



Minutes

Madison Lake City Council

Monday, December 19th, 2016 at 7:00 PM

Madison Lake Community Room

1) Call Meeting to Order & Pledge of Allegiance 7:02pm

2) Roll Call

3) Approval of Agenda – M: Carolyn / S: Pat

4) Approval of Vendor Claims – Pushed to resolution 2016-53.

5) Consent Agenda

Note: All items listed under the Consent Agenda are considered routine or non-controversial and will be approved with one motion. If a Council Member wishes to discuss any of these items, they may ask that the item be removed from the Consent Agenda.

a) Approval of minutes from regular meeting of December 5th, 2016

Laurinda/ Kent - unanimous

6) Open Public Comments

NOTE: Those wishing to speak must state their name and address for the record. Please limit comments to five minutes for person. Please fill out and turn in the yellow card to the Mayor before the meeting.

Linda Madigan appeared before the Council to discuss responsibility of removing snow on the sidewalks.

7) Appearances & Presentations

a) 2017 Madison Lake Performance Survey Analysis

i) City Administrator Hanson explained low respondent turnout and the statistical analysis of the quantitative data sets. Qualitative data responses will be available at the City Administrator's office. Relevant qualitative responses affecting a particular department have been made available to the relevant department head.

8) Ordinances and Resolutions

a) Resolution 2016-52 Adopting the 2017 Comprehensive Budget and Certifying the Final Levy

i) City Administrator Hanson – explained final adoption of 2017 budget.

(1) Groebner – Questions regarding levy increase

(2) Council discussed budget regarding math of tax capacity, debt services.

(3) Laurinda- curious about how budgeted funds are carried over.

(4) Groebner – 4th&5th undercut on total – Kenny that amount hasn't been finalized.

(5) Can plan on doing quarterly budgeting updates.

(6) Carolyn – FSA budgeting discussion

Move to adopt the proposed 2017 budget at the 1,966,234.99 including a total adopted \$602,565.92

Carolyn: Maintain the dollar amount of flex value for \$9000 for calendar year 2017

Laurinda 2nd – unanimous

Motion to adopt the budget as presented – Pat/Carolyn - Unanimous

Motion to adopt the levy with a 2% tax rate increase - Laurinda/Carolyn - unanimous

b) Resolution 2016-53 Authorizing City Staff to Make Required Payments until First Council Meeting of 2017 **M: Pat / S: Kent - unanimous**

9) Unfinished Business

a) 4th and 5th Street Update

i) Payout #7 app – **M: Kent/ S: Pat - unanimous**

10) New Business

- a) Memorandum of Understanding with Nielsen Blacktopping for City Hall Parking Lot **M: Pat/ S: Carolyn - unanimous**
- b) Jerome Groebner - LMCIT - Not to waive the statutory limits **M: Laurinda /S: Carolyn - unanimous**
- c) Closed Meeting under 13D.05 to discuss nonpublic data with attorney-client privilege - **Kent/Carolyn - unanimous (8:32pm)**
- d) **Meeting reopened (9:10pm)**
- e) Accepting the Resignation of the Deputy Clerk - **Carolyn/Pat - unanimous**
- f) Temporary increase to the pay/hours of the Administrative Assistant over the interim period -
 - i) \$16.00/30 hours a week - **Kent/Pat unanimous**
- g) Wendell Sande - **Motion to Name Wendell Sande as a temporary Assistant City Admin - Laurinda/Pat - unanimous**

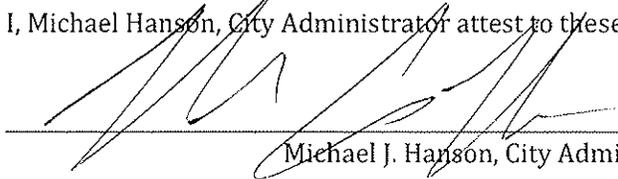
11) Staff Reports

- i) **City Administrator Hanson**
 - (1) **Motor Vehicle Accident, Public Works Supervisor was driving Snow Plow at 7th and HWY 60 this afternoon, as he came out onto intersection, a vehicle was involved with a collision with the City Snow Plow. The Public Works Supervisor checked to make sure that the himself, the driver and the passenger of the other vehicle were uninjured. He noted their airbags deployed. He called the police to report the accident, and also myself. Insurance information has been exchanged, and the incident was reported to Jerry Groebner whom acts as our insurance agent through the LMCIT (of which the incident was also reported). As per City Policy, the Council is hereby informed of the motor vehicle accident.**

12) Mayor & Council Reports

13) Adjournment (9:39pm)


I, Michael Hanson, City Administrator attest to these minutes



Michael J. Hanson, City Administrator