



City Council Minutes
Madison Lake City Council
Monday April 17, 2017

1) Call Meeting to Order

Mayor Reichel called the regular meeting to order at 7:02 pm.

2) Roll Call

Council Members Present: Mayor Ken Reichel, Carolyn Hiniker, Laurinda Sohre, Pat Burt, and Kent Hoehn

Members Absent: None

Staff Present: Administrative Assistant Allie Polsfuss, City Administrator Michael Hanson.

3) Approval of Agenda

A motion by Sohre, seconded by **Burt**, to approve the agenda with addition of 9a and 9b and 10a

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn
Nays: None
Motion carried.

4) Approval of Vendor Claims

A motion by Hiniker, seconded by **Sohre**, to approve vendor claims in the amount of \$17,547.26.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn
Nays: None
Motion carried.

5) Consent Agenda

- a) Approval of minutes from regular meeting of April 3, 2017 with changes noted.

A motion by Sohre, seconded by Hoehn, to approve the consent agenda.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn
Nays: None
Motion carried.

6) Open Public Comments

- Jerry Groebner inquired about posting signage along 227th St. as a minimum maintenance road from HWY 60 to Park Rd.

- Council discussed the road, considering possible DNR issues, and noting that MnDOT might have concerns as 227th connects to HWY 60. Council plans to talk with MnDOT at an upcoming open house meeting regarding the HWY 60 project.

7) Appearances & Presentations

a) Jerry Groebner- Presentation of LMCIT Insurance coverage for the City.

- **Discussion over changes to LMCIT Insurance coverage for 2017.**
 - (1) Cost break down of insurance: our premium went up.
 - (a) Does it cover the errors and omissions?
 - (i) We could possibly file a claim to replenish those penalties and fines.
 - (ii) Meeting with Police Chief Dan Bunde to discuss further.
 - (2) Changes to the insurance coverage:
 - (1) About a 3% increase overall, but there are many additional coverages
 - (2) One big change was on mobile equipment, there used to be over 25K used to be listed, now they cover everything up to 100k.
 - (3) Liability went up this year as well, and medical on premise- excluded on streets and sidewalks.
 - (4) There is builder's risk coverage on newly constructed building.
 - (5) Accident plan for city volunteers and is part of the work comp policy.

8) Ordinances & Resolutions

- ### a) Resolution #2017-13-Authorization the Madison lake Police Department to Sell Unused City Owen Firearms.

A motion by Hoehn, seconded by **Sohre**, to approve Resolution #2017-13- Authorizing the Madison Lake Police Department to Sell Unused City Owned Firearms.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn

Nays: None

Motion carried.

9) Unfinished Business

a) 3 Properties on Duck

- There is some building going on, but they may be lacking necessary building permits.
 - (1) Keep an eye out to see if they put in a furnace, new windows, and a reroof without a building permit.
 - (2) Double check the language of the resolution.
 - (3) Sewer access charges were different than the amounts given by ISG.
- The city never gave them a feasible pipe to hook onto.
- Take this information back to the City Attorney and ISG and go from there.

b) Spraying

- Last year it was discussed about what other cities (Elysian/Waterville) do with spraying. Residents were asking if we are spraying.
 - (1) The Public Works Department will check into the feasibility of spraying.

10) New Business

a) Deputy Clerk New Employee Allie Polsfuss

- The City Council offered the position of Deputy Clerk, and it was accepted by an internal candidate after completing the interview process.
(1) The City Council offered a beginning grade/step position of 15.03 with annual benefits associated with the position being prorated for May.
- Administrative Assistant Polsfuss will be officially starting May 1, 2017 as the Deputy Clerk. Additionally, City Hall's hours of operations will be changed to 8 am- 4:30 pm Monday - Friday.

A motion by Burt seconded by **Sohre** to approve appointment of Allie Polsfuss as the Deputy Clerk for the City of Madison Lake.

Roll Call: Ayes: Reichel, Hiniker, Sohre, Burt, and Hoehn

Nays: None

Motion carried.

11) Staff Reports

a) City Administrator

- Email from Chief Kennedy saying thank you to officer Taylor for working on Easter. He greeted people at Church and his actions were a benefit for public relations for the City.
- Chief Kennedy also mentioned that the Easter Egg Hunt at Lindbergh Park was a success.
- The City is going to be considering creating City of Madison Lake Polo Shirts. This will enhance visibility for City Officials and employees at City events.
- The City Administrator discussed a proposal from Burkhardt and Burkhardt regarding accounting oversight.
- We paid Banyon Data Systems to come in for a full day of training on their accounting software for myself and our new Deputy Clerk. They did provide us with some procedural manuals on the software as well. The training was great and Banyon continues to have amazing customer service.

12) Mayor & Council Reports

a) Unlicensed Vehicles

- The Council discussed unlicensed vehicles littering yards. The City requires that vehicles be licensed, in a running, and insured, except for a vehicle under repair may be housed inside of a privately-owned garage. The Police department will continue public nuisance enforcement.

b) Dragging city parks

- Council member Sohre inquired if the Public Works Department would be able to drag Fasnacht Park. The City Administrator relayed the inquiry to the Public Works Supervisor the following day.

c) Mendes piling garbage

- The Council discussed a public nuisance regarding garbage piling up on a property.

13) A motion by Hoehn, seconded by Burt, to adjourn the meeting at 8:39 pm.

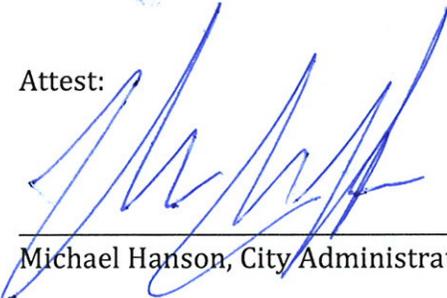
Nays: None

Motion carried.



Kenneth Reichel, Mayor

Attest:



Michael Hanson, City Administrator