



Council Meeting Minutes

Madison Lake City Council

Monday August 19th at 6:00PM

525 Main Street

Madison Lake, Minnesota

1) Call Meeting to Order & Pledge of Allegiance

- a) Mayor Hoehn called meeting to order at 6:00 p.m.

2) Roll Call

- a) **Council Members:** Mayor Kent Hoehn, Carolyn Hiniker, Ryan Sanders, Pat Burt, Laurinda Sohre
- b) **Staff Present:** Deputy Clerk Liz Wille, Interim City Administrator Tim Madigan
- c) **Others Present:** City Attorney Jason Moran, Forrest Hasty – MNDOT, Bolton and Menk Tony Rotchadl and Jason Femrite

3) Consent Agenda

Note: All items listed under the Consent Agenda are considered routine or non-controversial and will be approved with one motion. If a Council Member wishes to discuss any of these items, they may ask that the item be removed from the Consent Agenda.

- a) Approval of Agenda of this Meeting
- b) Approval of Minutes of the August 5th, 2019 Meeting

Motion by Sohre, seconded by **Burt** to approve the consent agenda as presented.

Roll Call: Ayes: Burt, Hiniker, Hoehn, Sanders, Sohre
 Nays: None
 Motion Carried

4) Open Public Comments - None

5) Appearances & Presentations

- a) City Bond Update – Shannon Sweeney
 - i) Shannon Sweeney advised Council with a preliminary schedule on a \$1,000,000 project. The next debt that will be paid off by the City of Madison Lake is in 2029. The other debts are in effect for quite some time after that. The City has financial strengths in that it has a healthy General Fund balance which is important when looking to borrow money. Having this maintains a good Credit Rating, which in turns helps to obtain lower interest rates. Long term debt is a bit high due to big projects.

Motion by Sohre, seconded by **Burt** to authorize Shannon Sweeney to perform a utility rate study.

Roll Call: Ayes: Burt, Hiniker, Hoehn, Sanders, Sohre
 Nays: None
 Motion Carried

b) Bond Refunding Proposal

Motion by Sohre, seconded by **Hiniker** to work with on the liquidity of \$1.8 million dollars.

Roll Call: Ayes: Burt, Hiniker, Hoehn, Sanders, Sohre
 Nays: None
 Motion Carried

Motion by Sohre, seconded by **Burt** to obtain a Credit Rating and move forward with refinancing if the \$1.8 million is accessible.

Roll Call: Ayes: Burt, Hiniker, Hoehn, Sanders, Sohre
 Nays: None
 Motion Carried

6) Ordinances and Resolutions

7) Old Business

- a) Hwy 60 Xcel Energy update – MNDOT
 - i) Update from Forrest Hasty (MNDOT) and Tony Rotchadl (Bolton & Menk) regarding the Highway 60 Project. Mr. Rotchadl said that he sat down face to face with Excel with regard to the questions and concerns that the City had with power options and utility hook ups.
 - ii) Mr. Rotchadl advised that neither the City of Madison Lake nor MNDOT are responsible for the costs associated with burying the power.
 - iii) Mr. Rotchadl discussed the costs associated with hooking up utilities for both residential and commercial customers.
 - iv) Mr. Hasty will submit for a good faith cost estimate, and then send a municipal consent letter to the Administrator.
 - v) Mr. Hasty and City Engineer Jason Femrite will work together to coordinate public hearings and open houses to keep them to a minimum.

- b) 2020 Budget Discussion/Update
 - i) Interim Administrator Madigan handed Council a Memo outlining
 - ii) Council asked Administrator Madigan for the big picture of the budget to be prepared prior to them meeting to break down each department’s budget.
 - iii) Council will meet for a special budget workshop on August 27th at 5:30.

8) New Business

- a) Dropbox vs One Drive
 - i) Deputy Clerk Wille advised Council that Dropbox is running low on storage.
 - ii) Council discussed the possibility of deleting some content to free up space versus beginning to use One Drive.

Motion by Sohre, seconded by **Burt** to delete 2014 info from Dropbox to free up storage.

Roll Call: Ayes: Burt, Hiniker, Hoehn, Sanders, Sohre
Nays: None
Motion Carried

b) Public Works Smartphone Upgrades

- i) Public Works phones are very outdated and are not working properly.
- ii) Deputy Clerk Wille advised Council of plan and phone options.

Motion by Sohre, seconded by **Burt** to change to the \$39.99 unlimited plan and order 2 free iPhone 8's with good quality cases to protect the new devices.

Roll Call: Ayes: Burt, Hiniker, Hoehn, Sanders, Sohre
Nays: None
Motion Carried

9) **Vendor Claims** – approve bills in the amount of \$32,500.94

Motion by Sohre, seconded by **Burt** to approve bills in the amount of \$32,500.94.

Roll Call: Ayes: Burt, Hiniker, Hoehn, Sanders, Sohre
Nays: None
Motion Carried

10) **Administration Report**

- i) Interim Administrator Madigan updated Council on an e-mail received from the DNR with regard to the floating dock/marina The Landing on Madison.

11) **Council Report**

- i) Council discussed the upcoming interviews for the Administrator with regard to which times (nights/weekends) would work best as well as pay for the Council for conducting the interviews.

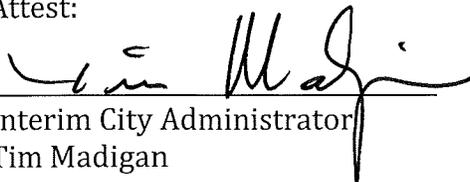
12) **Adjournment – Motion by Sanders**, seconded by Hiniker to adjourn at 8:38 p.m.

Roll Call: Ayes: Burt, Hiniker, Hoehn, Sanders, Sohre
Nays: None
Motion Carried



Mayor Kent Hoehn

Attest:



Interim City Administrator
Tim Madigan

