

**CITY OF MADISON LAKE  
MINUTES OF THE REGULAR MEETING  
OF THE PLANNING COMMISSION  
MONDAY, JULY 28, 2014**

**1. Call to Order**

Chair Klassen called the regular Planning Commission meeting to order at 7:05 pm.

**2. Roll Call**

**Members Present:** Chair Mike Klassen, Mark Hayes, Rick Anderson, Annette McBeth

**Members Absent:** Ryan Sanders, Tana Stoufer

**Staff Present:** City Administrator Ari Klugman

**Others Present:** Ron Voth, Jerry Groebner, Chris Schmahl, J. Mike Lynard, Therese Lynard

**3. Consent Agenda**

A) Approval of the Agenda

B) Approval of the Minutes from June 23, 2014

**A motion by Anderson**, seconded by McBeth, to approve the consent agenda.

Roll Call: Ayes: Klassen, Hayes, Anderson, McBeth

Nays: None

Motion carried.

**5. Public Hearing**

A) Public Hearing Site Plan Review Sunshine Galleries

Mike Lynard shared with the planning commission their intentions for the Sunshine Gallery's building. They plan to paint the top portion of the building a lighter tan and the lower portion a red brown. The fence will be painted the same color as the bottom portion and the door will be painted the lighter of the colors. They plan to have a four foot by four foot protruding sign with yellow letters and the darker paint on the sign as the base. The protruding portion will be well secured.

Chair Klassen opened the Public Hearing at 7:11 PM.

Jerry Groebner expressed his discontent with the downtown overlay district in general.

Chair Klassen closed the public hearing at 7:12 PM.

**Motion by McBeth**, seconded by Anderson to recommend to approve the site plan review.

Roll Call: Ayes: Klassen, Hayes, Anderson, McBeth

Nays: None

Motion carried.

**6. Reports and Recommendations**

A) Interim use permit- Land reclamation Michael Wheaton.

City Administrator Klugman explained similar to Mark Hayes and Scott Kelly, Michael Wheaton has requested an interim use permit for land reclamation. Due to timing issues, she requested the planning commission let the City Council hold the public hearing on the interim use permit.

Commissioner Anderson asked about the drainage area and what the surface cover would be when done. City Administrator Klugman stated Mr. Wheaton has provided arrows on the map and plans to have a slopping elevation to allow for drainage. The top material will probably be some type of gravel because they intend to use it for parking.

Commissioner McBeth is comfortable with the Council holding the public hearing as long as the DNR is notified.

**Motion by Hayes**, seconded by McBeth to recommend the City Council hold the public hearing on August 18, 2014 on behalf of the planning commission.

Roll Call:

Ayes: Klassen, Hayes, Anderson, McBeth

Nays: None

Motion carried.

#### B) Downtown Overlay District Violation

City Administrator Klugman explained it has been brought to her attention by several residents that 421 Main Street painted the top portion of their building without approval. Since this is the first time this has occurred she wanted to bring it to the planning commission for discussion about how to proceed.

Chair Klassen explained there are two separate parts of what is before the planning commission, there is the question about the process not being followed and then the further question of the color approval. Chair Klassen had an opportunity to speak to the property owner and the owner's concern was about timing related to paddlefish days.

City Administrator Klugman stated she is unsure whether the owner Max intends to leave the white as a permanent color or if the white is just a primer.

The planning commission directed City Administrator Klugman to invite the property owner, Max Anderson in to the next meeting to discuss and hold a site plan review.

#### C) Subcommittees/ Work plan

City Administrator Klugman stated the amount of stuff on the planning commission's work plan is too much for her to lead the charge on all of the projects. She would like to have subcommittees or individuals being the lead and working with her more as an editor rather than her leading the project.

Commissioner McBeth volunteered to oversee the signage ordinance revisions.

The planning commission asked for a work session in August to review previous work done with the previous administrator and to determine what needed to be revisited and if anything was ready for a public hearing.

Chair Klassen volunteered to work on updating the City's Comprehensive Plan. He also suggested Commissioner Stoufer may be interested in this area as well.

Chair Klassen volunteered to work on the creation of a general business district.

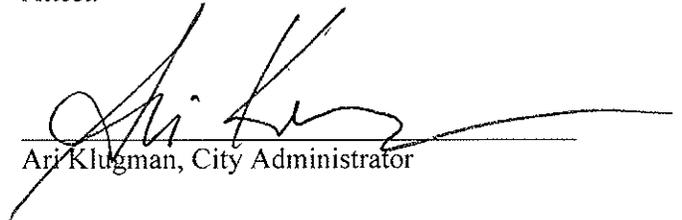
The planning commission decided to give parks and trails planning to the future park committee.

**Adjournment**

**A motion by Anderson**, seconded by McBeth, to adjourn the meeting at 8:35 pm.

Roll Call:       Ayes: Klassen, Hayes, Anderson, McBeth  
                  Nays: None  
                  Motion carried.

Attest:



Ari Klugman, City Administrator