



City Council Minutes
Madison Lake City Council
Monday, April 6, 2015

1) Call Meeting to Order

Mayor Reichel called the regular meeting to order at 7:03 pm.

2) Roll Call

Council Members Present: Mayor Ken Reichel, Carolyn Hiniker, Laurinda Sohre, Pat Burt, and Kent Hoehn

Members Absent: None

Staff Present: City Administrator Ariel Klugman, Deputy City Clerk AmberRose Bruderie, Public Works Supervisor Chris Roemhildt, Police Chief Dan Bunde, Fire Chief Kevin Kennedy, City Engineer Chris Larson, Building Inspector Ron Voth, and Planning Commission Chair Mike Klassen.

3) Approval of Agenda

A motion by Hiniker, seconded by **Sohre**, to approve the agenda.

Roll Call: Ayes: Reichel, Sohre, Hiniker, Burt, and Hoehn
Nays: None
Motion carried.

4) Approval of Vendor Claims

A motion by Hoehn, seconded by **Hiniker**, to approve vendor claims in the amount of \$44,681.52.

Roll Call: Ayes: Reichel, Sohre, Hiniker, Burt, and Hoehn
Nays: None
Motion carried.

5) Consent Agenda

- a) Approval of minutes from regular meeting of March 16, 2015
- b) Resolution #2015-13 Approving a Gambling License for American Legion Post #269 at The Landing on Madison.

A motion by Hiniker, seconded by **Sohre**, to approve the consent agenda.

Roll Call: Ayes: Reichel, Sohre, Hiniker, Burt, and Hoehn
Nays: None
Motion carried.

6) Open Public Comments

- a) Rome Reichel of 61566 Nutmeg Road
 - Mr. Reichel asked the Council to review the rental ordinance.
 - Mr. Reichel would like an ordinance in place that removes the rental license from properties that have multiple domestic disturbances.
 - The rental ordinances in Mankato and North Mankato were discussed.

7) Appearances & Presentations

8) Ordinances & Resolutions

- a) Ordinance #2015-4 Rezoning Water Tower Site to R-1
- City Administrator Klugman stated that the Planning Commission discussed the zoning of the water tower site and recommended the site be rezoned to R-1.
 - City Administrator Klugman and Planning Commission Chair Klassen explained the reasoning behind the Planning Commission recommendation.
 - Council discussed what the water tower site should be zoned.

A motion by Hiniker, seconded by **Hoehn**, to approve Ordinance #2015-4 Rezoning Water Tower Site to R-1.

Roll Call: Ayes: Reichel, Sohre, Hiniker, Burt, and Hoehn
Nays: None
Motion carried.

9) Unfinished Business

- a) Project Updates
- Facility Update
 - (1) Council discussed the preliminary facility schedule.
 - (2) Council discussed what should be included in the new facility.
 - (3) Council discussed the bidding process.
 - (4) Building Inspector Voth recommended that the plan be submitted to the State of Minnesota for the plan review to determine what the State will be require.
 - (5) Council discussed how to allocate the cost of the sewer extension.
 - (6) Council scheduled a work session for April 20, 2015 at 5:00 pm to discuss the facility plans.
 - Annexation Update
 - (1) Holtmeier started working on the CIC project today and towards the end of the week they should be able to start working on the road.
 - (2) RL Larson has been working on the grinder pump installations in the Wheaton area.
 - (3) City Engineer Larson stated that they will be down to work after the road restrictions are lifted.

10) New Business

- a) Compost Site Service Sharing with Eagle Lake
- City Administrator Klugman stated that the City of Eagle Lake has approached us to consider sharing the compost site again.
 - City Administrator Klugman reviewed the costs associated with the compost site and how we would potentially split the costs between the two cities.
 - Council is willing to consider a trial year sharing the compost site.
- b) Personnel Policy Changes
- City Administrator Klugman stated that these are the changes the Council reviewed at the previous work session.
 - City Administrator Klugman reviewed the changes to the policy.

A motion by Hoehn, seconded by **Burt**, to approve the proposed changes to the personnel policy.

Roll Call: Ayes: Reichel, Sohre, Hiniker, Burt, and Hoehn
Nays: None
Motion carried.

