



City Council Minutes
Madison Lake City Council
Monday, July 11, 2016

1) Call Meeting to Order

Mayor Pro Tem Hiniker called the regular meeting to order at 7:00 pm.

2) Roll Call

Council Members Present: Mayor Pro Tem Carolyn Hiniker, Laurinda Sohre, Pat Burt, and Kent Hoehn

Members Absent: Mayor Ken Reichel

Staff Present: City Administrator Michael Hanson, Deputy City Clerk AmberRose Brudelic, Police Chief Dan Bunde, Public Works Supervisor Adam Fennell and Project Designer Nathan Hermer.

3) Approval of Agenda

A motion by Sohre, seconded by **Hoehn**, to approve the agenda with the addition of 9C) Landscaping at City Hall.

Roll Call: Ayes: Hiniker, Sohre, Burt, and Hoehn

Nays: None

Motion carried.

4) Approval of Vendor Claims

A motion by Sohre, seconded by **Burt**, to approve vendor claims.

Roll Call: Ayes: Hiniker, Sohre, Burt, and Hoehn

Nays: None

Motion carried.

5) Consent Agenda

a) Approval of minutes from regular meeting of June 20, 2016

A motion by Hoehn, seconded by **Burt**, to approve the consent agenda.

Roll Call: Ayes: Hiniker, Sohre, Burt, and Hoehn

Nays: None

Motion carried.

6) Open Public Comments

- No one from the public wished to speak.

7) Appearances & Presentations

a) Paddlefish Days Association

- Dave Stoufer requested a \$1,000.00 donation for Paddlefish Days.
- Mr. Stoufer stated that they have found it is not worth the money for advertising in the events section of the Free Press.

A motion by Sohre, seconded by **Burt**, to donate \$1,000.00 to the Paddlefish Days Association.

Roll Call: Ayes: Hiniker, Sohre, Burt, and Hoehn

Nays: None

Motion carried.

b) Liquor License Extension for The Lucky Lure

- Deputy Clerk Bruderie stated that Alcohol and Gambling Enforcement stated that The Lucky Lure must provide a location for selling in the street dance area and proof of insurance for the area.
- No one is allowed to walk around selling alcohol during the dance.

A motion by Hoehn, seconded by **Burt**, to extend The Lucky Lure's liquor license to the approved location determined by The Lucky Lure and the Madison Lake Fire Department.

Roll Call: Ayes: Hiniker, Sohre, Burt, and Hoehn

Nays: None

Motion carried.

c) Department Updates

- Police Chief
 - (1) Chief Bunde stated that things are going well and the department is getting ready for Paddlefish Days and National Night Out.
 - (2) National Night Out is on August 2, 2016 from 6:00 to 8:00 pm.
 - (3) The department is planning on hosting an ice cream social and will have sidewalk chalk available for the kids to decorate Main Street with again.
- Public Works Supervisor
 - (1) Public Works Supervisor Fennell stated that the building is painted and sod installed.
 - (2) The department is working on getting ready for Paddlefish Days.
 - (3) Council discussed Sarah Circle.
 - (4) The parking lot at city hall will not be done before Paddlefish Days.
 - (5) Public Works Supervisor Fennell had the parking lot patched.
 - (6) Patching is continuing throughout town.
 - (7) Public Works Supervisor Fennell stated that we received a street sweeping quote from Loken's for \$2,300.00 and asked for Council approval.

A motion by Sohre, seconded by **Burt**, to approve street sweeping for \$2,300.00 by Loken's.

Roll Call: Ayes: Hiniker, Sohre, Burt, and Hoehn

Nays: None

Motion carried.

8) Ordinances & Resolutions

- a) Resolution #2016-36 Establishing Jared Taylor in the Public Employees Retirement Association for Police Officers
- Deputy Clerk Brudelic stated that this is the resolution we are required by pass when we hire police officers.

A motion by Hoehn, seconded by **Burt**, to approve Resolution #2016-36 Establishing Jared Taylor in the Public Employees Retirement Association for Police Officers.

