



COUNCIL MEETING MINUTES

Madison Lake City Council

Monday, April 1st, 2019 @ 6:00 p.m.

Madison Lake Community Room

Madison Lake, MN

1) Call Meeting to Order & Pledge of Allegiance

Mayor Hoehn called the meeting to order at 5:01 p.m. with the Pledge of Allegiance

2) Establish Quorum – Roll Call

Council Members Present: Mayor Kent Hoehn, Carolyn Hiniker, Laurinda Sohre, Pat Burt, and Ryan Sanders

Staff Present: City Administrator Curt Kephart, Liz Wille, Deputy Clerk/Administrator, City Attorney Jason Moran, Kevin Kennedy, Fire Chief

Others Present: Karl Friedrichs & Nicki Veith (Lime Township), Phyllis Daschner & Paul Baer (LeRay Township), Ava Adams-Morris, Fred Friedrichs & Philip Rothmeier (Jamestown Township), Gregory Davis, Steve Biehn, Susan Ziebarth & Bob Kaveney (Washington Township), Chris Larson & Nathan Hermer (ISG), Carole Kroc, Al & Nicole Dorn

3) Approval of Agenda

Motion by Sohre, seconded by **Burt** to approve the agenda as presented.

Roll Call: Ayes: Hoehn, Hiniker, Sohre, Burt, and Sanders
 Nays: None
 Motion carried

4) Convene Committee of the Whole with Township Officers –

- a) Fire Contract – Round Table Discussion
- b) Next Steps – It was agreed that the current contract with each township would be extended for one year. By December of 2019 the City will have the new assessed values and rates ready. By January 15th of 2020 the City and townships will meet to discuss valuation, new rates, a proposed budget for 2021 and a five-year contract. Each township agreed to continue the present contract at the 2018 rates but requested a document with the actual rate included. In the event of a catastrophic equipment failure a special meeting would be called to discuss and approve options.

5) Consent Agenda

Note: All items listed under the Consent Agenda are considered routine or non-controversial and will be approved with one motion. If a Council Member wishes to discuss any of these items, they may ask that the item be removed from the Consent Agenda.

- a) Approval of minutes from the March 19th Council meeting

Motion by Sanders, seconded by **Sohre** to approve the minutes from the March 19th Council meeting as presented.

Roll Call: Ayes: Hoehn, Hiniker, Sohre, Burt, and Sanders
 Nays: None
 Motion carried

6) Vendor Claims

- a) Approve bills in the amount of \$27,374.82 and Planning Commission Per Diem in the amount of \$975 for a total of \$28,349.82.

Motion by Burt, seconded by **Sohre** to approve vendor claims in the amount of \$28,349.82

Roll Call: Ayes: Hoehn, Hiniker, Sohre, Burt, and Sanders

Nays: None

Motion Carried

7) Open Public Comments

NOTE: Those wishing to speak must state their name and address for the record. Please limit comments to five minutes for person. Please fill out and turn in the yellow card to the Mayor before the meeting.

8) Appearances & Presentations -

- a) Tamara Stoffel- Water Quality Discussion – Ms Stoffel was not present

9) Ordinances and Resolutions

10) Old Business

- a) Well # 4 modification – ISG Engineering presented a request to add an air pressure relief check valve at the water tower to assist in removing air from the line.

Motion by Burt, seconded by **Hiniker** to authorize Change Order #4 to modify the well connection with an Air Pressure Relief Valve in the amount of \$2,178.49 to Municipal Builders, Inc.

Roll Call: Ayes: Hoehn, Hiniker, Sohre, Burt, and Sanders

Nays: None

Motion Carried

- b) City of Mankato Wastewater Invoice Detail Update – It was noted that the city of Mankato has resumed billing the City of Madison Lake for a conveyance fee from the Madison Lake Station to the Mankato treatment plant. Attorney Moran will notify the City of Mankato that the City of Madison Lake protests this charge and will not be paying it.

Motion by Sohre, seconded by **Sanders** to reconsider the motion to pay the Mankato invoice and deduct \$9,600.83 of conveyance fees because the City has paid for the lift station and piping to the Mankato Treatment Plant.

Roll Call: Ayes: Hoehn, Hiniker, Sohre, Burt, and Sanders

Nays: None

Motion Carried

11) New Business

- a) Rate adjustment from LJP

Motion by Sohre, seconded by **Burt** to approve the rate adjustment from LJP.

Roll Call: Ayes: Hoehn, Hiniker, Sohre, Burt, and Sanders
Nays: None
Motion Carried

- b) EDA Recommendation to reformulate the Madison Lake Foundation Board and process
The Madison Lake Economic Development Authority recommends bringing the Madison Lake Foundation under its wing as a separate body, and members of the EDA will serve as Board members of the Foundation in addition to any citizens who might be interested in serving.

Motion by Sohre, seconded by **Hiniker** to authorize the Madison Lake Economic Development authority to restart the Madison Lake Area Foundation and refine the grant process as a new Foundation Board.

Roll Call: Ayes: Hoehn, Hiniker, Sohre, Burt, and Sanders
Nays: None
Motion Carried

- c) Saturday Morning Forums – The Mayor has advocated a coffee with constituents and a suggestion was made that the City could hold town hall forums with coffee on a quarterly basis on Saturday mornings. The first session will be at the City Municipal Building on April 27th at 9:00 a.m.
- d) Report from the Human Resources Committee Meeting and action item – The Human Resources Committee has begun looking at the completion of the employee handbook and consideration of employee benefits for 2020.
The City Administrator informed the Council that he would like to retire from the City by June 30th of 2019 and presented a draft recruitment schedule and updated position description.

Motion by Sohre, seconded by **Burt** to accept City Administrator Kephart's resignation.

Roll Call: Ayes: Hoehn, Hiniker, Sohre, Burt, and Sanders
Nays: None
Motion Carried

The Human Resources Committee recommends that the City retain the services of Wendell Sande of the South-Central Services Cooperative to assist in the recruitment as he has done in the past.

Motion by Burt, seconded by **Sohre** to authorize the City Administrator to work with Wendell Sande on a recruitment process for the next City Administrator.

Roll Call: Ayes: Hoehn, Hiniker, Sohre, Burt, and Sanders
Nays: None
Motion Carried

12)Administration Report – The Administrator presented his written report.

13)Council Report

14)Adjournment

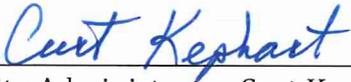
Motion by Sanders, seconded by **Burt** to adjourn the City Council meeting at 7:48 p.m.

Roll Call: Ayes: Hoehn, Hiniker, Sohre, Burt, and Sanders
Nays: None
Motion Carried



Mayor Kent Hoehn

Attest:



City Administrator Curt Kephart