

City of Madison Lake
City Council Minutes
Monday, March 4, 2013

Call to Order

Mayor Reichel called the regular Council meeting to order at 7:00 pm.

Pledge of Allegiance

Roll Call

Members Present: Mayor Ken Reichel, Chuck Ries, Kent Hoehn, John Howard, and Carolyn Hiniker

Members Absent: None

Staff Present: City Administrator Kelly Steele, Deputy Clerk AmberRose Brudelie, City Engineer Chris Larson, Police Chief Dan Bunde and Fire Chief Kevin Kennedy

Others Present: Matt Oswald of 3002 Mustang Drive, Madison Lake

Consent Agenda

3A) Approval of Agenda

A motion by Howard, seconded by Hoehn, to approve the agenda with the addition of 8B) Permit for Liquor License for Paddlefish Days Association and 9C) Communication with Citizens.

Roll Call: Ayes: Reichel, Ries, Hiniker, Howard, and Hoehn
Nays: None
Motion carried.

3B) Accepting of Minutes from Regular Meeting of February 18, 2013

A motion by Hoehn, seconded by Howard, to accept the minutes from the February 18, 2013 regular meeting.

Roll Call: Ayes: Reichel, Ries, Hiniker, Howard, and Hoehn
Nays: None
Motion carried.

3C) Approval of Vendor Claims Totaling \$30,652.56.

- Ms. Brudelie stated that Chief Kennedy would like to add an invoice for \$3,000.00 for Bim Vogelsang for the storage unit to vendor claims.

A motion by Howard, seconded by Hiniker, to approve vendor claims in the amount of \$33,652.56.

Roll Call: Ayes: Reichel, Ries, Hiniker, Howard, and Hoehn
Nays: None
Motion carried.

Open Public Comments

4) Matt Oswald

- Matt Oswald asked the Council to revisit annexing the Point Wild Subdivision.
- Mr. Oswald stated that Warren Smith has spoken with Larry Maruska.
- Council stated that there was more resistance in this area compared to others and it seemed to be cost prohibitive to annex this area.

Appearances and Presentations

Ordinances and Resolutions

6A) Resolution #2013-573 Accepting a Donation of Money from the American Legion Post 269 and the American Legion Auxiliary Unit 269

- Ms. Steele stated that this donation is for the purchase of cold weather rescue gear.

A motion by Hoehn, seconded by Hiniker to approve Resolution #2013-573 Accepting a Donation of Money from the American Legion Post 269 and the American Legion Auxiliary Unit 269.

Roll Call: Ayes: Reichel, Ries, Hiniker, Howard, and Hoehn
Nays: None
Motion carried.

Reports of Staff, Officers, Boards, and Committees

7A) Building Official

- None

7B) City Administrator

- Ms. Steele has not heard from Verizon since the beginning of February regarding their conditional use permit for the permanent tower.
- Ms. Steele stated that Roger Reichel is familiar with the telecommunications industry and is willing to contract with the City to help us with any questions we may have regarding the Verizon tower.
- Council discussed the history of the Verizon telecommunications tower.
- Ms. Steele spoke with a banker from Sartell regarding a loan Pro Fabrication is seeking for a piece of equipment and our economic development loan policy.
- Ms. Steele, Ms. Hiniker, Jim VanDeusen, Father Schneider and a person with School District 77 met with Southern Minnesota Initiative Foundation to discuss the Madison Lake Community Foundation.
- To get the Madison Lake Community Foundation active again an asset mapping meeting will be scheduled for an evening in April, the board will have to be selected, and the mission statement will need to be updated.
- Ms. Steele was contacted by the MCFOA regarding a Vice-President position opening for the Region 5 area.
- This position would involve four quarterly meetings as well as attending training for the clerks in the region.
- The Council supports Ms. Steele applying for this position.
- Council discussed the disconnect notices that are sent out monthly for delinquent accounts.
- Ms. Steele stated that Mary Robin is planning to open a daycare in the Technical Solutions building.

7C) City Council Member

- None

7D) City Engineer

- Mr. Larson provided an update of the Main Street reconstruction project.
- Bidding will take place in early May with the project starting in June.
- Mr. Larson stated that the County needs to obtain right away on Cherry Avenue.