Roll Call: Ayes: Hiniker, Sohre, Burt, and Hoehn

Nays: None

Motion carried.

- b) Ordinance #2016-07 Opting-Out of the Requirements of Minnesota Statutes, Section 462.3593.

- City Attorney Moran explained the proposed ordinance.
- Council will need to hold a public hearing at a future meeting.

A motion by Burt, seconded by **Sohre**, to hold a public hearing on Ordinance #2016-07 Opting-Out of the Requirements of Minnesota Statutes, Section 462.3593 on August 1, 2016.

Roll Call: Ayes: Hiniker, Sohre, Burt, and Hoehn

Nays: None

Motion carried.

9) Unfinished Business

- a) 4th and 5th Street Project Update
- Mr. Hermer provided Council with an update on the project.
 - Council discussed the extra trees that needed to be removed due to services lines.
 - Council discussed how the request for payments are determined.

A motion by Sohre, seconded by **Hoehn**, to approve Contractor's Request for Payment Number 3 in the amount of \$331,276.80.

Roll Call: Ayes: Hiniker, Sohre, Burt, and Hoehn

Nays: None

Motion carried.

- b) 512 Point Avenue

- Laurie Johnson stated that she has filed a formal complaint with the Department of Housing and Urban Development.
- Ms. Johnson stated that they were not going to be removing the structure.
- City Attorney Moran stated that he will handle the issue from here as the Council has already denied the variance request.

- c) Landscaping at City Hall
 - Council Member Hiniker stated she has gotten measurements and would like to talk with Thomas Tree about what to put in the retaining wall.
 - Council thinks this is a good idea as long as no grass is installed.
 - Council Member Hiniker will bring back a plan.

10) New Business

- a) Window Replacement at City Hall
 - Council discussed the quotes.
 - Replacing the windows is part of the maintenance plan for this year.
 - Council would like to see the door quotes before the windows are replaced.
 - Staff will present quotes at the next meeting.

11) Staff Reports

- a) Deputy Clerk
 - Deputy Clerk Brudellie reviewed the letter from the League of Minnesota Cities regarding Tony Cornish.
- b) City Attorney
 - City Attorney Moran stated that he is currently in negotiations with the City of Mankato regarding the wastewater treatment plan agreement.
 - There is a meeting on July 18, 2016 at 5:00 pm at the Mankato airport.
 - The current discussion is for an approximate savings of \$8,000.00 annually for 2016, 2017 and 2018.
 - City Attorney Moran stated that there is twenty-five million in bonds coming off in 2018 so the City should see a reduction then too.
 - The City of Mankato is still insisting we pay SAC charges.
 - The assessment appeal for Mr. Schmitz is completed.
 - City Attorney Moran will discuss the other appeal with staff tonight.
 - Council discussed the letter of credit we hold on KJ Walk for Three Lakes and the easement needed for the proposed public works building.
- c) City Administrator
 - City Administrator Hanson provide Council with written update and thanked the Council for hiring him.
 - Interim City Administrator Sande will be back next week to continue with transitional stuff.
 - City Administrator Hanson stated that he will be spending time with the department heads to see what they all do and to get a better understanding of the City.
 - On July 20, 2016 the Greater Mankato Growth Business Before Hours event will be held here starting at 7:30 am.

- City Administrator Hanson asked for permission to attend the ICMA annual conference in Kansas City, Missouri in September. The approximate cost would be around \$1,300.00.
- Council discussed the conference.

A motion by Sohre, seconded by **Hoehn**, to send City Administrator Hanson to the ICMA annual conference in September.

Roll Call: Ayes: Hiniker, Sohre, Burt, and Hoehn

Nays: None

Motion carried.

12) Mayor & Council Reports

13) Adjournment

A motion by Hoehn, seconded by **Burt**, to adjourn the meeting at 8:00 pm.

Roll Call: Ayes: Hiniker, Sohre, Burt, and Hoehn

Nays: None

Motion carried.

Carolyn Hiniker, Mayor Pro-Tem

Attest:

AmberRose Brudelic, Deputy City Clerk