



City Council Minutes
Madison Lake City Council
Monday, January 5, 2015

1) Call Meeting to Order

Mayor Reichel called the regular meeting to order at 6:52 pm.

2) Roll Call

Council Members Present: Mayor Ken Reichel, Carolyn Hiniker, and Kent Hoehn.

Council Members Absent: John Howard and Steve Bjerke

Staff Present: City Administrator Ariel Klugman, Deputy City Clerk AmberRose Brudelie, Police Chief Dan Bunde, Public Works Supervisor Chris Roemhildt, Fire Chief Kevin Kennedy, City Engineer Chris Larson, and Building Inspector Ron Voth.

3) Approval of Agenda

A motion by Hiniker, seconded by **Hoehn**, to approve the agenda.

Roll Call: Ayes: Reichel, Hiniker, and Hoehn

Nays: None

Motion carried.

4) Oath of Office

- a) Laurinda Sohre (Council Member, two year term)
 - City Administrator Klugman administered the oath of office.
- b) Patricia Burt (Council Member, four year term)
 - City Administrator Klugman administered the oath of office.
- c) Kent Hoehn (Council Member, four year term)
 - City Administrator Klugman administered the oath of office.
- d) Kenneth Reichel (Mayor, four year term)
 - City Administrator Klugman administered the oath of office.

5) Approval of Vendor Claims

A motion by Hoehn, seconded by **Hiniker**, to approve vendor claims in the amount of \$390,712.66.

Roll Call: Ayes: Reichel, Sohre, Hiniker, Burt, and Hoehn

Nays: None

Motion carried.

6) Consent Agenda

- a) Approval of minutes from work session of December 15, 2014
- b) Approval of minutes from regular meeting of December 15, 2014

A motion by Hiniker, seconded by **Burt**, to approve the consent agenda.

Roll Call: Ayes: Reichel, Sohre, Hiniker, Burt, and Hoehn

Nays: None

Motion carried.

7) Open Public Comments

8) Appearances & Presentations

a) Improvement Hearing 4th and 5th Project

- City Engineer Larson provided an overview of the 4th and 5th Street Project.
 - City Engineer Larson reviewed the project costs, funding for the project, and project schedule.
 - City Administrator Klugman stated that the infrastructure under the alleys needs to be replaced.
 - City Engineer Larson will meet with each individual property owners to discuss each property.
 - The assessments are assumed to be over a fifteen year term at an interest rate of five percent. This may vary depending on bond terms.
 - City Administrator Klugman explained the public hearing process.
 - Mayor Reichel opened the public hearing at 7:47 pm.
- (1) Ted Roemer of 200 Lake Avenue
 - (a) Mr. Roemer asked what the total benefit the project is to the overall City of Madison Lake.
 - (2) Caryn Lindsay of 401 Walnut Avenue Unit 102
 - (a) Ms. Lindsay thanked the Council for the work they are doing for the City.
 - (b) Ms. Lindsay stated that she is fully in favor of the project.
 - (3) Peter Falk of 404 4th Street
 - (a) Mr. Falk stated that the community has evolved since he worked with the Planning Commission and this building is part of that.
 - (b) Mr. Falk stated that the City looks a lot better today than it did forty years ago because the Council has taken the initiative to make it look like the other communities around us that have grown.
 - (c) Mr. Falk stated that if we don't do something with our streets and storm sewers our community will fall apart.
 - (4) Dale Lee of 401 4th Street
 - (a) Mr. Lee stated that he is concerned about installing curb and gutter on Spruce Avenue because of the heavy equipment, like farm equipment, that use the road.
 - (b) Mr. Lee asked who will pay to repair the curb and gutter if it is damaged.
 - (c) Mr. Lee asked why the ditches will be filled in.
 - (5) City Engineer Larson stated that 4th Street and 5th Street will receive barrier curb. The engineers will look at different types of curb for Spruce Avenue.
 - (6) City Administrator Klugman will post the presentation and the feasibility study online.
 - (7) Paul Dirks of 509 Spruce Avenue
 - (a) Mr. Dirks stated that the water and sewer in his area was already redone.
 - (b) Mr. Dirks does not think the alley should be paved.
 - (c) Mr. Dirks stated that the water, sewer, and trash bills are already the highest around.
 - (d) Mr. Dirks asked where the infrastructure money on the water bills goes.
 - (e) Mr. Dirks does not think that Spruce Avenue should be torn up.
 - (8) City Administrator Klugman will send out a poll asking for opinions on the paving of the alley.
 - (9) Linda Madigan of 504 Chestnut Avenue
 - (a) Ms. Madigan stated that the City tore the sidewalk out from in front of her property years ago.
 - (10) Max Anderson of 421 Main Street
 - (a) Mr. Anderson is concerned about parking with the reductions of Chestnut Avenue.
 - (b) Mr. Anderson is also concerned about the sidewalks.
 - (11) City Engineer Larson and City Administrator Klugman will look at the parking issue.
 - (12) City Engineer Larson will look into the Main Street sidewalk issues.