- c) Compensation System Review

- Council tabled this discussion until the April 20, 2015 work session.
- d) Review Le Center Predatory Offender Residency Restrictions Ordinance
 - City Administrator Klugman to provided Le Center's ordinance for the Council to review.
 - The Council is interested in adopting the same ordinance. City Administrator Klugman will publish notices for a hearing on the ordinance.
- e) City Hall Tuck Point and Paint
 - City Administrator Klugman provided Council with a drawing of what the Main Street Visioning Committee and the Architect suggested to tie City Hall into the rest of Main Street.
 - City Administrator Klugman stated that before the City can paint or tuck point the building we will have to go through the Planning Commission for a public hearing as required by the Downtown Overlay District.
 - Council discussed what the exterior of City Hall should look like.
 - Council asked staff to look into the cost of removing the mounds from in front of City Hall.
 - City Administrator Klugman will begin the planning commission process for approval and Public Works Supervisor Roemhildt will look into quotes for the work.
- f) 2015 Street Improvement Projects
 - City Administrator Klugman stated we typically spend about \$40,000 a year on projects. Since no projects were completed last year due to both Main Street and the Annexation Project, we are proposing two years' worth of projects in 2015.
 - City Administrator Klugman and Public Works Supervisor Roemhildt reviewed the projects they are proposing to complete in 2015. City Administrator Klugman suggested because of costs that the Sarah Circle project be put off until 2016, she acknowledged that Public Works Supervisor Roemhildt disagrees and would like to do the project this year.
 - Council discussed the reserve funds.
 - Council discussed Cherry Avenue.
 - Council discussed Sarah Circle and agreed to wait until 2016 since the project total without Sarah Circle equates to two years' worth of projects and leaves a balance in the reserves for emergencies.

A motion by Hiniker, seconded by **Sohre**, to approve street improvements for Oak Avenue and 7th Street Project, Melwood and Madison Project, North Duck Lake Road Project, and Evergreen Court Pavement Correction Project.

Roll Call: Ayes: Reichel, Sohre, Hiniker, Burt, and Hoehn

Nays: None

Motion carried.

- g) Board of Appeals and Equalization Meeting on April 22, 2015 at 9:00 am
 - City Administrator Klugman stated that at least three Council members will need to be present.
 - Mayor Reichel, Council Member Hoehn, Council Member Burt, and Council Member Sohre will attend the meeting.

11) Staff Reports

- a) Public Works Supervisor
 - Public Works Supervisor Roemhildt stated that they have started installing the new swings in the parks and they are looking at getting the ADA specs for North Shore.
 - The snow storm cancelled hydrant flushing in March and has been reschedule for the week of April 20, 2015.

b) Fire Chief

- Fire Chief Kennedy stated that the work for Scheibel's fire is complete.
- Fire Chief Kennedy stated that in order to burn the Hammett's property on Main Street down, the fire department has to obtain a permit from the DNR and needs to be able to do a training exercise with it.
- Fire Chief Kennedy will work with City Administrator Klugman to obtain the necessary permits.
- There are pages missing from the asbestos report Fire Chief Kennedy received that he will be contacting Mr. Erickson for.

c) Building Inspector

- Building Inspector Voth stated that seven permits have been issued since the beginning of the year.
- The house and most of the outbuildings have been removed from the Hoehn Farm property.
- City Administrator Klugman stated that she has not heard anything regarding the subdivision of the Hoehn Farm property.

d) City Administrator

- City Administrator Klugman stated that Pat Mende came in to discuss the previous rezoning request from October 2013 for 115 Park Road. She believes that since the request took over 60 days and although she agreed both orally and in the minutes of the planning commission to a 60 day extension, that since no written notice was given she is entitled to automatic rezoning.
- City Administrator Klugman stated that she has talked with the City Attorney about the rezoning and the City does not have to grant the automatic rezoning. Former Interim Administrator Sande has agreed to provide a written statement saying the planning commission would not have held their recommendation from the Council if the extension wasn't agreed to.
- City Administrator Klugman will provide more information to Council.

12) Mayor & Council Reports

a) Council Member Hiniker

- The property at 720 Park Road was discussed.
- City Administrator Klugman stated that if the property was not cleaned up by May 18, 2015 that Council would call for a public hearing at their June 1, 2015 meeting.

13) Adjournment

A motion by Hoehn, seconded by **Hiniker**, to adjourn the meeting at 9:22 pm.

Roll Call: Ayes: Reichel, Sohre, Hiniker, Burt, and Hoehn

Nays: None

Motion carried.



Kenneth Reichel, Mayor

Attest:



AmberRose Brudellie, Deputy City Clerk