



City Council Minutes
Madison Lake City Council
Monday, August 18, 2014

1) Call Meeting to Order

Mayor Reichel called the regular meeting to order at 7:02 pm.

2) Roll Call

Members Present: Mayor Ken Reichel, Steve Bjerke, Carolyn Hiniker, and Kent Hoehn.

Members Absent: John Howard

Staff Present: City Administrator Ariel Klugman, Deputy City Clerk AmberRose Brudelie, and City Engineer Chris Larson.

3) Approval of Agenda

A motion by Hiniker, seconded by **Hoehn**, to approve the agenda with the addition of 10b) Dust Control for All Streets.

Roll Call: Ayes: Reichel, Bjerke, Hiniker, and Hoehn
Nays: None
Motion carried.

4) Approval of Vendor Claims

a) Council discussed the NAPA bill for lawn mower blades.

A motion by Hoehn, seconded by **Hiniker**, to approve vendor claims in the amount of \$67,335.48.

Roll Call: Ayes: Reichel, Bjerke, Hiniker, and Hoehn
Nays: None
Motion carried.

5) Consent Agenda

a) Approval of minutes from regular meeting of August 4, 2014

A motion by Hiniker, seconded by **Hoehn**, to approve the consent agenda.

Roll Call: Ayes: Reichel, Bjerke, Hiniker, and Hoehn
Nays: None
Motion carried.

6) Open Public Comments

a) Dan and Jim Schull

- Dan and Jim Schull are requesting that we allow a private alternative service agreement for 310 Krason Drive.
- City Administrator Klugman reviewed the history of the private service agreements and stated that she does not recommend any changes be made to the assessment roll at this time.
- Council wants to remain consistent, no changes will be made to the assessment roll.

7) Appearances & Presentations

a) Public Hearing – Land Reclamation Wheaton

- Mayor Reichel opened the public hearing at 7:28 pm.
- Michael Wheaton brought forward a land reclamation request similar to Mark Hayes and Scott Kelly.
- City Administrator Klugman explained the land reclamation process.
- The Planning Commission passed the public hearing to the Council due to timing.
- Mayor Reichel closed the public hearing at 7:34 pm.

A motion by Bjerke, seconded by **Hiniker**, to allow the fill areas designated by the maps created by Mr. Wheaton to fill in the ditch approximately one to twenty-four inches at 108 and 110 Wheaton Drive given permission not denied by the MPCA or DNR.

Roll Call: Ayes: Reichel, Bjerke, Hiniker, and Hoehn

Nays: None

Motion carried.

b) Public Hearing – Final Plat Point Wild Second Addition

- Mayor Reichel opened the public hearing at 7:37 pm.
- City Administrator Klugman stated that Matt Oswald is going to request that we hold the public hearing open until the September 2, 2014 meeting to continue working with his neighbors.
- Mr. Oswald provided City Administrator Klugman with a written request for an additional 120 days before a decision is required to continue working with his neighbors.
- City Administrator Klugman will provide Mr. Oswald with a copy of the e-mail that Council received regarding Mr. Oswald's property.

A motion by Bjerke, seconded by **Hoehn**, to accept Matt Oswald's extension of 120 days to continue his petition.

Roll Call: Ayes: Reichel, Bjerke, Hiniker, and Hoehn

Nays: None

Motion carried.

A motion by Bjerke, seconded by **Hiniker**, to continue the public hearing until September 2, 2014.

Roll Call: Ayes: Reichel, Bjerke, Hiniker, and Hoehn

Nays: None

Motion carried.

c) Public Hearing – Creation of an HRA

- Mayor Reichel opened the public hearing at 7:45 pm.
- Mayor Reichel stated that the EDA met and is in favor of the Council becoming the HRA.
- City Administrator Klugman explained some of the differences between an EDA and a HRA.
- Mayor Reichel closed the public hearing at 7:47 pm.

8) Ordinances & Resolutions

a) Resolution #2014-70 Creation of an HRA

A motion by Bjerke, seconded by **Hiniker**, to approve Resolution #2014-70 Creation of an HRA.

Roll Call: Ayes: Reichel, Bjerke, Hiniker, and Hoehn

Nays: None

Motion carried.

9) Unfinished Business

a) Project Updates

- Fourth and Fifth Street Update
 - (1) City Engineer Larson stated that the feasibility report for Fourth and Fifth Street should be ready for the September 2, 2014 meeting.
 - (2) City Engineer Larson and City Administrator Klugman explained how the FEMA reimbursement will work and informed Council that the State of Minnesota is going to cover the 25% local match.
 - (3) Staff are looking into reimbursement for mitigation.
- Main Street Update
 - (1) The light posts are being installed this week.
 - (2) The contractor will be redoing a portion of the sidewalks.
- Annexation Update

City Administrator Klugman stated that we have received two requests for payment, one from Kunkel Electric and one from RL Larson Excavating.

 - (1) Kunkel Electric Payment
 - (a) City Engineer Larson reviewed what the request for payment is for and recommends Council approval.

A motion by Bjerke, seconded by **Hoehn**, to approve Contractor's Application for Payment No. 1 for Kunkel Electric in the amount of \$71,215.38.

Roll Call: Ayes: Reichel, Bjerke, Hiniker, and Hoehn
Nays: None
Motion carried.

- (2) RL Larson Payment
 - (a) City Engineer Larson reviewed what the request for payment is for and recommends Council approval.
 - (b) RL Larson is planning to begin work the first week of September with four crews.
 - (c) City Administrator Klugman will contact residents with Private Alternative Service Line Agreements and extend their deadline until spring of 2015.

A motion by Bjerke, seconded by **Hoehn**, to approve Contractor's Application for Payment No. 1 for RL Larson Excavating in the amount of \$186,627.31.

Roll Call: Ayes: Reichel, Bjerke, Hiniker, and Hoehn
Nays: None
Motion carried.

- Facility Update
 - (1) City Administrator Klugman stated that a portion of the Council met on August 6, 2014 at a work session to tour Eagle Lake City Hall, Eagle Lake Public Works, and Stoufer's Auto.
 - (2) Council prefers a building similar to Stoufer's Auto for the Public Works department.
 - (3) Staff will meet with ISG to go over plans to bring forward to the Council in the future.
- Cell Phone Tower
 - (1) City Administrator Klugman stated that Corey Block is waiting for soil testing results for the permanent tower site and will issue the permit when those are received.
 - (2) Council discussed the timeline of the project and directed City Administrator Klugman to follow up with Amy Dresch.

10) New Business

- a) Ellingson Trenchless Bill
- City Administrator Klugman stated that the breakdown of the timecards were provided.
 - The sub-committee met and recommends that Council contest the bill.
 - The City attorney will draft the letter.
- b) Dust Control for All Streets
- Council discussed the dust issues on Cherry Avenue and other gravel streets and alleys in town.
 - Council directed staff to determine the cost for dust control and present it to Council.

11) Staff Reports

12) Mayor & Council Reports

13) Adjournment

A motion by Hoehn, seconded by **Hiniker**, to adjourn the meeting at 8:05 pm.

Roll Call: Ayes: Reichel, Bjerke, Hiniker, and Hoehn

Nays: None

Motion carried.

Attest:



Kenneth Reichel, Mayor


AmberRose Brudellie, Deputy City Clerk