



**City Council Minutes**  
**Madison Lake City Council**  
Monday, July 13, 2015

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**1) Call Meeting to Order**

Mayor Reichel called the regular meeting to order at 7:07 pm.

**2) Roll Call**

**Council Members Present:** Mayor Ken Reichel, Carolyn Hiniker, Laurinda Sohre, Pat Burt, and Kent Hoehn

**Members Absent:** None

**Staff Present:** City Administrator Ariel Klugman, Deputy City Clerk AmberRose Bruderie, Police Chief Dan Bunde, Public Works Supervisor Chris Roemhildt, Planning Commission Chair Mike Klassen and Building Inspector Ron Voth.

**3) Approval of Agenda**

**A motion by Hiniker**, seconded by **Sohre**, to approve the agenda.

Roll Call: Ayes: Reichel, Sohre, Hiniker, Burt, and Hoehn  
Nays: None  
Motion carried.

**4) Approval of Vendor Claims**

**A motion by Sohre**, seconded by **Hiniker**, to approve vendor claims in the amount of \$614,461.52.

Roll Call: Ayes: Reichel, Sohre, Hiniker, Burt, and Hoehn  
Nays: None  
Motion carried.

**5) Consent Agenda**

- a) Approval of minutes from the Council Work Session on June 15, 2015
- b) Approval of minutes from Regular Meeting on June 15, 2015
- c) Lucky Lure Liquor License Extension to Sidewalk for Paddlefish Days
  - Council discussed allowing the Lucky Lure to sell product (Jello shots) in the street during the dance and is approved sales in the fenced in area for the street dance.
- d) Approving Paddlefish Days Parade Permit

**A motion by Hiniker**, seconded by **Burt**, to approve the consent agenda.

Roll Call: Ayes: Reichel, Sohre, Hiniker, Burt, and Hoehn  
Nays: None  
Motion carried.

**6) Open Public Comments**

- a) Barb Dillon of Paddlefish Days Association
  - Barb Dillon stated that in previous years the Council has donated \$1,000.00 to the Paddlefish Days Association and is requesting the donation on their behalf again.

**A motion by Hiniker**, seconded by **Sohre**, to approve a \$1,000.00 donation to the Paddlefish Days Association.

Roll Call: Ayes: Reichel, Sohre, Hiniker, Burt, and Hoehn  
Nays: None  
Motion carried.

b) Tonya Morsching of Peoples State Bank

- Tonya Morsching stated that Peoples State Bank and its staff are going to do a Halloween Party.
- Ms. Morsching stated that in the past the Council has donated money from the gambling fund for the Halloween Party and she is requesting a \$400.00 donation.
- Fire Chief Kennedy has approved use of the Fire Hall for the party.
- Police Chief Bunde stated that he will donate \$250.00 from the forfeiture fund for the party.
- City Administrator Klugman stated that as long as the City is sponsoring the event it will fall under the City's insurance policy.
- Council discussed the gambling fund and Deputy Clerk Brudelic stated that there is around \$600.00 in the fund at this time.
- Ms. Morsching requested and was granted permission to advertise for the Halloween Party on the back of the water bills free of charge.

**A motion by Sohre**, seconded by **Burt**, to approve a \$400.00 donation for the Halloween Party.

Roll Call: Ayes: Reichel, Sohre, Hiniker, Burt, and Hoehn

Nays: None

Motion carried.

c) Scott Madigan of 402 Doran Drive

- Scott Madigan stated that a number of concerns were brought up at the Planning Commission meeting previously and Monday's rain brought out a lot of things.
- Mr. Madigan stated that there is lots of standing water.
- Mr. Madigan wants to know what the plan is for seeding and gas line installation.
- City Administrator Klugman stated that the gas lines are being installed but is not sure when that will happen.
- Council discussed the barricades in place.
- Council discussed the drainage issues in the annexation area.
- City Administrator Klugman will check with the contractor to see if the boring has been completed for the gas line installation.
- The Doran Court road and driveways were discussed.

