



## Council Meeting Minutes

### Madison Lake City Council

Monday, October 21st at 6:00PM

525 Main Street

Madison Lake, Minnesota

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#### 1) Call Meeting to Order & Pledge of Allegiance

Mayor Hoehn called the meeting to order at 6:03 p.m.

#### 2) Roll Call

- a) **Council Members:** Mayor Kent Hoehn, Carolyn Hiniker, Ryan Sanders, Pat Burt, Laurinda Sohre
- b) **Staff Present:** Deputy Clerk Liz Wille, Interim City Administrator Tim Madigan, City Attorney Jason Moran
- c) **Others Present:** Carol Schneider, Ken Reichel, Brad Potter

#### 3) Consent Agenda

*Note: All items listed under the Consent Agenda are considered routine or non-controversial and will be approved with one motion. If a Council Member wishes to discuss any of these items, they may ask that the item be removed from the Consent Agenda.*

- a) Approval of the agenda for this meeting
- b) Approval of the minutes of the October 7<sup>th</sup> meeting
- c) Resolution #2019-10 Designating Polling Place

**Motion by Sohre**, seconded by **Burt** to approve the consent agenda as presented.

Roll Call: Ayes: Hoehn, Hiniker, Burt, Sanders, Sohre

Nays: None

Motion Carried

#### 4) Open Public Comments

*NOTE: Those wishing to speak must state their name and address for the record. Please limit comments to five minutes per person. Please fill out and turn in the yellow card to the Mayor before the meeting.*

- i) Carol Schneider and Ken Reichel of the Madison Lake Area Chamber of Commerce came to talk about the Mad Bobber ice fishing tournament.
- ii) It costs around \$2,000 for the Chamber to have their own insurance for the event.
- iii) Would it be possible for the Chamber to use the City's insurance policy for this event?
- iv) City Attorney Moran indicated that he would feel more comfortable, from a liability standpoint, with gifting the Chamber some funds to help cover the cost of insurance for the event.
- v) The Chamber would also like to request a donation from the City to use for prizes, supplies, etc.
- vi) Council asked that the Chamber fill out a donation request form for review.

#### 5) Appearances and Presentations

- a) 2020 Census (Joualery Pijyang)
  - i) Joualery Pijyang shared a PowerPoint presentation with Council regarding the upcoming 2020 Census.
  - ii) Ms. Pijyang stressed the importance of Census participation.

- iii) She presented Council with a packet of information regarding the 2020 Census, and talked about opportunities for employment, stressing the need for Census Takers.

## 6) Ordinances and Resolutions

- a) Resolution #2019-11 Bond Refinancing Sale

**Motion by Sohre**, seconded by **Sanders** to approve Resolution #2019-11 Resolution providing for the issuance and sale of \$3,285,000 general obligation refunding bonds, Series 2019A, pledging for the security thereof special assessments and net revenues and levying a tax for the payment thereof.

Roll Call: Ayes: Hoehn, Hiniker, Burt, Sanders, Sohre

Nays: None

Motion Carried

- b) Utility Rate Study

- i) The Utility Rate Study is almost complete. We are just waiting on a couple of clarifications regarding transfers in the water and sewer funds.

- c) Debt Management Review

- i) The City has a long-term credit rating of "A/Stable." The City can build the credit rating by ensuring all payments, especially bond payments, are made on time.

## 7) Old Business

- a) Zoning Ordinance Updates

- i) Zoning Administrator Brad Potter presented Council with a memo regarding Zoning Ordinance updates. The Memo stated:

Shoreland Ordinance:

- Final preparations are made with the Zoning Ordinance. When discussion was continued with the Minnesota DNR about general Shoreland rules, they stated they forwarded comments in 2015 regarding the Shoreland Ordinance when the City looked at Zoning Ordinance revisions. It is becoming apparent these changes were not made to the City Zoning Ordinance at the time. The biggest concern is the allowable lot coverages in the R1-S which are higher than the 25% allowed, we are waiting for additional comments from the DNR.
- It was our intent to leave the Shoreland Ordinance alone as part of the Zoning Ordinance updates, but it is intertwined with the Zoning Ordinance so we are looking to address it now with the DNR approval, which is required.

Zoning Ordinance Administration

- The past few months have been good for me to review zoning issues with building permits and the City Ordinance of what works and what needs improvement.

Zoning Map and Land Use Plan Map

- We are discussing the Zoning Map and the Land Use Plan Map with the Planning Commission on October 28, 2019 to make sure the existing Zoning map has the

applicable portions of the community zoned correctly as we have found some incorrect areas around the mobile home park with the existing zoning map.

**8) New Business**

a) Municipal Consent Final Layout for SP 4006-35

i) Interim Administrator Madigan asked that Council set December 2<sup>nd</sup>, 2019 as a Public Hearing date for the Highway 60 project.

**Motion by Burt**, seconded by **Sohre** to set December 2, 2019 as the date for the Public Hearing for SP 4006-35.

Roll Call: Ayes: Hoehn, Hiniker, Burt, Sanders, Sohre

Nays: None

Motion Carried

b) Employee Pay Plan Review

i) The HR Committee is in the process of reviewing options for 2020 benefits. They should be ready to present Council with their recommendation at the City Council meeting on Monday, November 4<sup>th</sup>.

c) All Saints Gambling License Application

i) Council reviewed the Gambling License application.

**Motion by Sohre**, seconded by **Hiniker** to approve the Gambling License application.

Roll Call: Ayes: Hoehn, Hiniker, Burt, Sanders, Sohre

Nays: None

Motion Carried

**9) Vendor Claims** – approval of bills in the amount of \$56,082.31

**Motion by Burt**, seconded by **Hiniker** to approve the bills in the amount of \$56,082.31.

Roll Call: Ayes: Hoehn, Hiniker, Burt, Sanders, Sohre

Nays: None

Motion Carried

**10) Administration Report**

i) Administrator Madigan has put together a tentative schedule of agenda items.

ii) He will be available via phone call as needed.

iii) City Hall Holiday hours are being discussed and a proposed schedule will be presented at the meeting on November 4<sup>th</sup>.

iv) Administrator Madigan thanked Council for the opportunity.

**11) Council Report**

**12) Adjournment -**

**Motion by Sanders**, seconded by **Burt** to adjourn the meeting at 8:04 p.m.

Roll Call: Ayes: Hoehn, Hiniker, Burt, Sanders, Sohre

Nays: None

Motion Carried



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Mayor Kent Hoehn

Attest:



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Jeff Shoobridge  
City Administrator