



Minutes

Madison Lake City Council

Monday February 4th at 6:00PM

525 Main Street

Madison Lake, Minnesota

1) Call Meeting to Order & Pledge of Allegiance

Mayor Hoehn called the meeting to order at 6:04 p.m. with the Pledge of Allegiance

2) Roll Call - Council Members Present:

Mayor Kent Hoehn, Laurinda Sohre, Carolyn Hiniker, Ryan Sanders Member Pat Burt was excused.

Staff Present: City Clerk Liz Wille, City Administrator Curt Kephart, City Attorney Jason Moran, Fire Chief Kevin Kennedy

3) Consent Agenda -

a) Approval of agenda for this meeting **Item 7a struck**

b) Approval of Council Meeting minutes from the 01.22.19 Council Meeting

Note: All items listed under the Consent Agenda are considered routine or non-controversial and will be approved with one motion. If a Council Member wishes to discuss any of these items, they may ask that the item be removed from the Consent Agenda.

Motion by Sohre, seconded by **Sanders** to approve the consent agenda with item 7a struck.

Roll Call: Ayes: Hoehn, Hiniker, Sohre, and Sanders

Nays: None

Motion carried

4) Vendor Claims -

a) Bills in the amount of \$75,935.09

i) Council requests for police, fire, general ledger etc

ii) Sohre requested that the credit card statement be included in the packet going forward.

Motion by Sohre, seconded by **Hiniker** to approve Vendor Claims in the amount of \$75,935.09.

Roll Call: Ayes: Hoehn, Hiniker, Sohre, and Sanders

Nays: None

Motion carried

5) Open Public Comments

a) Carol Schneider with the Madison Lake Area Chamber of Commerce stated that the Mad Bobber ice fishing tournament was a huge success. They do not have numbers put together yet, but the Chamber will share them with the Council when they have final numbers. The weather was excellent and there was a great turnout!

6) Appearances & Presentations -

a) Solar Garden Participation Project - Brianna Baker - Bill Ward

i) Briana Baker works for Minnesota Interfaith Power and Light. She is presenting the idea of a community solar garden to increase the capacity of solar energy in the area.

ii) They came to the Council meeting with two goals:

1. To make sure the City and its residents are aware of solar energy and know that it exists, and also share the cost savings and benefits.

2. To propose an opportunity for the City to be a backup subscriber.

- iii) Timothy Denherder-Thomas explained that a back up subscriber pairs a large institutional subscriber with several residential subscribers in the immediate community, allowing the institutional subscriber to support the overall subscription if a residential subscriber can no longer meet the subscription obligations. He explained that by being a backup subscriber, the City would save money on every kilowatt hour that the City subscribed to.
- iv) City Attorney Jason Moran stated that to make an informed decision, the City would need to see data from Xcel showing potential cost savings and review the agreement.
- v) Jason also indicated that he does have some concerns with the language used in the contract, but would definitely look into the possibility of the City of Madison Lake being a backup subscriber.
- vi) Minnesota Interfaith Power and Light is waiting on usage data from Excel to present.
- vii) The Council requested a powerpoint presentation about the Solar Garden as it pertains to residents and to the City. Bill Ward asked that the public be invited to the meeting.
- viii) Council member Sohre asked if solar was an option to all Madison Lake residents, including those that have Benco as their electricity provider. The Solar Energy option is only available to Xcel Energy subscribers.

7) Ordinances and Resolutions –

- ~~a) Resolution # 2019-04 Conveyance of Lift Station Parcel Swap between Hammett and the City~~

8) Old Business –

- a) Public Safety Team/Planning Commission Recommendation – Addressing & Signage of Rental Units
 - i) The team recommends that the City purchase standard reflectorized sign blanks and private property owners pay to have them numbered and attach to each unit/lot on their property.
 - ii) The recommendation is to grandfather in existing numbering systems, and from this point forward create odd/even standards for future developments using standardized signage.
 - iii) Keeping numbering the same for grandfathered properties is not a concern from the public safety view.
 - iv) The Council discussed distinguishing between upper and lower properties at Point Pleasant.
 - v) Council wants to ensure all properties are properly externally numbered.
 - vi) Mayor Hoehn requested that Fire Chief Kennedy look into signage in regards to fire numbering.

9) New Business –

- a) Award replacement copier contract
 - i) Upon review of the proposed contracts, the Council came to a consensus that we should take advantage of the 2 week trial offered by Metro Sales on the refurbished Ricoh – C4503.

Motion by Sohre, seconded by **Sanders** to approve a 2 week trial offered by Metro Sales on the refurbished Ricoh – C4503 and if it performs as proposed, accept the proposal from Metro Sales for a three year lease of that machine.

Roll Call: Ayes: Hoehn, Hiniker, Sohre, and Sanders
Nays: None
Motion carried

- b) Recurring Auto Pay Bills
 - i) Council requested that we provide a list of vendors to authorize immediate pay and summarize for Council review at each next meeting. All auto pay bills will continue to be reviewed and approved after the fact by council.
- c) Re-schedule the Council Workshop
 - Date
 - Location
 - i) This will be rescheduled South Central Services Cooperative when Wendell Sande returns from vacation.
 - ii) Council will meet at 5:30 on February 19th in a Committee of the Whole to discuss and approve Committee assignments.

10) Administration Report

- a) City Administrator Kephart stated that he will be in Seattle April 22nd which is when the meeting of the Board of Equalization will be held. We will need 3 certified attendees to meet with the County Assessor and hear appeals. Notice will be published.

11) Council Reports

- a) Council member Hiniker recommended some accounting practice changes and tightening procedures.
 - i) Member Hiniker also mentioned that she has some thoughts as to how we can implement them and is willing to work together with our accountant to get started.
 - ii) Council member Sanders reminded everyone about the Paddlefish Days Chili-Cook off on Saturday, February 9th.

12) Adjournment

Motion by Sanders, Seconded by **Hiniker** to adjourn the council meeting at 7:33 P.M.

Roll Call: Ayes: Hoehn, Hiniker, Sohre, and Sanders
Nays: None
Motion carried



Mayor Kent Hoehn

Attest:



City Administrator Curt Kephart