



Council Meeting Minutes

Madison Lake City Council

Monday, February 18, 2020 at 6:00PM

525 Main Street

Madison Lake, Minnesota

1) Call Meeting to Order & Pledge of Allegiance

Mayor Hoehn called the meeting to order at 6:02 p.m.

2) Roll Call

- a) **Council Members:** Mayor Kent Hoehn, Carolyn Hiniker, Ryan Sanders, Laurinda Sohre, Pat Burt
- b) **Staff Present:** Deputy Clerk Liz Wille, City Administrator Jeff Shoobridge
- c) **Others Present:** City Attorney Jason Moran

3) Consent Agenda

Note: All items listed under the Consent Agenda are considered routine or non-controversial and will be approved with one motion. If a Council Member wishes to discuss any of these items, they may ask that the item be removed from the Consent Agenda.

- a) Approval of the agenda of this meeting
- b) Approval of the Minutes of the January 6, 2020 Meeting
- c) Approval of the Minutes of the January 21, 2020 Meeting

Motion by Sanders, seconded by **Burt** to approve the consent agenda as presented.

Roll Call: Ayes: Hoehn, Hiniker, Burt, Sanders, Sohre
 Nays: None
 Motion Carried

4) Open Public Comments - None

5) Appearances & Presentations- None

6) Ordinances and Resolutions

- a) **Public Hearing – Either to approve or deny the Vacation of the 10 foot utility easement (running east to west) between Lots 8 and Lots 9, Block 1, Duck Lake Estates (300 Krason Drive)**
 - i) Public Hearing – Utility Easement Vacation – **Motion by Sohre**, seconded by **Burt** to close the regular meeting
 - ii) Call the Hearing to Order – **Motion by Burt**, seconded by **Hiniker** to open the public hearing at 6:06 p.m.
 - iii) Take Testimony – No testimony. No public present.
 - iv) Recess/Close the Public Hearing - **Motion by Sohre**, seconded by **Burt** to close the Public Hearing at 6:07 p.m. **Motion by Sohre**, seconded by **Burt** to reconvene into regular session.
 - v) Evaluate next steps and possible solutions
- b) **Resolution 2020-04 – Resolution Vacating the 10 foot Utility Easement (running East to West) between lots 8 & 9, Block 1, Duck Lake Estates (300 Krason Dr)**

- c) **Motion by Sohre**, seconded by **Sanders** to approve Resolution 2020-04 - Resolution Vacating the 10 foot Utility Easement (running East to West) between lots 8 & 9, Block 1, Duck Lake Estates (300 Krason Dr)
Roll Call: Ayes: Hoehn, Hiniker, Burt, Sanders, Sohre
Nays: None
Motion Carried

- d) **Resolution 2020-05 Resolution Adopting the Revised Employee Handbook**
Motion by Hiniker seconded by **Sanders** to table Resolution 2020-05 Resolution Adopting the Revised Employee Handbook until the necessary changes/revisions have been made.
Roll Call: Ayes: Hoehn, Hiniker, Burt, Sanders, Sohre
Nays: None
Motion Carried

7) New Business - None

8) Old Business - None

9) Vendor Claims – approval of the bills in the amount of \$69,818.70

Motion by Burt, seconded by **Sohre** to approve the vendor claims in the amount of \$69,818.70.

Roll Call: Ayes: Hoehn, Hiniker, Burt, Sanders, Sohre
Nays: None
Motion Carried

10) Administration Report –

- i) Administrator Shoobridge presented Council with his written report

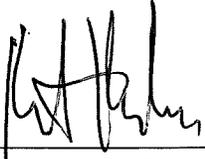
11) Council Report

- i) Mayor Hoehn asked for an update on the Fire Contracts.
ii) Administrator Shoobridge will reach out to Washington Township to obtain a status on their contract.
iii) Council Member Sanders inquired about Ordinance 93.005. Discussion of this ordinance will be added to the agenda of the March 2, 2020 meeting.

12) Adjournment -

Motion by Sohre, seconded by **Burt** to adjourn the meeting at 6:32 p.m.

Roll Call: Ayes: Hoehn, Hiniker, Burt, Sanders, Sohre
Nays: None
Motion Carried



Mayor Kent Hoehn

Attest:



Jeff Shoobridge
City Administrator

