



1) Call Meeting to Order & Pledge of Allegiance

Mayor Reichel called the regular meeting to order at 7:06 pm.

2) Roll Call

Council Members Present: Mayor Ken Reichel, Carolyn Hiniker, Laurinda Sohre, Pat Burt, and Kent Hoehn

Members Absent: None

Staff Present: City Administrator Hanson, Chief Bunde, Public Works Supervisor Fennell, Mike Klassen (Proxy for Chief Kennedy), City Attorney Moran

3) Approval of Agenda

A motion by Hoehn, seconded by **Sohre**, to approve the agenda.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn

Nays: None

Motion carried.

4) Approval of Vendor Claims

A motion by Sohre, seconded by Burt, to approve vendor claims in the amount of \$51,794.16, deducting the \$386.02 to Holtmeier Construction, INC.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn

Nays: None

Motion carried.

5) Consent Agenda

a) Approval of minutes from regular meeting of January 3, 2017 with revised changes as requested of the Council.

a) Approval of minutes from regular meeting of January 17, 2017.

A motion by Hoehn, seconded by **Burt**, to approve the consent agenda.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn

Nays: None

Motion carried.

6) Open Public Comments

a) **Ryan Sanders of 504 Sumac Road**

- Mr. Sanders is requesting \$240.00 from Farmer's Market Grant money for Skol drumline advertisement for the Farmer's Market.

- The language guidelines need to be overviewed by the council before approval. If not possible through grant funding received, then likely possible through EDA funding.

7) Appearances & Presentations

a) Department Updates

- **Fire Department**
 - (1) Chief Kennedy states that the department helped with the Big Bobber fishing tournament, mostly with traffic
 - (2) Routine calls.
 - (3) Discussion of the dance help April 1, 2017 at the Eagle Lake Legion.
 - (4) Calendar hand out.
- **Public Works Department**
 - (1) Public works supervisor Adam Fennell discusses general maintenance of equipment and vehicles.
 - (2) They will be doing water testing.
- **Police Department**
 - (1) Chief Police Dan Bunde discusses the need to have a Big Bobber after action review.
 - (2) States that everything is good.
- **Jason Moran**
 - (1) City Attorney Jason Moran discusses Doran's Triangle. He recommends a hold on selling Doran's Triangle back to Scott Kelly and Doran's CIC.
 - (a) Contacting Chris/Nate over the foreseen uses for Doran's Triangle will be necessary.

8) Ordinances & Resolutions

- a) **Resolution #2017-07** Accepting Beds and Awarding Public Works Facility Project Bid.
 - Staff recommends awarding the construction bid for the Public Works building to Salonek Concrete & Construction for the base amount of \$530,477.00 with an additional \$4,500.00 for alternate #1, which utilizes LED lighting for the building.

A motion by Hoehn, seconded by Burt, to approve Resolution #2017-07 Accepting Bids and Awarding Construction Bid.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn
Nays: None
Motion carried.

- b) **Resolution #2017-08** Authorizing the Issuance, sale and delivery of \$350,000 General Obligation Utility Revenue Note, Series 2017A
 - Partial Financing of the Public Works Facility Project.
 - The remaining amount of funding is laid out as a cash contribution.

A motion by Sohre, seconded by Hoehn to approve Resolution #2017-08 Authorizing the Issuance, sale, and delivery of \$350,000 General Obligation Utility Revenue Note, Series 2017A.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn
Nays: None
Motion carried.

9) Unfinished Business

- a) Public Works Building Update
 - Construction Bid Award.
 - Cash contribution for financing.
- b) Abdo, Eick, and Meyers Bank Reconciliation Financial Solutions Update
 - Jeanne McGann has provided a project update regarding the reconciliation efforts that AEM Financial Solutions has been providing to the City.
 - Discussion over status and possibility of a change order increasing the number of hours to finish the remaining items identified in the project update.

A motion by Sohre, seconded by Burt to approve AEM Financial Solutions change order extending their contracted hours for the bank reconciliation by forty hours, bringing the limitation to .

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn
Nays: None
Motion carried.

10) New Business

11) Staff Reports

12) Mayor & Council Reports

13) Closed Session, closed under Minnesota State Statute 13D.05 subdivision 3, section B attorney-client privilege.

A motion by Hoehn, seconded by Hiniker to close the meeting under Minnesota State Statute 13D.05 subdivision 3, section B attorney-client privilege.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn
Nays: None
Motion carried.

A motion by Sohre, seconded by Hiniker to reopen the meeting.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn
Nays: None
Motion carried.

14) Adjournment (9:30 pm)

A motion by Hiniker, seconded by **Hoehn**, to adjourn the meeting at 9:30 pm.
Nays: None
Motion carried.



Kenneth Reichel, Mayor

Attest:



Michael Hanson, City Administrator