

City of Madison Lake
City Council Minutes
Tuesday, January 22, 2013

Call to Order

Mayor Reichel called the regular Council meeting to order at 7:05 p.m.

Pledge of Allegiance

Roll Call

Members Present: Mayor Ken Reichel, Kent Hoehn, and Carolyn Hiniker

Members Absent: John Howard and Chuck Ries

Staff Present: City Administrator Kelly Steele, Planning Commission Chair Mike Klassen, and City Engineer Chris Larson

Others Present: Dan Lien of 5 Walnut Avenue, Madison Lake; Amy Dresch of FMHC Corporation; and Tara Young of 600 Cherry Avenue, Madison Lake

Consent Agenda

3A) Approval of Agenda

A motion by Hoehn, seconded by Hiniker, to approve the agenda.

Roll Call: Ayes: Reichel, Hoehn, and Hiniker

Nays: None

Motion carried.

3B) Accepting of Minutes from Regular Meeting of January 7, 2013

A motion by Hiniker, seconded by Hoehn, to accept the minutes from the January 7, 2013 regular meeting.

Roll Call: Ayes: Reichel, Hoehn and Hiniker

Nays: None

Motion carried.

3C) Approval of Vendor Claims Totaling \$223,886.08

A motion by Hoehn, seconded by Hiniker, to approve vendor claims in the amount of \$223,886.08.

Roll Call: Ayes: Reichel, Hoehn and Hiniker

Nays: None

Motion carried.

Open Public Comments

4A) Amy Dresch of FMHC Corporation

- Ms. Dresch explained Verizon shifted the location of the proposed permanent tower to meet setback requirements.
- Verizon will require a 250' lighted tower.
- Verizon would prefer to construct the permanent tower at the located discussed at a committee meeting.
- It is not known if the State will grant Verizon access off of TH 60.
- Council questioned if Verizon could install a shorter tower near the cemetery and install a second tower on the new water tower.
- Ms. Dresch will be submitting a conditional use permit application for the permanent tower.

Appearances and Presentations

5A) CSAH 26 Improvement Hearing

- The September 17, 2012 CSAH 26 Improvement Hearing was not advertised twice as provided by statute.
- Agenda item 6F must be approved prior to advertising for bids.
- Due to low attendance, tonight's improvement hearing will be continued on February 4, 2013.
- The Council is able to determine the assessment method at the completion of the project.

Ordinances and Resolutions

6A) Resolution #2013-568 to Adjust 2013 Financial Budget

- The proposed resolution will adjust the budget to reflect 2013 employee wage adjustments that were adopted after the 2013 budget was adopted.

A motion by Hoehn, seconded by Hiniker, to approve Resolution #2013-568 to Adjust 2013 Financial Budget.

Roll Call: Ayes: Reichel, Hiniker, and Hoehn
 Nays: None
 Motion carried.

6B) Resolution #2013-567 Accepting a Donation of Money from the MBFTE

- The proposed resolution is to accept a donation of money for fire fighter training.

A motion by Hoehn, seconded by Hiniker, to approve Resolution #2013-567 Accepting a Donation of Money from the MBFTE.

Roll Call: Ayes: Reichel, Hiniker, and Hoehn
 Nays: None
 Motion carried.

6C) Resolution #2013-571 Appointing Carolyn Hiniker to the EDA

- John Howard offered to step down from the EDA to allow Ms. Hiniker to serve as a representative from the City Council.

A motion by Hoehn, seconded by Reichel, to approve Resolution #2013-571 Appointing Carolyn Hiniker to the EDA.

Roll Call: Ayes: Reichel, Hiniker, and Hoehn
 Nays: None
 Motion carried.

6D) Excel Gas and Electric Franchise Ordinance

- Pamela Gorman of Xcel has not responded to the Council's inquiry of their slow emergency response time.
- Ms. Steele will contact Ms. Gorman again.

A motion by Hoehn, seconded by Hiniker, to approve the Excel Gas and Electric Franchise Ordinances.

Roll Call: Ayes: Reichel, Hiniker, and Hoehn
 Nays: None
 Motion carried.

A motion by Hoehn, seconded by Hiniker, to amend the previous motion to table the approval of the Excel Gas and Electric Franchise Ordinances until after Ms. Gorman provides a response regarding improvements to Excel's emergency response time.

Roll Call: Ayes: Reichel, Hiniker, and Hoehn
 Nays: None
 Motion carried.

6E) Resolution #2013-569 Joint Resolution of Orderly Annexation between the City and Jamestown Township

- Mr. Ries, Ms. Hiniker, Mr. Larson, Brad Potter, and Ms. Steele attended Jamestown Township's meeting to discuss the agreement.
- Jamestown Township will consider the agreement at their meeting in March.

A motion by Hoehn, seconded by Hiniker, to approve Resolution #2013-569 Joint Resolution of Orderly Annexation between the City and Jamestown Township.

Roll Call: Ayes: Reichel, Hiniker, and Hoehn
Nays: None
Motion carried.

6F) Resolution #2013-570 Ordering Improvement and Preparation of Plans

- Action on the Resolution was tabled due to the need of a 4/5 Council vote.
- The Resolution must be approved prior to soliciting bids.

Unfinished Business

8A) Snow Plowing Policy

- According to Jim Brandt, the city of Saint Peter will remove snow from private property and bill the property owner if the snow is not removed within 24 hours of a snow event. The city does not provide prior notification.
- The League of MN Cities suggests the city provide due process, unless the violation is an emergency.

A motion by Hoehn, seconded by Hiniker, to approve the Snow Plowing Policy as written.

Roll Call: Ayes: Reichel, Hiniker, and Hoehn
Nays: None
Motion carried.

New Business

9A) Community Foundation

- The Southern Minnesota Initiative Foundation has been unable to set up a meeting with Jerry Groebner to discuss forming a board.
- The Southern Minnesota Initiative Foundation asked the City to provide names of potential members, including Mr. Groebner, so that they can host a meeting to assist with the creation of a board.
- Ms. Hiniker and Mr. Reichel were interested in serving on a board.
- Ms. Hiniker will provide Ms. Steele of names of possible members.

9B) Authorized City Check Signers

- Ms. Steele recommends the Council authorize Mr. Hoehn as an authorized check signer to replace Steve Bjerke.

A motion by Hiniker, seconded by Reichel, to authorize Mr. Hoehn as a signer of city checks.

Roll Call: Ayes: Reichel, Hiniker, and Hoehn
Nays: None
Motion carried.

9C) Community Room Rental

- Ms. Steele stated AA inquired if the city could work with them to reduce the hall rental fee.
- AA frequently does not have enough members attending their meetings to cover the hall rental fee.
- The Council discussed the valuable service AA provides to the community.
- The Council agreed to charge AA a rental fee equal to the amount they collect during each meeting.

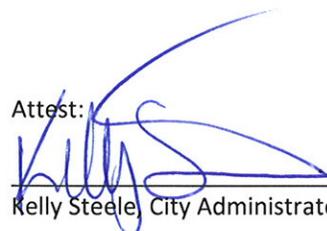
Adjournment

A motion by Hoehn, seconded Hiniker by, to adjourn the meeting at 8:13 pm.

Roll Call: Ayes:
Nays:
Motion carried.



Ken Reichel, Mayor

Attest: 

Kelly Steele, City Administrator-Clerk