



Council Meeting Minutes

Madison Lake City Council

Monday July 8th at 6:00PM

525 Main Street

Madison Lake, Minnesota

1) Call Meeting to Order & Pledge of Allegiance

- a) Mayor Hoehn called meeting to order at 6:00 p.m.

2) Establish Quorum- Roll Call

- a) **Council Members:** Mayor Kent Hoehn, Carolyn Hiniker, Ryan Sanders, Pat Burt, and Laurinda Sohre
- b) **Staff Present:** Deputy Clerk Liz Wille, Police Chief Dan Bunde, Public Works Director Adam Fennell, Interim City Administrator Tim Madigan, Intern Morgan Muldoon
- c) **Others Present:** Jason Femrite & Joe Duncan (Bolton & Menk); Chris Knutson, Alec Boyce, David Krueger, Chris Cavett, Maria Tiegs (Short Elliot Hendrickson)

3) Consent Agenda

Note: All items listed under the Consent Agenda are considered routine or non-controversial and will be approved with one motion. If a Council Member wishes to discuss any of these items, they may ask that the item be removed from the Consent Agenda.

- a) Approval of agenda for this meeting
- b) Approval of the minutes of the June 17th Meeting

Motion by Sanders, seconded by **Burt** to approve the consent agenda as presented.

Roll Call: Ayes: All
Nays: None
Motion carried

4) Open Public Comments

NOTE: Those wishing to speak must state their name and address for the record. Please limit comments to five minutes for person. Please fill out and turn in the yellow card to the Mayor before the meeting.

- a) None

5) Appearances & Presentations – Proposals for Professional Engineering Services

- a) The Companies are Bolton and Menk and Short, Elliott, and Hendrickson. Order of appearance will be chosen by the flip of a coin. Company presenting first will have three minute follow-up option.
 - i) Bolton & Menk presented first, Short Elliot Hendrickson presented second. The Council decided to discuss which firm to accept at the next meeting (July 22nd, 2019)

6) Ordinances and Resolutions –

7) Old Business –

- a) Final payment for Well # 4 – ISG
Motion to approve final payment by Sohre, seconded by **Burt**
Roll Call: Ayes: Hoehn, Hiniker, Sohre, Burt, and Sanders
Nays: None
Motion carried

- b) Revised Zoning Ordinance update and timeline – Brad Potter
 - i) Business moved to the first meeting in August.
- c) Parking on Lakeshore Drive – Mayor Hoehn
 - i) Hoehn suggests one more public hearing with residents and recommends making it a true no parking street. Discussion over the pros and cons of making this a no parking street. Tabled for a future meeting with Lakeshore Drive residents.

8) New Business

- a) Utility Bill arrangement requests
 - i) Ellis Brown, 205 7th St, Madison Lake. Requests council permission to pay overdue water bill in payments of \$100 per week until paid. Council requests Brown to create a new payment plan with Deputy Clerk Liz Wille.
Motion by Sanders, seconded by Sohre.
Roll Call: Ayes: Hoehn, Hiniker, Sohre, Burt, and Sanders
Nays: None
Motion Carried
- b) Bank Signatories-
 - i) Item tabled for July 22nd meeting in order for City Attorney Jason Moran to be present.
- c) Interim Administrator Contract-
 - i) Approval of contract for Tim Madigan as Interim City Administrator.
Motion to approve contract by Burt, seconded by Hiniker.
Roll Call: Ayes: Hoehn, Hiniker, Sohre, Burt, and Sanders
Nays: None
Motion Carried
- d) Fire Department Budget 2020 – Kevin Kennedy-
 - i) Budget was reviewed and a preliminary budget was approved with a 5% increase.
Motion to approve preliminary budget by Sohre, seconded by Burt.
Roll Call: Ayes: Hoehn, Hiniker, Sohre, Burt, and Sanders
Nays: None
Motion Carried
- e) Public Safety Meeting Review – Ryan Sanders
 - i) Council member Ryan Sanders reviewed the discussion of the public safety meeting, citing the purchase of Handguns by the Police department, the purchase and placement of emergency placards for the trailer parks, camp grounds, and rental properties, and scheduling an OSHA training for staff and council members.
- f) Police Department Handgun Purchases

- i) Purchase approved by council. Ccreation of contract to be discussed with City Attorney Jason Moran at July 22nd meeting.

Motion to approve purchase by Burt, seconded by **Sanders**

Roll Call: Ayes: Hoehn, Hiniker, Sohre, Burt, and Sanders
Nays: None
Motion Carried

- g) Police Placards – Discussion and Timeline

- i) Tabled for review of City Ordinance with Interim Zoning Administrator Brad Potter to be present.

- h) Paddlefish Days Road Closure Request-

- i) Fire Chief Kennedy requests Council permission to close Main St for the Paddlefish Days Street Dance. Council requests proof of insurance before approval. Approval contingent on county decision.

Motion to approve Road Closure by Sohre, seconded by **Hiniker**.

Roll Call: Ayes: Hoehn, Hiniker, Sohre, Burt, and Sanders
Nays: None
Motion carried

- i) Kevin Kennedy Driveway

- i) Kennedy requests update on when his driveway will be fixed. Council suggests contacting Xcel and how we can move forward in replacing the driveway.

9) Vendor Claims

- a) Review bills in the amount of \$194,069.40

Motion by Sanders, seconded by **Burt** to approve vendor claims in the amount of \$194,069.40.

Roll Call: Ayes: **Hoehn, Hiniker, Sohre, Burt, and Sanders**
Nays: None
Motion carried

10) Administration Report

11) Council Report

12) Adjournment

Motion by Burt, seconded by **Hiniker** to adjourn the meeting at 10:03 p.m.

Roll Call: Ayes: Hoehn, Hiniker, Sohre, Burt, and Sanders
Nays: None
Motion Carried



Mayor Kent Hoehn

Attest.



Interim City Administrator
Tim Madigan