- (13) City Engineer Larson will look into the size of the intersection at Main Street and Spruce Avenue.
- (14) City Engineer Larson stated that the City of Madison Lake does not score well on grant applications because of the median household incomes.
- (15) The current width of 4th Street is 23 feet wide and the engineers are proposing an increase to 32 feet.
- (16) Jerry Groebner of 513 Main Street
 - (a) Mr. Groebner is opposed to the paving of the alley as he does not see any benefit.
 - (b) Mr. Groebner stated that the City of Mankato bills each half of the cost of the sidewalk to each side of the road as the sidewalks are a benefit to everyone.
 - (c) Mr. Groebner stated that he thinks everybody in town should pay for the sidewalks because it is a benefit to everyone in town.
- Mayor Reichel closed the public hearing at 8:19 pm.
- Council took at five minute recess.

b) Public Hearing on Ordinance #2015-01 2015 Fee Schedule

- Council discussed the proposed fee schedule.
- Mayor Reichel opened the public hearing at 8:53 pm.
- Mayor Reichel closed the public hearing at 8:53 pm.

c) Department Presentations

- Police Chief
 - (1) Police Chief Bunde stated that there were 1,600 ICRs in 2014.
 - (2) This is an increase in incidents/contacts of about 350 from 2013.
 - (3) Police Chief Bunde stated that Officer Marx is working out great.
- Public Works Supervisor
 - (1) Public Works Supervisor Roemhildt stated that 2014 went great and it is snowing.
- Fire Chief
 - (1) Fire Chief Kennedy stated that 2014 resulted in 107 calls.
 - (2) Fire Chief Kennedy stated that we have three new people coming onto the fire department with classes starting on January 19, 2015 and two people coming on in 2016.
 - (3) The new grass truck is here and the department is working on getting a few things switched over on it.
 - (4) This spring the Fire Department will go over the old grass truck with the DNR.
 - (5) Fire Chief Kennedy stated that the area departments are having a terrible time with the pagers.
 - (6) Blue Earth County is spending \$130,000.00 with Alpha Wireless to install boosters in the area and needs a spot on the water tower for the booster.
 - (7) Fire Chief Kennedy stated that we have backups in place with e-dispatch and Active 911.

A motion by Hoehn, seconded by **Hiniker**, to allow Blue Earth County to install a booster on the water tower.

Roll Call: Ayes: Reichel, Sohre, Hiniker, Burt, and Hoehn

Nays: None

Motion carried.

- Building Inspector
 - (1) Building Inspector Voth stated that two permits were issued in December.
 - (2) Building Inspectors Voth stated that a building code change takes effect on January 28, 2015 and that permits applied for before that date don't have to comply with the new code.

(3) Building Inspector Voth stated that four single family home applications and six twin home applications have been received.

- Council Member Hoehn
 - (a) Council Member Hoehn questioned why the assessment roll was not sent out with the notice letter for the public hearing.
 - (b) City Administrator Klugman stated that the assessment roll was not completed in time to mail out with the notice letter and normally would not go out in the notice letter for an improvement hearing.
 - (c) Council Member Hoehn stated that he would like more time to review items before the Council need to make a decision.

9) Ordinances & Resolutions

a) Resolution #2015-01 Official Designations

- City Administrator Klugman stated that since approximately 2002 we have always named two official newspapers and Jerry Groebner is correct in stating that we can only name one.
- Council discussed which newspaper to designate as the official paper.
- City Administrator Klugman stated that Jason Moran will become the City Attorney in February with George Hoff continuing to be our land use specialist.

