



City Council Minutes

Madison Lake City Council

Monday, November 21, 2016

1) Call Meeting to Order

Mayor Reichel called the regular meeting to order at 7:03 pm.

2) Roll Call

Council Members Present: Mayor Ken Reichel, Carolyn Hiniker, Laurinda Sohre, Pat Burt and Kent Hoehn

Members Absent: None

Staff Present: City Administrator Michael Hanson, Deputy City Clerk AmberRose Brudelic, Interim City Administrator Wendell Sande, and City Attorney Jason Moran.

3) Approval of Agenda

- Council discussed the portion of land that is being sold back to the CIC.
- Mayor Reichel stated that the shed from 512 Point Avenue was moved.
- Staff will issue a check to the owners of 512 Point Avenue this week to them.

A motion by Hiniker, seconded by **Sohre**, to approve the agenda.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn

Nays: None

Motion carried.

4) Approval of Vendor Claims

A motion by Hoehn, seconded by **Burt**, to approve vendor claims in the amount of \$62,308.09.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn

Nays: None

Motion carried.

5) Consent Agenda

a) Approval of minutes from regular meeting of November 7, 2016.

b) Approval All Saints Gambling Permit for Super Bingo/Raffle on January 27, 2017

A motion by Sohre, seconded by **Burt**, to approve the consent agenda.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn

Nays: None

Motion carried.

6) Open Public Comments

- No one from the public wished to address the council.

7) Appearances and Presentations

8) Ordinances and Resolutions

- a) Resolution #2016-49 Merger of Crystal Communications and Consolidated Communications
- City Administrator Hanson reviewed the resolution in support of the merger of Crystal Communications and Consolidated Communications.

A motion by Burt, seconded by **Sohre**, to approve Resolution #2016-49 Merger of Crystal Communication and Consolidated Communications because it is just housekeeping.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn
Nays: None
Motion carried.

- b) Resolution #2016-50 GO Water Revenue Note of 2016 Resolution for PFA Drinking Water Loan
- City Administrator Hanson stated that this sets the City up to be eligible for the PFA loan for the 4th and 5th Street project.
 - Mr. Sweeney explained the reason for the PFA loan and stated that it has been a long time since we originally talked about this.
 - Mr. Sweeney will review the PFA payment schedule per Council's direction.

A motion by Sohre, seconded by **Hiniker**, to approve Resolution #2016-50 GO Water Revenue Note of 2016 Resolution for PFA Drinking Water Loan.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn
Nays: None
Motion carried.

- c) Ordinance #2016-08 City of Madison Lake Solar Ordinance
- City Administrator Hanson gave a brief review of the solar ordinance.
 - Council discussed permit requirements.

A motion by Sohre, seconded by **Hiniker**, to call for a public hearing on December 5, 2016 for Ordinance #2016-08 City of Madison Lake Solar Ordinance.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn
Nays: None
Motion carried.

9) Unfinished Business

- a) 4th and 5th Street Update
- City Administrator Hanson stated that Project Designer Hermer provided an update by email as he was unable to attend the meeting tonight.
 - Holtmeier has finished the grading and placed seed or sod over the graded areas.
 - Holtmeier will continue to work on their punch list items and will be scheduling street sweeping for some time this week.
 - Mayor Reichel stated that the stops signs were installed today.
 - Council discussed parking on 4th and 5th Streets.
 - Council directed staff to order no parking signs on the East side of 4th and 5th Street.
 - Council discussed the number of signs needed.

A motion by Hoehn, seconded by **Hiniker**, to install no parking signs on the east side of 4th Street and 5th Street from Lake Street to Spruce Avenue.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn

Nays: None
Motion carried.

b) Public Works Building

- Interim City Administrator Sande stated that there is a schedule for approval in the packet and he brought the first set of plans to the meeting tonight.
- Interim City Administrator Sande reviewed the proposed schedule.
- Construction should start in April 2017 for a move in date of August 2017.
- Council discussed the bid process and City Attorney Moran stated that you can reject an incomplete bid.
- Council discussed the funding for the project.
- This financing package is not subject to a reverse referendum.
- Mr. Sweeney reviewed the project financing.
- Mr. Sweeney stated that the interest rate will not be locked in until the bond is awarded on February 6, 2017.
- Council thanked Shannon Sweeney for his work on the financing.
- Council discussed the proposed heating in the garage.
- Interim City Administrator Sande will review the plans with Public Works Supervisor Fennell.

A motion by Sohre, seconded by **Burt**, to approve the Madison Lake Public Works Garage schedule and to receive bids on January 17, 2017.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn
Nays: None
Motion carried.

A motion by Hoehn, seconded by **Sohre**, to approve the Madison Lake Public Works Garage plans as submitted.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn
Nays: None
Motion carried.

c) PFA Loan Agreement – Drinking Water Revolving Fund

A motion by Hiniker, seconded by **Hoehn**, to approve the PFA loan agreement.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn
Nays: None
Motion carried.

10) New Business

11) Staff

a) City Administrator

- City Administrator Hanson stated that the drinking water supply plan, that was worked on a year ago, is due on December 31, 2016.
- This is something the previous administrator was working on.
- City Administrator Hanson requested council approval to have ISG complete the plan before the end of the year.

A motion by Sohre, seconded by **Hoehn**, to approve ISG to work on the drinking water supply plan.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn
Nays: None
Motion carried.

12) Mayor & Council Reports

13) Adjournment

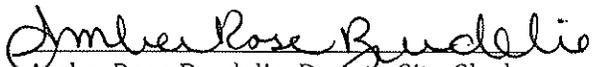
A motion by Hoehn, seconded by **Sohre**, to adjourn the meeting at 8:02 pm.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Hoehn and Burt
Nays: None
Motion carried.



Kenneth Reichel, Mayor

Attest:



AmberRose Brudellie, Deputy City Clerk