



Council Meeting Minutes

Madison Lake City Council

Monday, October 7th at 6:00PM

525 Main Street

Madison Lake, Minnesota

1) Call Meeting to Order & Pledge of Allegiance

Mayor Hoehn called the meeting to order at 6:07 p.m.

2) Roll Call

- a) **Council Members:** Mayor Kent Hoehn, Carolyn Hiniker, Ryan Sanders, Pat Burt, Laurinda Sohre
- b) **Staff Present:** Deputy Clerk Liz Wille, Interim City Administrator Tim Madigan, City Attorney Jason Moran, Police Chief Dan Bunde
- c) **Others Present:** Philip Wills, Carol Schneider, Al & Nicole Dorn, Carole Kroc

3) Consent Agenda

Note: All items listed under the Consent Agenda are considered routine or non-controversial and will be approved with one motion. If a Council Member wishes to discuss any of these items, they may ask that the item be removed from the Consent Agenda.

- a) **Approval of Agenda**
- b) **Approval of minutes of the 09.16.19 Meeting**

Motion by Sanders, seconded by **Burt** to approve the consent agenda as presented.

Roll Call: Ayes: Hoehn, Hiniker, Burt, Sanders, Sohre

Nays: None

Motion Carried

4) Open Public Comments

NOTE: Those wishing to speak must state their name and address for the record. Please limit comments to five minutes per person. Please fill out and turn in the yellow card to the Mayor before the meeting.

- i) No Public Comments

5) Ordinances and Resolutions

- a) Resolution 2019-09 Authorizing the Preparation of the Preliminary Engineering Report
Motion by Sohre, seconded by **Burt** to approve Resolution #2019-09 Authorizing the Preparation of the Preliminary Engineering Report

Roll Call: Ayes: Hoehn, Hiniker, Burt, Sanders, Sohre

Nays: None

Motion Carried

6) Old Business

- a) Budget Calendar
 - i) Interim Administrator Madigan presented Council with a tentative budget schedule leading up to the adoption of the 2020 Tax Levy on December 16th.
- b) Local Sales Tax Discussion
- c) Budget Reserve Account Uses
- d) Update on Police Department Forfeitures and Fines

- e) Police Full-Time Position Posting
 - i) Police Chief Bunde explained that Officer Jeff Marx had submitted his two-week notice, and that the Full-Time position had been posted internally.
 - ii) Officer Phillip Wills has applied for the position and Chief Bunde asked for Council's approval to move Officer Wills into the vacated full-time position.
 - iii) Mayor Hoehn indicated that the State of Minnesota recommends 3 full-time officers per every 1,000 residents. Madison Lake has approximately 1,150, but that number increases substantially during the summer months with the seasonal residents and campers.
 - iv) Mayor Hoehn asked City Attorney Moran about Madison Lake's Police budget in comparison to others. Attorney Moran stated that our Police budget is very lean.
 - v) Councilmember Sanders stated that he would like to have the new Administrator weigh in regarding the part-time police position.
 - vi) Police Chief Bunde advised that Officer Kisling will be out until November 14th due to injuries sustained in a motorcycle.

Motion by Burt, seconded by **Sanders** to hire Officer Phillip Wills as full-time, filling the position that Officer Marx will be vacating on October 19th.

Roll Call: Ayes: Hoehn, Hiniker, Burt, Sanders, Sohre

Nays: None

Motion Carried

7) New Business

- a) City parcel of real estate – Jason Moran
 - i) The parcel in question is adjacent to Kyle Fisel's property.
 - ii) City Attorney Moran had the file come across his desk for review and asked Council what they want to do with the parcel that the City has been maintaining.
 - iii) Council discussed multiple options, and it was decided that the City will ask Bolton & Menk for an estimate on what it would cost to survey the land as the first step in determining what to do with the property.
- b) Hwy 60 East Speed Study and Highway Signage re: Noise
 - i) Police Chief Bunde explained that he has been doing extra enforcement in the morning.
 - ii) He will check with the State to see if there is any documentation as to where the speed limit signs should be located.
- c) City Administrator Contract
 - i) City Attorney Moran drafted the contract based on the discussions that were had.
 - ii) The contract has been approved and signed by City Attorney Moran, Interim Administrator Madigan, Wendell Sande, and Jeffrey Shoobridge.
 - iii) It was noted that the relocation expense portion of the contract is reimbursement based, and Mr. Shoobridge will need to provide receipts for his relocation expenses.

Motion by Burt, seconded by **Sanders** to approve the City Administrator Contract.

Roll Call: Ayes: Hoehn, Hiniker, Burt, Sanders, Sohre

Nays: None

Motion Carried

8) Vendor Claims – approval of bills in the amount of \$23,960.61

Motion by Sohre, seconded by **Burt** to approve the bills in the amount of \$23,960.61.

Roll Call: Ayes: Hoehn, Hiniker, Burt, Sanders, Sohre

Nays: None

Motion Carried

9) Administration Report

- i) Interim Administrator Madigan will be finishing up his work with the City of Madison Lake at the end of October. He is writing a list of items to discuss with Mr. Shoobridge.
- ii) He will be available via phone calls and e-mails as needed but cannot commit to a set schedule.

10) Council Report

- i) Councilmember Burt reviewed the 3rd quarter Public Safety Committee Meeting Summary
- ii) City Attorney Moran will provide legal advice on a complaint regarding hunting within City limits.

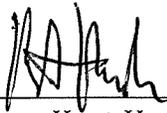
11) Adjournment -

Motion by Sanders, seconded by **Burt** to adjourn the meeting at 7:50 p.m.

Roll Call: Ayes: Hoehn, Hiniker, Burt, Sanders, Sohre

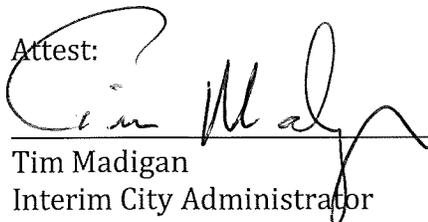
Nays: None

Motion Carried



Mayor Kent Hoehn

Attest:



Tim Madigan
Interim City Administrator

