



Council Meeting Minutes

Madison Lake City Council

Tuesday, September 3rd at 6:00PM

525 Main Street

Madison Lake, Minnesota

1) Call Meeting to Order & Pledge of Allegiance

Mayor Hoehn called the meeting to order at 6:00 p.m.

2) Roll Call

- a) **Council Members:** Mayor Kent Hoehn, Carolyn Hiniker, Ryan Sanders, Pat Burt, Laurinda Sohre
- b) **Staff Present:** Deputy Clerk Liz Wille, Interim City Administrator Tim Madigan, Police Chief Dan Bunde, Public Works Supervisor Adam Fennell, City Attorney Jason Moran
- c) **Others Present:** Andy Frederick, Carole Kroc

3) Consent Agenda

Note: All items listed under the Consent Agenda are considered routine or non-controversial and will be approved with one motion. If a Council Member wishes to discuss any of these items, they may ask that the item be removed from the Consent Agenda.

a) Approval of Agenda

b) Approval of minutes of the 08.19.19 Meeting

Motion by Sanders, seconded by **Burt** to approve the consent agenda as presented.

Roll Call: Ayes: Hoehn, Hiniker, Burt, Sanders, Sohre

Nays: None

Motion Carried

4) Open Public Comments

NOTE: Those wishing to speak must state their name and address for the record. Please limit comments to five minutes for person. Please fill out and turn in the yellow card to the Mayor before the meeting.

- a) Andy Frederick (520 & 522 Doran Dr), came to discuss the donation from the City for the fishing pier at Duck Lake Park.
- b) Mayor Hoehn advised that we will have an answer regarding the availability of the funds at the September 16th City Council Meeting.
- c) Mr. Frederick expressed concerns regarding the paving of Nuthatch Rd.
- d) Mayor Hoehn indicated that he has spoken with former Mayor Reichel who indicated that the City had talked about paving Nuthatch at a future date.
- e) ISG has been consulted and has indicated that paving Nuthatch was not in the scope of work.

5) Appearances & Presentations - none

6) Ordinances and Resolutions

a) Public Hearing – Zoning Ordinance – Brad Potter

- i) Public Hearing – Proposed Amendments to the Madison Lake Zoning Ordinance
- ii) Call the Hearing to Order

- iii) Take Testimony
- iv) Recess/Close the Public Hearing
- v) Evaluate next steps and possible solutions

Motion by Sohre, seconded by **Burt** to continue the Public Hearing on October 7th at 6:00 p.m.

Roll Call: Ayes: Hoehn, Hiniker, Burt, Sanders, Sohre
 Nays: None
 Motion Carried

- b) **Public Hearing - Amending Chapter 52.05 of the City Code** – Utility Billing
 - i) Public Hearing – Proposed Amendments to Chapter 52.05 of the City Code
 - ii) Call the Hearing to Order – Mayor Hoehn opened the public hearing at 6:23 p.m.
 - iii) Take Testimony – no testimonies were entered into the record
 - iv) Recess/Close the Public Hearing –

Motion by Sanders, seconded by **Hiniker** to close the public hearing at 6:23 p.m.

Roll Call: Ayes: Hoehn, Hiniker, Burt, Sanders, Sohre
 Nays: None
 Motion Carried

- v) Evaluate next steps and possible solutions

Motion by Burt, seconded by **Sohre** to approve the amendment to Chapter 52.05 of the City Code as presented by City Attorney Jason Moran which reduces the timeframe for shut-off for nonpayment from 90 to 60 days.

Roll Call: Ayes: Hoehn, Hiniker, Burt, Sanders, Sohre
 Nays: None
 Motion Carried

7) New Business

- a) Temporary Noise Permit Application
 - i) Barb Dillon (Lucky Lure) requested a temporary business noise permit application for Lure Fest which will be held on October 5th.
 - ii) She is requesting permission to play music from 8:00 p.m. until Midnight.
 - iii) Council ensured that October 5th fell on a weekend.

Motion by Sanders, seconded by **Burt** to approve the temporary business noise permit application for Lure Fest on October 5th, 2019.

Roll Call: Ayes: Hoehn, Hiniker, Burt, Sanders, Sohre
 Nays: None
 Motion Carried

8) Old Business

- a) Bond Refinancing – Shannon Sweeney
 - i) Shannon Sweeney presented Council with a memo showing the potential net present value savings the City would see if Council chose to use funds on hand to pay down debt. The potential net present value savings would be \$374,173.21.

Motion by Sohre, seconded by **Hiniker** to approve Resolution 2019-07 Approving the Issuance of up to \$3,435,000 G.O. Refunding Bonds.

Roll Call: Ayes: Hoehn, Hiniker, Burt, Sanders, Sohre
Nays: None
Motion Carried

b) Part-time Temporary Position discussion

- i) Deputy Clerk Wille advised Council that there are currently two applicants for the position.
- ii) Council discussed the possibility of using a temp agency.
- iii) In order to ensure time for training it was decided that Joan Bushlack and Council Member Hiniker would interview the two applicants and make a hiring recommendation to Interim Administrator Madigan.

Motion by Sohre, seconded by **Sanders** authorizing Council Member Hiniker, and Accountant Joan Bushlack to interview the candidates and make a hiring recommendation to Interim Administrator Madigan.

Roll Call: Ayes: Hoehn, Hiniker, Burt, Sanders, Sohre
Nays: None
Motion Carried

c) 2020 Budget Discussion/Workshop

- i) Interim Administrator Madigan discussed a 7.6% potential increase for the Tax Levy.
- ii) Individual budgets and allocation of wages were also discussed.

9) Vendor Claims - approve bills in the amount of \$12,110.15

Motion by Sanders, seconded by **Burt** to approve Vendor Claims in the amount of \$12,110.15

Roll Call: Ayes: Hoehn, Hiniker, Burt, Sanders, Sohre
Nays: None
Motion Carried

10) Administration Report

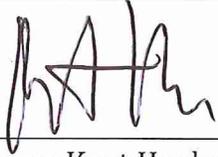
- a) A concern over the lack of a fence surrounding the pool at 18 Lake Ave was brought up and discussed among Council Members. Chief Bunde will discuss expectations with the property owner.
- b) Council would like to have a budget work session beginning at 5:00 p.m. on September 16th prior to the Council Meeting.

11) Council Report

12) Adjournment

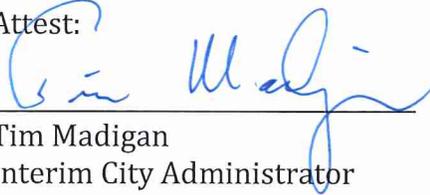
Motion by Sohre, seconded by **Burt** to adjourn the City Council Meeting at 8:31 p.m.

Roll Call: Ayes: Hoehn, Hiniker, Burt, Sanders, Sohre
Nays: None
Motion Carried



Mayor Kent Hoehn

Attest:



Tim Madigan
Interim City Administrator