

**City of Madison Lake**  
City Council Minutes  
Monday, December 17, 2012

**Call to Order**

Mayor Reichel called the regular Council meeting to order at 7:54 pm.

**Pledge of Allegiance**

**Roll Call**

**Members Present:** Mayor Reichel, Steve Bjerke, Chuck Ries, John Howard, and Kent Hoehn

**Members Absent:** None

**Staff Present:** City Administrator Kelly Steele, Deputy Clerk AmberRose Bruderie, Police Chief Dan Bunde, Public Works Supervisor Chris Roemhildt, Fire Chief Kevin Kennedy, Planning Commission Chair Mike Klassen, and City Engineer Chris Larson.

**Others Present:** Carolyn Hiniker of 74 Evergreen Court, Madison Lake; Bill Ward of the Madison Lake Fire Relief Association; Annette McBeth and Vicki Schmidt of the Main Street Committee; Jerry Groenber of the Lake Region Times.

**Consent Agenda**

**3A) Approval of Agenda**

**A motion by Bjerke**, seconded by Ries, to approve the agenda with the additions of 9E) Part-Time Police Officer and 9F) Flex Money.

Roll Call:     Ayes: Reichel, Bjerke, Howard, Ries, and Hoehn  
                  Nays: None  
                  Motion carried.

**3B) Accepting of Minutes from Regular Meeting of December 3, 2012**

**A motion by Howard**, seconded by Hoehn, to accept the minutes from the December 3, 2012 regular meeting amending motion on 9B) Accepting Jerry Groebner's Resignation from the EDA, 9C) Accpeting Clell Hemphill's Resignation from the Planning Commission, and the adjournment to read, "Ayes: Bjerke, Howard, and Hoehn"

Roll Call:     Ayes: Bjerke, Howard, and Hoehn  
                  Nays: None  
                  Abstained: Reichel and Ries  
                  Motion carried.

**3C) Approval of Vendor Claims Totaling \$25,418.68**

- Ms. Steele requested that Council add a payment of \$400.00 to Dave Essman for storage and maintenance of the antique fire truck. This was a donation received from the American Legion.

**A motion by Bjerke**, seconded by Howard, to approve vendor claims in the amount of \$25,818.68.

Roll Call:     Ayes: Reichel, Bjerke, Howard, Ries, and Hoehn  
                  Nays: None  
                  Motion carried.

**Open Public Comments**

## Appearances and Presentations

### Ordinances and Resolutions

#### 6A) Resolution #2012-562 Calling Hearing on Improvement

- The hearing that was previously held on December 3, 2012 was only published once.
- This resolution sets the new hearing for January 22, 2012.

**A motion by Bjerke**, seconded by Ries, to approve Resolution #2012-562 Calling Hearing on Improvement.

Roll Call: Ayes: Reichel, Bjerke, Ries, Howard, and Hoehn  
Nays: None  
Motion carried.

#### 6B) Resolution #2012-563 to Adopt the 2013 Fiscal Year Comprehensive City Budget

- The tax levy increase is currently at zero percent.
- The Council must adopt the budget tonight
- Wage increases for employees were discussed.
- Sick pay was discussed as the employees requested that the sick time accrued each pay period be increased.

**A motion by Hoehn**, seconded by Reichel, to set aside \$11,000.00 for wage increases and additional money needed for sick pay to be increased an additional half an hour per pay period.

Roll Call: Ayes: Reichel, Bjerke, and Hoehn  
Nays: Howard  
Motion carried.

**A motion by Bjerke**, seconded by Hoehn, to approve an amended resolution #2012-563 to Adopt the 2013 Fiscal Year Comprehensive City Budget to be inclusive of a total of \$1,626,996.00 with Ms. Steele adjusting the percentage.

Roll Call: Ayes: Reichel, Bjerke, and Hoehn  
Nays: Howard  
Motion carried.

#### 6C) Ordinance #2012-02 Increasing the Charges and Fees for Fiscal Year 2013

- Ms. Steele stated that utility fees are going up five percent as previously discussed.
- Ms. Steele briefly summarized the changes to the fee schedule.

**A motion by Bjerke**, seconded by Hoehn, to approve Ordinance #2012-02 Increasing the Charges and Fees for Fiscal Year 2013.

Roll Call: Ayes: Reichel, Bjerke, Howard, and Hoehn  
Nays: None  
Motion carried.

