



## AGENDA

Madison Lake City Council

Monday, February 5, 2017 at 6:00PM

Madison Lake Community Room

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### 1) Call Meeting to Order & Pledge of Allegiance

### 2) Roll Call

**Council Members Present:** Mayor Ken Reichel, Council Members Kent Hoehn, Carolyn Hiniker, Laurinda Sohre

**Council Members Absent:** Council Member Pat Burt

**Staff Members Present:** Interim City Administrator Curt Kephart, Deputy Clerk Allie Polsfuss, Police Chief Bunde, Public Works Supervisor Adam Fennell, Assistant City Engineer Nate Hermer.

### 3) Approval of Agenda

**Motion by Hiniker**, seconded by **Sohre**, to approve the agenda as presented.

Roll Call: Ayes: Reichel, Hiniker, Sohre, and Hoehn

Nays: None

Motion carried.

### 4) Approval of Vendor Claims

a) Vendor Claims for 02.05.18 in the amount of \$231,959.66

**Motion by Sohre**, seconded by **Hiniker**, to hold the City of Mankato payment until the next meeting for further clarification, and approve vendor claims in the amount of \$189,505.06.

Roll Call: Ayes: Reichel, Hiniker, Sohre, and Hoehn

Nays: None

Motion carried.

### 5) Consent Agenda

*Note: All items listed under the Consent Agenda are considered routine or non-controversial and will be approved with one motion. If a Council Member wishes to discuss any of these items, they may ask that the item be removed from the Consent Agenda.*

a) Approval of minutes from regular meeting of January 2, 2018.

**Motion by Sohre**, seconded by **Hoehn**, to approve the minutes from regular meeting on 01.02.2018.

Roll Call: Ayes: Reichel, Hiniker, Sohre, and Hoehn

Nays: None

Motion carried.

### 6) Open Public Comments

*NOTE: Those wishing to speak must state their name and address for the record. Please limit comments to five minutes for person. Please fill out and turn in the yellow card to the Mayor before the meeting. No one present to speak.*

**7) Appearances & Presentations**

- a) Department Updates
  - i) **Police Chief Dan Bunde**
    - (1) Department reviews have been completed
    - (2) The Chief was engaged with other Law Enforcement Agencies in a high-speed chase and the squad received damage. No one was hurt, and all damages are covered by League of MN Cities insurance
    - (3) A replacement squad is up and running
  - ii) **Public Work Supervisor Adam Fennell**
    - (1) The public works building is coming together, and they are moving equipment in.

**8) Ordinances and Resolutions**

- a) Proposed Ordinance Update (Refer Back to Planning Commission for more edits)
- b) Jaguar Franchise Agreement Public Hearing
  - i) The franchise agreement was renegotiated, and the Attorney and Interim Administrator believe it to be a better agreement.
    - (1) 8 year contract with Jaguar Communications
    - (2) Public Works building will have access
    - (3) Jaguar will fully restore disturbed areas within a time certain or be fined
    - (4) The franchise agreement may be revoked if the agreement is not honored.
    - (5) Jaguar offered \$1,000 for attorney and related costs
  - ii) Call the Public Hearing to order
    - (1) Motion made by Hoehn, seconded by Sohre to open public hearing at 6:56 p.m.
  - iii) Take Testimony
  - iv) Close the Public Hearing
    - (1) Motion made by Sohre, seconded by Hoehn to close the public hearing at 6:57 p.m. and call for motions.

**Motion by Hoehn**, seconded by **Hoehn**, to approve the Jaguar franchise agreement as revised.

Roll Call: Ayes: Reichel, Hiniker, Sohre, and Hoehn

Nays: None

Motion carried.

c) Resolution #2018-03 Improvement Hearing

- i) ISG was under the assumption that this improvement hearing was taken care of previously in 2017, but could not find record of it.

**Motion by Sohre**, seconded by **Hiniker**, to approve Resolution #2018-03 NE Duck Lake Annexation Improvement Hearing.

Roll Call: Ayes: Reichel, Hiniker, Sohre, and Hoehn

Nays: None

Motion carried.

