayes: Reichel, Ries, Hiniker, Howard, and Hoehn
Nays: None
Motion carried.

3C) Approval of Vendor Claims Totaling \$160,546.57.

A motion by Howard, seconded by Hiniker, to approve vendor claims in the amount of \$160,546.57.

Roll Call: Ayes: Reichel, Ries, Hiniker, Howard, and Hoehn
Nays: None
Motion carried.

Open Public Comments

4A) Mark Bisch, Paddlefish Days Donation

- Mark Bisch requested a donation of \$1,000.00 from the Council for Paddlefish Days.
- Ms. Steele stated that there is sufficient money available for this request.

A motion by Hiniker, seconded by Hoehn, to donate \$1,000.00 to the Paddlefish Days Committee.

Roll Call: Ayes: Reichel, Ries, Hiniker, Howard, and Hoehn
Nays: None
Motion carried.

4B) John Branstad, Madison Lake Community Foundation

- John Branstad introduced himself to the Council as the Chair of the Madison Lake Community Foundation.
- The board members of the foundation are: Chair John Branstad, Vice Chair Mary Robin, Secretary Kate Anderson, Treasurer Carolyn Hiniker, Diane Bisch, Dave Stoufer, Vicky Schmidt, Ken Reichel and Sue Schaub.
- Mr. Branstad stated that they are working with the Southern Minnesota Initiative Foundation and will be receiving board training tomorrow.
- Mr. Branstad thanked the Council for allowing them to keep documents at City Hall and for allowing them to post their minutes on the City website.
- Mr. Branstad asked the Council to keep the Madison Lake Community Foundation in mind for any projects that we may be able to work together on.
- The Madison Lake Community Foundation's next meeting is tomorrow night at 7:00 pm at City Hall.

Appearances and Presentations

Ordinances and Resolutions

Reports of Staff, Officers, Boards, and Committees

Unfinished Business

8A) Annexation

- Ms. Hiniker, Mr. Ries, and Steve Bjerke met with the Lake Washington Sanitary District today.
- During the meeting, Lake Washington Sanitary District provided an update of their project.
- Council discussed the process that will take place to detach the properties that are annexed into to the City from the Lake Washington Sanitary District.
- Council discussed the Lake Washington Sanitary Districts engineering plans and how they will affect the City.
- Mr. Ries stated that the Lake Washington Sanitary District should be contacting Mr. Larson to discuss their engineering plans and proposed use of the City's right-of-way.
- Council directed Mr. Larson to provide direction on what is best for the City.
- Ms. Steele stated that the City should have the right-of-way ordinance in effect before construction starts.
- Council discussed the pros and cons of providing garbage and recycling collection to the newly annexed properties immediately.
- Ms. Steele would like to include information regarding garbage and recycling in the welcome letter she is sending out.

A motion by Ries, seconded by Hiniker, in deference to the Council's understanding of the public opinion of the parties being annexed; The year round homes shall begin receiving garbage and recycling pickup on June 26, 2013 with billing beginning on July 1, 2013 with the provision that if they bring in and can establish they have a contract for garbage pickup that they are bound to we will give them a credit for up to one-half the cost of the City's service for any periods for which they are contractually bound to pay another provider for up to six months with documentation provided before December 31, 2013, the City will not begin garbage and recycling service for the seasonal cabins during calendar 2013 but will establish it sometime during 2014 unless a property owner specifically requests it in which case we will try to make it available to individual owners if it is at all practical.

Roll Call: Ayes: Reichel, Ries, Hiniker, Howard, and Hoehn
Nays: None
Motion carried.

8B) Main Street Project

- Ms. Steele stated that Al Forsberg contacted her last week to discuss the project schedule.
- The County has acquired all of the right-of-way necessary for the project.
- The bids would not be approved until the middle of August and starting that late in the season could mean that Main Street could remain open through the winter.
- Mr. Forsberg informed Ms. Steele that the County would like to start the project Spring of 2014.
- Mr. Larson stated that the State is currently reviewing the final plans.
- The County will probably bid the project in January of 2014 according to Mr. Larson.
- Council discussed their concerns with delaying the project.
- Ms. Steele stated that there could be a lot of construction happening in the next year around town.
- A revised assessment roll was provided for Council's review.

New Business

9A) 439 Lilac Lane Fence

- Ms. Steele stated that she and Mike Klassen reviewed Jon Tatarak's property and his request to place a fence six inches from the property line.
- Council discussed the property lines and Mr. Tatarak's request.
- Ms. Steele and Mr. Klassen recommend that the Council give consent for the fence to be installed six inches off of the property line.

A motion by Ries, seconded by Hoehn, to provide consent to the installation of the fence at six inches.

Roll Call: Ayes: Reichel, Ries, Hiniker, Howard, and Hoehn

Nays: None

Motion carried.

9B) 2013 Insurance Renewal Update

- Jerry Groebner of Groebner insurance reviewed the changes to the City's 2013 insurance policy renewal.
- Mr. Groebner stated that the League of Minnesota Cities revised their billing this year.
- Paddlefish Days is a sponsored event by the City, so the promotion of it is covered under the City's policy.
- The individual events, bouncy toys, and food vendors need to provide Certificates of Insurance to the City.
- Mr. Groebner stated that liquor liability is not covered under the City's policy.
- As, City Hall has been paid off Mr. Groebner has now removed Berkadia Commercial Mortgage as a loss payee for the building.

9C) Local Board of Appeals and Equalization Hearing

- Ms. Steele stated that due to the low turnout at our April Board of Appeals and Equalization Hearing the County is asking if we would like them to hold an open book meeting instead.
- Residents would schedule an appointment with the County instead of us holding the meeting.
- Ms. Steele stated that there would some cost savings as we would not have to pay Council wages, Council would not have to attend the training, and publication costs.
- Ms. Steele stated that a decision needs to be made by December 1, 2013.
- Council will discuss this again in November.

9D) Hoff, Barry & Kozar, P.A.

- Ms. Steele stated that a conference call is scheduled for tomorrow afternoon, provided Council approves the representation of the City by Hoff, Barry & Kozar, P.A.

A motion by Hoehn, seconded by Ries, to obtain Hoff, Barry & Kozar, P.A. for land use issues.

Roll Call: Ayes: Reichel, Ries, Hiniker, Howard, and Hoehn

Nays: None

Motion carried.

Adjournment

A motion by Ries, seconded by Hoehn, to adjourn the meeting at 8:19 pm.

Roll Call: Ayes: Reichel, Ries, Howard, Hiniker and Hoehn

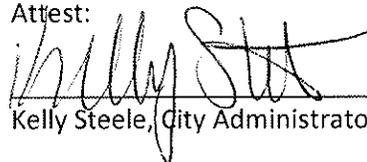
Nays: None

Motion carried.



Ken Reichel, Mayor

Attest:



Kelly Steele, City Administrator-Clerk