## 7) Appearances & Presentations

a) Department Updates

(1) Police – Part Time Officer Position

- (a) Chief Bunde stated than a part-time officer resigned a couple months ago and he would like to permission to fill the vacant position.
- (b) Chief Bunde will stay within the budgeted hours this is just another person to cover open shifts.
- (c) Council discussed police coverage in town.

**A motion by Hoehn**, seconded by **Burt**, to allow Chief Bunde to post the part-time position.

Roll Call: Ayes: Reichel, Sohre, Hiniker, Burt, and Hoehn

Nays: None

Motion carried.

(2) Public Works – Hydrant Buddy and Oak Avenue

(a) Hydrant Buddy

- (i) Council discussed the purchase of a hydrant buddy.
- (ii) The hydrant buddy will cost \$4,500.00 but will be very beneficial.
- (iii) The funds for the purchase would come from the reserves.

**A motion by Hoehn**, seconded by **Sohre**, to approve the purchase of the hydrant buddy tool for \$4,500.00 if the money is available in the budget.

Roll Call: Ayes: Reichel, Sohre, Hiniker, Burt, and Hoehn  
Nays: None  
Motion carried.

(b) Oak Avenue

- (i) Council discussed the base under the road of Oak Avenue.
- (ii) The contractor recommends for bringing the base up to six to eight inches to give us a better product at a cost of \$7,743.00.
- (iii) Council discussed the infrastructure under Oak Avenue and that they may be replacing the road in five to six years.
- (iv) Council stated that they are okay with laying the blacktop over the base that is currently there and not spending any extra money on the road at this time.
- (v) Council discussed the cost of having a mat installed on Oak Avenue.

(3) Fire – Disbursement of Unused Property

- (a) Assistant Chief Klassen stated that the fire department has a used bumper off the grass truck and used tires off the ATV that they would like to sell.

**A motion by Hoehn**, seconded by **Hiniker**, to declare the used bumper off the grass truck and the used tires off the ATV as unused property and give permission to the fire department to post it for sale.

Roll Call: Ayes: Reichel, Sohre, Hiniker, Burt, and Hoehn  
Nays: None  
Motion carried.

## 8) Ordinances & Resolutions

a) Resolution #2015-23 Approving Final Plat for 1120 Park Road

- City Administrator Klugman stated that in front of the Council is the copy of the final plat.
- Council previously looked at the preliminary plat and the Planning Commission did not feel the need to see the final plat if nothing changed from the preliminary.
- City Administrator Klugman stated that the Memorandum of Understanding stated that the house must be removed in one year.

**A motion by Burt**, seconded by **Hiniker**, to approve Resolution #2015-23 Approving Final Plat for 1120 Park Road.

Roll Call: Ayes: Reichel, Sohre, Hiniker, Burt, and Hoehn  
Nays: None  
Motion carried

b) Resolution #2015-24 Approving Preliminary Plat and Rezoning to R-1 for West Shore Estates

- The Planning Commission recommends approval of the preliminary plat with the following conditions: 1. A signed developers agreement and Planned Unit Development Agreement is signed and approved before the Final Plat is approved. 2. The Development meets impervious surface requirements. 3. Allowing for a trail realignment if MNDOT allows a straight away or right of way is changed.
- The Planning Commission did received a couple of comments about the storage building and landscaping.
- Council discussed the distance between houses and because it is a planned unit development this they are allowed to be closer.

**A motion by Hoehn**, seconded by **Hiniker**, to approve Resolution #2015-24 Approving Preliminary Plat and Rezoning to R-1 for West Shore Estates.

Roll Call: Ayes: Reichel, Sohre, Hiniker, Burt, and Hoehn  
Nays: None  
Motion carried

## 9) Unfinished Business

- a) Project Updates
  - Annexation Update
    - (1) Pay Apps
      - (a) An application for payment has been received from RL Larson for \$180,949.08.
      - (b) City Engineer Larson recommends approval of the contractor application for payment number six.
      - (c) Rome Reichel of 61566 Nutmeg Road stated that WW Blacktopping has done a great job of getting the residents in and out during the construction.

