

**CITY OF MADISON LAKE
PLANNING COMMISSION MINUTES
February 28, 2011**

ROLL CALL:

Upon roll call the following members were present: Mike Klassen, Rick Anderson, Annette McBeth, Ann Austad, and Ron Voth

Members Absent: Clell Hemphill

Staff Present: City Administrator Kelly Steele

Others Present: Rome Reichel of 61566 Nutmeg Drive, Dave Stouffer of 68 Balsam Circle, and Adam and Lisa Weinandt of 34 Balsam Lane

CALL TO ORDER:

Chair Klassen called the regular meeting to order at 7:04 p.m.

CONSENT AGENDA:

A Motion by Anderson seconded by Austad, to approve the February 28, 2012, agenda with the addition of 7B) Scanning and Emailing Planning Commission Packets, and the January 24, 2012, regular meeting minutes.

Roll Call- Ayes: Klassen, Anderson, McBeth, Austad, and Voth
 Nays: None
 Motion Carried

Public Hearing

4A) Conditional Use Permit Request by Rome Reichel to Construct a Duplex at 35 Balsam Lane

- Rome Reichel is requesting a conditional use permit to construct a duplex at 35 Balsam Lane. The home will face west and can be converted into a single family home with the removal of a door. Setbacks will be met. Residents expressed concerned over the direction the driveway will face and the number of people living in the unit. The property will be valued at \$250,000 and will rent for \$1,200-1,500 per month. The Planning Commission discussed the findings presented by staff.

4B) Zoning Ordinance #2012-01 Wireless Telecommunication Towers and Antennas

- Chair Klassen explained this is the same ordinance the Planning Commission has reviewed at previous meetings.
- There were no public comments.

Public Open Forum

No comments.

Unfinished Business:

6A) Zoning Ordinance Revisions

- The Planning Commission will resume work sessions in March to further review the zoning code.

**CITY OF MADISON LAKE
PLANNING COMMISSION MINUTES
February 28, 2011**

6B) Comprehensive Trail Plan

- A committee has been formed to discuss a Main Street design.
- Ms. McBeth updated the Planning Commission on a MNDOT bike trail meeting she attended. The State will be presenting a webinar to discuss future trail plans.

6C) Zoning Ordinance #2012-01 Wireless Telecommunication Towers and Antennas

- The Planning Commission discussed the expiration date of the Three Lakes PUD and the Comp Plan relating to the unplatted portion of Three Lakes.

A Motion by Voth seconded by Anderson, to recommend the City Council adopts the proposed ordinance as drafted.

Roll Call- Ayes: Klassen, Anderson, McBeth, Austad, and Voth
 Nays: None
 Motion Carried

New Business:

7A) Conditional Use Permit Request by Rome Reichel to Construct a Duplex at 35 Balsam Lane

- The Planning Commission found the findings presented by staff to be valid after reviewing the plans presented by Mr. Reichel.
- The Planning Commission would like to add the condition that the home is constructed based upon the plans presented.

A Motion by Anderson seconded by Austad, to recommend the City Council approves a conditional use permit for Rome Reichel to construct a duplex at 35 Balsam Lane.

Roll Call- Ayes: Klassen, Anderson, McBeth, Austad, and Voth
 Nays: None
 Motion Carried.

7B) Scanning and Emailing Planning Commission Packets

- The Planning Commission would like to have their packets emailed to them on Friday instead of delivery.
- Staff will have a printed copy of the packet available for each member prior to the start of each meeting.

ADJOURN:

A Motion to adjourn at 8:50 p.m. was made by Austad, seconded by Anderson

Roll Call- Ayes: Anderson, Klassen, McBeth, Austad, and Voth
 Nays: None
 Motion Carried

Attest:

Kelly Steele, City Administrator-Clerk

**CITY OF MADISON LAKE
PLANNING COMMISSION MINUTES
February 28, 2011**