## Reports of Staff, Officers, Boards, and Committees

### Unfinished Business

#### 8A) Annexation

- None

### New Business

#### 9A) Madison Lake Fire Fighter's Relief Association

- Bill Ward requested an increase in retirement benefit levels on behalf of the Madison Lake Fire Fighter's Relief Association.
- Mr. Ward stated that there has only been a deficit in the special fund one time in twenty years.
- The peer group comparison for the rate of return on investments was discussed.
- Members are partially vested in the retirement plan after five years of service at forty percent. The vesting increases by five percent each year until members are fully vested.
- Council discussed what the City's contribution would be if the benefit level was increased to \$1,200.00 and what the City's contribution would be if the benefit level was increased to \$1,300.00.
- The main fundraiser for the relief association is selling beer at Paddlefish Days.
- Money raised through mailings is used to purchase equipment.
- Recent equipment purchases by the relief association include a ventilation saw and a portion of the thermal imaging camera.
- Mr. Ward stated that there is approximately \$34,000.00 in the general fund.
- Council discussed how the money is split between the City and the Townships.
- The Relief Association would like the increase to be effective as soon as possible.

**A motion by Bjerke**, seconded by Hoehn, to increase the pension to \$1,200.00 per year of service.

Roll Call: Ayes: Bjerke, Ries, and Hoehn  
 Nays: None  
 Abstained: Howard and Reichel  
 Motion carried.

Mr. Ries left at 8:39 pm.

9B) Accepting 2013 Meeting Schedule

**A motion by Howard**, seconded by Hoehn, to accept the 2013 Meeting Schedule.

Roll Call: Ayes: Reichel, Bjerke, Howard, and Hoehn  
 Nays: None  
 Motion carried.

9C) Tomahawk Rental Policy

- Council directed Ms. Steele to inform Bob Van Deusen of the rental policy.

9D) Main Street Committee Recommendations

- Annette McBeth presented information to the Council on how the Main Street Committee would like to see Main Street look.
- Vicki Schmidt and Ms. McBeth sat down with Mr. Roemhildt to discuss what the public works department would like to see from a maintenance stand point.
- The Main Street Committee would like to look at street lights from sources other than Xcel Energy as Xcel Energy does not have LED light options.
- Mr. Larson stated that the County would cover approximately half of the cost of the upgraded lights.
- The City would be required to maintain the lights and light poles.
- The Main Street Committee would like to purchase dark bronze lights in the acorn style.
- Council gave permission to the Main Street Committee to pursue lights from someone other than Xcel Energy.
- The awnings on Main Street were discussed.
- Ms. Steele stated that the League of Minnesota Cities is recommending removal of the awnings.
- Council directed Ms. Steele to contact Mr. Brandt regarding the liability of the awnings.
- Council thanked Ms. McBeth and Ms. Schmidt for their work.
- Council discussed the timeline of the project.
- Council discussed obtaining sponsorship for the benches and street lights.

9E) Part-Time Police Officer

- Chief Bunde is planning on interviewing Phil Wills from Eagle Lake.
- The position was posted and the only application received was from Mr. Wills.
- Chief Bunde would like permission from Council to hire the part-time police officer based upon Chief Bunde and Ms. Steele's recommendation after the interview.

**A motion by Bjerke**, seconded by Howard, to allow Ms. Steele and Chief Bunde to choose the next part-time police officer based upon their best judgment.

Roll Call: Ayes: Reichel, Bjerke, Howard, and Hoehn  
Nays: None  
Motion carried.

9F) Flex Money

- The IRS capped the amount employees are allowed to flex for medical expenses at \$2,500.00.
- The City contributes \$4,800.00 to each employees flex plan.
- Ms. Steele stated that there is one employee that is not able to flex the full amount.
- Council directed Ms. Steele to review the options for the employee with Mr. Brandt.

Liquor License for the Boatlanding & Brother's Pub

- Ms. Steele stated that Cliff Haefner has met all of the City's requirements to be issued a liquor license.

**A motion by Hoehn**, seconded by Bjerke, to approve 2013 liquor licenses for the Boatlanding and Brother's Pub.

Roll Call: Ayes: Reichel, Bjerke, Howard, and Hoehn  
Nays: None  
Motion carried.

**Adjournment**

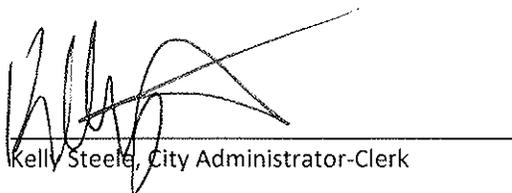
**A motion by Hoehn**, seconded by Bjerke, to adjourn the meeting at 10:00 pm.

Roll Call: Ayes: Reichel, Bjerke, Howard, and Hoehn  
Nays: None  
Motion carried.



Ken Reichel, Mayor

Attest:

  
Kelly Steele, City Administrator-Clerk