

City of Madison Lake
City Council Minutes
Monday, September 17, 2012

Call to Order

Mayor Reichel called the regular Council meeting to order at 7:02 pm.

Roll Call

Members Present: Mayor Ken Reichel, Steve Bjerke, Chuck Ries, and Kent Hoehn

Members Absent: John Howard

Staff Present: City Administrator Kelly Steele, Deputy Clerk AmberRose Brudellie, Police Chief Dan Bunde, and City Engineer Chris Larson.

Others Present: Brad Potter of I & S Group; Joan and Mike Prange of 302 Main Street; Donna, Mike and Jim Tatge of 600 Walnut Avenue; Therese Lynard of 512 Main Street; Tara Ginter of 600 Cherry Avenue; Mark Rustad representing the Tomahawk Association; Lorraine Rustad of 701 Tomahawk Court; Robert and Mary Stone of 724 Tomahawk Court; Sharon McDonald of 705 Tomahawk Court; John Hoehn of 704 7th Street; Cliff Haefner of 805 Main Street; Jeff Wagner of 708 Cherry Avenue; Patti Rodgers of 713 Tomahawk Court; Carol Schneider of 409 Main Street; Vicki Schmidt of 508 Lakeshore Drive; Annette McBeth of 708 Tomahawk Court; Teresa Baker of 408 Main Street; Carolyn Hiniker of 74 Evergreen Court; Jerry Groebner of 513 Main Street; Ann Van Deusen of 516 Main Street; Bob Van Deusen of 500 Main Street; Jonathan Zierdt of Greater Mankato Growth.

Pledge of Allegiance

Consent Agenda

1A) Approval of Agenda

A motion by Bjerke, seconded by Hoehn, to approve the agenda.

Roll Call: Ayes: Reichel, Bjerke, Ries, and Hoehn
Nays: None
Motion carried.

1B) Accepting of Minutes from Regular Meeting of September 4, 2012

A motion by Bjerke, seconded by Ries, to accept the minutes from the September 4, 2012 regular meeting changing the twelfth bullet on item 4A) to read "Council directed the personnel committee to review the fire chief's wages" and the motion on item 6E) to read "A motion by Bjerke, seconded by Hoehn to approve Resolution #2012-552 Approving Submittal of a BWSR Clean Water Fund Grant Application".

Roll Call: Ayes: Reichel, Bjerke, Ries, and Hoehn
Nays: None
Motion carried.

1C) Approval of Vendor Claims Totaling \$67,169.29.

- Council discussed the fire call payment refund.
- The Minnesota Waste Processing invoice was discussed.
- Council discussed the M & W Blacktopping payment.

A motion by Bjerke, seconded by Ries, to approve vendor claims in the amount of \$67,169.29 holding the M & W Blacktopping check until completion of the projects to Mr. Roemhildt's satisfaction.

Roll Call: Ayes: Reichel, Bjerke, Ries, and Hoehn
Nays: None
Motion carried.

Department Report

Public Open Forum

Unfinished Business

4A) Annexation

- There will be a meeting with Lake Washington Sanitary District on Thursday to exchange information.
- Ms. Steele and Mr. Larson met with Shannon Sweeney a few weeks ago.
- Ken Schweim is looking for answers to the list of questions he provided Council.

4B) Oak Avenue Survey

- Ms. Steele has spoken with the bank, the bank's attorney, the purchaser, the realtor and the auctioneer. Everyone is aware of the issue and has a copy of the survey.
- The purchaser would like to apply for a variance to continue using the building.

General Business

New Business

6A) Tomahawk Association Drainage Concerns

- Mark Rustad discussed the drainage issues and building quality issues at Tomahawk Court.
- The City recently made repairs to the sub-drain line which should help with some of the drainage problems.
- Mr. Rustad requested that the City refrain from issuing building permits to Pat Jolitz until he repairs the foundation issues in Tomahawk Court.
- The issues the association is having with the builder were discussed.
- Council encouraged the Tomahawk Association to move forward in the court system to try and resolve the issue.
- Council encouraged the Tomahawk Association to send something in writing to the City. The Council will then investigate and do what they can to help.

6B) Regional Economic Development Association Agreement Renewal

- Jonathan Zierdt gave an overview of the Greater Mankato Growth website and how it pertains to development in the City of Madison Lake.
- Mr. Zierdt reviewed some of the tools and data available on the website.
- The annual membership fee is based upon the City's population.
- Mr. Zierdt stated that Greater Mankato Growth can act as an EDA or as a Chamber of Commerce.
- Council discussed how they could better promote the City.

6C) Public Hearing on Improvement: Main Street from Walnut Avenue to Cherry Avenue and Cherry Avenue from Main Street to Park Road

- Mr. Larson gave an overview of the Main Street from Walnut Avenue to Cherry Avenue and Cherry Avenue from Main Street to Park Road project.
- Blue Earth County is paying for approximately ninety percent of the cost of the sidewalks and of the curb and gutter. Storm drainage will be a fifty-fifty split between the City and the County.
- All of the designs presented are subject to County and State approval.
- The City is not going to assess for landscaping, trees, or lighting.
- Mr. Larson stated that no legal parking spaces will be eliminated.
- The project is scheduled to start in April or May of 2013 and will last a solid three months.
- Access during construction has not been determined at this time.
- Mr. Larson answered questions from citizens regarding the design.
- Mr. Potter provided a summary of the City's assessment policy and two preliminary assessment estimates.
- The estimates provided are based upon preliminary cost estimates.
- The assessment hearing will be held in October or November of 2013. This is the improvement hearing.

- The County will review the final design plan in a couple of weeks. Once the County approves the plan, it will be sent to the State for approval.
- Assessment payments and the interest rate are based upon the bond.

A motion by Bjerke, seconded by Hoehn, to continue the public hearing on December 3, 2012.

Roll Call: Ayes: Reichel, Bjerke, Ries, and Hoehn
 Nays: None
 Motion carried.

6D) Phoenix Request for Payment #9

- Council discussed the remaining items to be completed at the water tower.
- The amount of water stored in the water tower was also discussed.

A motion by Bjerke, seconded by Ries, to approve Phoenix Request for Payment #9.

Roll Call: Ayes: Reichel, Bjerke, Ries, and Hoehn
 Nays: None
 Motion carried.

6E) Blue Earth County Election Agreement Renewal

A motion by Ries, seconded by Bjerke, to approve the Blue Earth County Election Agreement renewal.

Roll Call: Ayes: Reichel, Bjerke, Ries, and Hoehn
 Nays: None
 Motion carried.

6F) Sale of City Property

- Ms. Steele stated that this is a discussion about selling 400 Main Street and when to the City wants to start the process of selling the property.
- Council discussed what the fair market value would be of 400 Main Street and directed Ms. Steele to speak with a realtor about the value of the property.

Personnel

7A) Employee Call Out Pay

- Council discussed the employee call out pay policy.
- Council directed Ms. Steele to adjust the public works call out pay from the previous pay period.
- Unless it is an emergency, Council directed staff to punch in and out at the time clock for call outs. This does not apply to the police department.

7B) Closed Meeting Under MN Statute 13D.05, Subd. 1(d), 3(a) Annual City Administrator Review

- Tabled until the next meeting.

Adjournment

A motion by Bjerke, seconded by Ries, to adjourn the meeting at 9:40 pm.

Roll Call: Ayes: Reichel, Bjerke, Ries, and Hoehn
 Nays: None
 Motion carried.



Kenneth Reichel, Mayor

Attest:



Kelly Steele, City Administrator-Clerk