Council member Pat Burt joined the meeting at 7:00PM

## 9) Unfinished Business

- a) Appoint Temporary Part Time Assistant
  - i) South Central Services Cooperative offered to contribute \$12.00 to this position as an internship in public sector

**Motion by Sohre**, seconded by **Hiniker**, to approve hiring of Joan Bushlack temporary part-time at \$14.12 per hour and accept SCC's contribution of \$12.00 per hour for internship.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn

Nays: None

Motion carried.

- b) 3 Lakes Addresses

- i) The planning commission asked for renumbering of the proposed 3 Lakes Addresses
- ii) This does not commit the city to accepting the development, but that we submit these to the county for E911 and tax records.

**Motion by Hoehn**, seconded by **Hiniker**, to approve the revised 3 Lakes subdivision addresses.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn

Nays: None

Motion carried.

- c) Well No. 4 Recommendation Letter

- i) Bids came back for Well No. 4.
- ii) They came in higher than what was anticipated due to language to protect the City over issues with Well No. 3.
- iii) The City Engineer suggests that the City reject the bids, revise the bidding document, and rebid.

**Motion by Hiniker**, seconded by **Sohre**, to reject bids, revise the bidding document, and rebid Well No. 4 due on March 15, 2018 and authorize publication of same.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn

Nays: None

Motion carried.

- d) Ball Park Feasibility Study/ Lake Street Improvement Feasibility Study

- e) Final Pay application for 4<sup>th</sup> & 5<sup>th</sup> Street

- i) ISG recommended that we pay the Final Pay request contingent on receiving final paperwork.

**Motion by Hiniker**, seconded by **Sohre**, to approve paying the final pay application request from (Brunton, Salanak, the Architect???) contingent on receiving final documents.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn

Nays: None

Motion carried.

**10) New Business**

- a) Use of City Parking lot for shredding event last Saturday in April
  - i) The Chamber of Commerce is putting on a paper shredding event from 9-12PM at the City Hall parking lot for City residents free of charge.

**Motion by Sohre**, seconded by **Hoehn**, to approve the use of the City Hall parking lot for a paper shredding event from 9-12PM for residents free of charge Saturday, April 28<sup>th</sup>, from 9:00 a.m. until noon. .

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn

Nays: None

Motion carried.

- b) Personnel Committee Recommendation - Set time and place for Council Worksession in March
  - i) This meeting is scheduled for March 22<sup>nd</sup> at 6:00PM in North Mankato
- c) Establish Process for Reviewing Mayor/Council Salaries (Workshop in March)
- d) NE Duck Lake Annexation – Schedule public hearing for three properties to be connected to the municipal utilities and set connection rates as recommended by the City Engineer.

**11) Administration Report**

- a) Update from the Interim Administrator
  - i) All Staff have submitted performance review. They will be presented to the council after there is a meeting with the personnel committee to review.

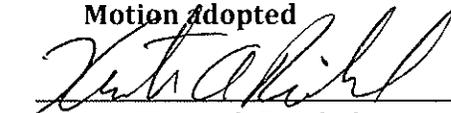
**12) Closed Session** – Pursuant to MS§ 13D.05 MEETINGS HAVING DATA CLASSIFIED AS NOT PUBLIC. Subd (3) to develop or consider offers or counteroffers for the purchase or sale of real or personal property.

**Motion by Hoehn** seconded by **Hiniker** to enter into closed session at 7:11 p.m. pursuant to MS§ 13D.05 MEETINGS HAVING DATA CLASSIFIED AS NOT PUBLIC. Subd (3) to develop or consider offers or counteroffers for the purchase or sale of real or personal property. **Motion adopted.**

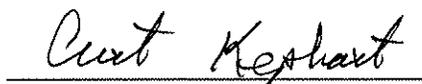
**Motion by Hoehn** seconded by **Burt** to return to open session at 8:21 p.m. **Motion adopted.**

**13) Adjournment - Motion by Hiniker** seconded by **Hoehn** to adjourn the meeting at 8:22 p.m.

Motion adopted

  
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Mayor, Kenneth Reichel

Attest:

  
\_\_\_\_\_  
Interim City Administrator, Curt Kephart

02-20-2018