**A motion by Hiniker**, seconded by **Hoehn**, to approve RL Larson Contractors Application for Payment Number Six.

Roll Call: Ayes: Reichel, Sohre, Hiniker, Burt, and Hoehn  
Nays: None  
Motion carried

- (2) Andy Frederick
  - (a) Tabled.

## 10) New Business

- a) DNR Joint Powers Agreement
  - The DNR has requested an amendment to our previous agreement.
  - City Administrator Klugman reviewed the changes to the agreement.
  - Council discussed paving the access and City Administrator Klugman stated that the City would be responsible for the cost of paving.
  - No action taken.
- b) July 20, 2015 Work Session Agenda
  - Council discussed holding a work session on July 20, 2015 at 6:00 pm to discuss the 4<sup>th</sup> and 5<sup>th</sup> Street project.
  - This will be a walking meeting and will only cover the 4<sup>th</sup> and 5<sup>th</sup> Street project.

## 11) Staff Reports

- a) Public Works Supervisor
  - Public Works Supervisor Roemhildt stated that the annual inspections of the lift stations have been completed and the lift station at North Shore Park needs an impeller repaired again on one pump.
  - The Tomahawk Lift Station will be coming online and the pump handles need to be replaced.
  - The public works department will be blacktop patching tomorrow.
- b) Police Chief
  - Police Chief Bunde stated that the new squad car is up and running.
  - There will be a few more bills coming through for it.
  - The police department has been busy working on ordinance violations for the last month.
- c) Planning Commission Chair
  - Planning Commission Chair Klassen stated that they are still working on reviewing zoning ordinances.
- d) Fire Chief
  - Assistant Chief Klassen stated the department has been busy preparing for Paddlefish Days.
- e) City Administrator
  - City Administrator Klugman stated that the concrete work on Main Street was supposed to start Friday or Today. The contractor knows that Paddlefish Days is next week.

- The property owners have been informed of the work that needs to be completed.
- The last layer of blacktop should be done before the August 4, 2015 National Night Out event.
- Council does not want the road to be under construction during Paddlefish Days.
- City Administrator Klugman stated that she has been meeting with all sorts of developers and Council will be seeing more stuff related to that in the future.
- City attorney involved in an ordinance violation issue for 520 7<sup>th</sup> Street.
- The Comprehensive Plan survey is closed and staff are currently sifting through the survey results.
- City Administrator Klugman stated that there is a lack of representation from the younger portion of our community (younger than 24). According to American Community Surveys this population makes up 33% of our population.
- The participation from our rental community was also substantially lower also.
- The Planning Commission will try to set up focus groups with those representations.

## 12) Mayor & Council Reports

### a) Mayor Reichel

- Mayor Reichel stated that the Veterans Memorial event went over well and he wanted to thank everyone for their hard work putting it on.
- Council discussed holding an annual event over the 4<sup>th</sup> of July every year.
- Council discussed ordering doors for the restrooms at North Shore Park.
- Council directed staff to check the lights in the restrooms at North Shore Park.

### b) Council Member Burt

- Council Member Burt stated that she was approached about brainstorming with other small towns along Highway 60 to come up with ways to minimize eighteen wheeler truck traffic.
- Council Member Burt stated that one idea was to have it renamed to a parkway instead of a highway.
- Council discussed making changes to the speed on Highway 60.

## 13) Adjournment

**A motion by Hoehn**, seconded by **Hiniker**, to adjourn the meeting at 8:12 pm.

Roll Call: Ayes: Reichel, Sohre, Hiniker, Burt, and Hoehn

Nays: None

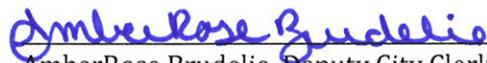
Motion carried.

Attest:



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Kenneth Reichel, Mayor



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AmberRose Brudelio, Deputy City Clerk