7E) Fire Chief

- There have been twenty-one calls since the beginning of the year, three fire calls and eighteen medical calls.
- On March 16, 2013 the department will be burning twelve out buildings.
- The Easter egg hunt will take place at All Saints Church on March 23, 2013.
- On March 30, 2013 the department will be burning a house.
- The joint fireman's dance will be held in Eagle Lake on April 6, 2013.
- Chief Kennedy is looking into purchasing five pagers from Waterville.

- Chief Kennedy stated that everyone has passed their physicals.
- Council discussed the dry hydrants.
- Chief Kennedy would like to purchase a CET pump out of Canada.
- The cost will be around \$4,600.00 for us including a \$1,200.00 DNR grant.
- This pump will fill tanker in four minutes and fits in the side of the tanker.
- Council approved the purchase as long as Chief Kennedy can stay within his budget.
- The fire department has applied for a FEMA grant for hurst tools, but due to the sequester nothing is moving forward at this time.
- Council discussed the fire department's budget.
- The fire contracts should be signed by March 31, 2013.
- Ms. Steele has received Lime Township's signed fire contract.
- Washington Township will be attending the next city council meeting to discuss their contract.
- Jamestown Township will be meeting next Tuesday to discuss their fire contract.

7F) Mayor

- None

7G) Planning Commission Chair

- None

7H) Police Chief

- Chief Bunde stated that he provided a review of 2012 at the last meeting.
- The Heart Start has been installed in the community room and after the meeting Chief Kennedy will provide a demonstration of how to use it.
- Chief Bunde is planning to attend the next Paddlefish Days meeting to discuss the parade route.
- In February, there were sixty-seven calls of which twenty were traffic stops.

7I) Public Works Supervisor

- None

Unfinished Business

8A) Annexation

- Council discussed the \$1,800.00 regionalization cost and the WAC/SAC fees.
- Council is going to consider offering a \$1,000.00 credit for each property.
- Shannon Sweeney should have numbers to show the Council at the first meeting in April.
- The annexation will increase the City's tax base by approximately twenty-five percent.
- Due to the orderly annexation agreement the City will not pick up the entire tax base for five years.
- A portion of the annexation assessments for the undeveloped properties can be deferred.
- Council stated that the WAC charge will help cover the cost of the new well that will be needed due to those annexing properties.
- Council discussed the County Park on Duck Lake.
- The three properties on Duck Lake that are not included in the Lake Washington Sanitary District or the City of Madison Lake were discussed.
- Council discussed the Point Wild Subdivision.

8B) Permit for Liquor License for Paddlefish Days Association.

- Ms. Steele stated that during the steak fry on April 5, 2013 the Paddlefish Days Association would like to serve beer in the fire hall.
- Ms. Steele stated that it will be the City's liability if something happens.
- Council discussed having a police officer at the event.

A motion by Howard, seconded by Ries to approve a liquor license for the Paddlefish Days Association steak fry.

Roll Call: Ayes: Reichel, Ries, Hiniker, Howard, and Hoehn
Nays: None
Motion carried.

New Business

9A) Recommend Appointing Randy Knauss to the EDA

- Ms. Steele stated that an application has been received from Randy Knauss.
- Mr. Knauss owns the red building across the street from KR Automotive.
- Ms. Steele stated that Mr. Knauss has lot of fresh ideas and connections that may be beneficial to the City.

A motion by Ries, seconded by Howard to appoint Randy Knauss to the EDA.

Roll Call: Ayes: Reichel, Ries, Hiniker, Howard, and Hoehn
Nays: None
Motion carried.

9B) Approve Posting Compost Site Position

- Ms. Steele stated that this is a seasonal position so the position must be posted annually.
- Randy Tuma is interested in applying for the position again.

A motion by Ries, seconded by Hiniker to approve posting of the compost site position.

Roll Call: Ayes: Reichel, Ries, Hiniker, Howard, and Hoehn
Nays: None
Motion carried.

9C) Communications with Citizens

- Council discussed different ways to get information out to the citizens.
- Council directed staff to put a poster up at city hall requesting e-mail addresses from citizens.

Adjournment

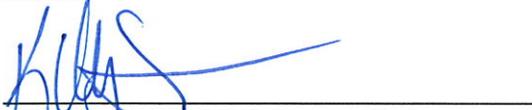
A motion by Ries, seconded by Hoehn, to adjourn the meeting at 8:11 pm.

Roll Call: Ayes: Reichel, Ries, Hiniker, Howard, and Hoehn
Nays: None
Motion carried.



Ken Reichel, Mayor

Attest:



Kelly Steele, City Administrator-Clerk