A motion by Sohre, seconded by **Hoehn**, to appoint the Lake Region Times as the Official Newspaper.

Roll Call: Ayes: Reichel, Sohre, Hiniker, Burt, and Hoehn

Nays: None

Motion carried.

A motion by Hoehn, seconded by **Sohre**, to approve Resolution #2015-01 Official Designations.

Roll Call: Ayes: Reichel, Sohre, Hiniker, Burt, and Hoehn

Nays: None

Motion carried.

b) Resolution #2015-02 Official Council Appointments

- Council Member Sohre stated that she would like to work with Council Member Hiniker on the personnel committee.
- Mayor Reichel asked Council Member Hiniker to be the Mayor Pro-Tem.
- City Administrator Klugman stated that Council Member Hiniker will be our delegate on the Greater Mankato Growth board.
- Council Member Burt will replace Council Member Hiniker on the Parks and Trails Committee.

A motion by Hoehn, seconded by **Hiniker**, to approve Resolution #2015-02 Official Council Appointments with the changes discussed.

Roll Call: Ayes: Reichel, Sohre, Hiniker, Burt, and Hoehn

Nays: None

Motion carried.

c) Resolution #2015-03 Accepting Feasibility Report 4th and 5th

- City Administrator Klugman stated that state statute requires a resolution for receiving the feasibility report from ISG tonight.
- City Administrator Klugman reviewed the bond spreadsheet she provided.

A motion by Hoehn, seconded by **Sohre**, to approve Resolution #2015-03 Accepting Feasibility Report 4th and 5th Street.

Roll Call: Ayes: Reichel, Sohre, Hiniker, Burt, and Hoehn
Nays: None
Motion carried.

- d) Resolution #2015-04 Ordering Improvement Project 4th and 5th
- City Administrator Klugman stated that this is to get the project moving timing wise and at the minimum the Council should authorize the surveying as it will take a month to get the surveying completed.
 - City Engineer Larson stated that the Council will have to approve plans and specifications before we can go out for bids.
 - City Engineer Larson explained the state statute process for completing a project.
 - City Administrator Klugman will speak with Shannon Sweeney about the financing.
 - City Engineer Larson will send out the proposed assessment roll with the notice for the open house.
 - Council discussed sidewalk construction and costs.

A motion by Hiniker, seconded by **Hoehn**, to approve Resolution #2015-05 Ordering Improvement Project 4th and 5th.

Roll Call: Ayes: Reichel, Sohre, Hiniker, Burt, and Hoehn
Nays: None
Motion carried.

- e) Resolution #2015-05 Calling for Public Hearing on Nuisance Abatement on 308 Main Street.
- City Administrator Klugman reviewed the history of 308 Main Street.
 - City Administrator Klugman reviewed the process for the abatement of property.

A motion by Hiniker, seconded by **Burt**, to approve Resolution #2015-05 Calling for Public Hearing on Nuisance Abatement on 308 Main Street.

Roll Call: Ayes: Reichel, Sohre, Hiniker, Burt, and Hoehn
Nays: None
Motion carried.

- f) Ordinance #2015-01 2015 Fee Schedule

A motion by Burt, seconded by **Hiniker**, to approve Ordinance #2015-01 2015 Fee Schedule.

Roll Call: Ayes: Reichel, Sohre, Hiniker, Burt, and Hoehn
Nays: None
Motion carried.

10) Unfinished Business

- a) Project Updates
- Annexation Update
 - (1) City Engineer Larson stated that Holtmeier Construction has been chipping away at what they can on Doran Drive.
 - (2) Holtmeier Construction will start moving the lift station next week.
 - (3) The last bacteria test was completed last week.

11) New Business

12) Staff Reports

13) Mayor & Council Reports

14) Adjournment

A motion by Hiniker, seconded by **Hoehn**, to adjourn the meeting at 9:47 pm.

Roll Call: Ayes: Reichel, Sohre, Hiniker, Burt, and Hoehn

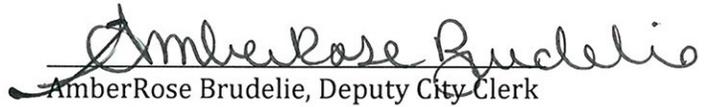
Nays: None

Motion carried.

Attest:



Kenneth Reichel, Mayor


AmberRose Brudelic, Deputy City Clerk