

Regular Meeting Minutes
Madison Lake Planning Commission
Monday, April 25, 2016



1) Call Meeting to Order

Chair Klassen called the regular Planning Commission meeting to order at 7:09 pm.

2) Roll Call

Members Present: Chair Mike Klassen, Vice Chair Rick Anderson, Greg Rosenow, Mark Hayes, Ryan Sanders, Annette McBeth, and Helen Peterson.

Members Absent: None

Staff Present: Interim City Administrator Wendell Sande and Deputy Clerk AmberRose Brudelie

3) Consent Agenda

- a) Approval of Agenda
- b) Accepting of Minutes from Regular Meeting of March 28, 2016
- c) Accepting of Minutes from Work Session of March 28, 2016

A motion by Sanders, seconded by **McBeth**, to approve the consent agenda.

Roll Call: Ayes: Klassen, Rosenow, Hayes, Sanders, McBeth, Peterson, and Anderson

Nays: None

Motion carried.

4) Open Public Comments

- a) None

5) Public Hearing

- a) Preliminary and Final Plat for Madison Crest No. 2
 - Planning Commission Chair Klassen opened the public hearing at 7:09 pm.
 - (1) The Planning Commission reviewed the changes to the preliminary and final plat from the original preliminary plat they approved.
 - (2) Michael Wheaton asked about the setback requirements.
 - Planning Commission Chair Klassen closed the public hearing at 7:15 pm.

A motion by Sanders, seconded by **McBeth**, to recommend approval of the preliminary and final plat with the condition that the developer's agreement and full park dedication completed before Council's final approval.

Roll Call: Ayes: Klassen, Rosenow, Hayes, Sanders, McBeth, Peterson, and Anderson

Nays: None

Motion carried.

b) Final Plat for Duck Lake Estates 2

- Planning Commission Chair Klassen opened the public hearing at 7:18 pm.

- (1) Warren Smith of Survey Services stated that the final plat is the same as the preliminary.
 - (2) A storm sewer easement was added to the fifth lot of the subdivision.
 - (3) No developer's agreement is required because the services are already stubbed in.
 - (4) The sizes of the lots were discussed.
 - (5) The attorney for Mr. Hayes will draft a description of sale for the City dedicating the park land as a strip.
- Planning Commission Chair Klassen closed the public hearing at 7:23 pm.

A motion by Anderson, seconded by **Rosenow**, to recommend approval of the final plat.

Roll Call: Ayes: Klassen, Rosenow, Sanders, McBeth, Peterson, and Anderson

Nays: None

Abstained: Hayes

Motion carried.

c) Rezoning Request for 412 Walnut Ave

- Planning Commission Chair Klassen opened the public hearing at 7:26 pm.
 - (1) The Planning Commission reviewed the request for rezoning 412 Walnut Avenue.
 - (2) The Planning Commission discussed when the property was zoned to B-1.
 - (3) The Planning Commission stated that they previously discussed rezoning the property to R-3 at a previous meeting.
 - (4) Mr. Alvord stated that the property could easily become a duplex.
 - (5) The Planning Commission discussed the zoning options for the property as well as the timeline.
- Planning Commission Chair Klassen closed the public hearing at 7:55 pm.

A motion by McBeth, seconded by **Anderson**, to recommend approval of rezoning of 412 Walnut Avenue as R-2 pending consideration of the larger area.

Roll Call: Ayes: Klassen, Rosenow, Sanders, McBeth, Hayes, Peterson, and Anderson

Nays: None

Motion carried.

6) Reports and Recommendations

a) Comprehensive Plan Update

- Alex Jermeland of Minnesota Valley Council of Governments stated that the Council reviewed the future land use map at their last meeting.
- Council would like the current zoning corrected on the map.
- Staff will work with ISG to correct the zoning and bring the future use map back for review at a future meeting.
- The Planning Commission discussed the trail system study and options for finishing the trail in the future.

b) Solar Panel Ordinances

- Interim City Administrator Sande stated that staff included examples of solar ordinances in the packet for consideration on the topic.
- Commissioner McBeth stated that she has been selected by the Minnesota Department of Revenue to receive a rebate for installing solar panels on her property.

- Commissioner McBeth will provide staff with literature about solar panels.
- The Planning Commission discussed alternate power options for the City.

7) Staff Reports

8) Commissioner Reports

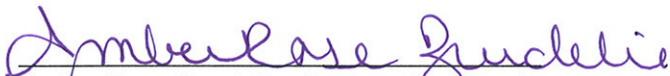
9) Adjournment

A motion by Anderson, seconded by **Sanders**, to adjourn the meeting at 8:35 pm.

Roll Call: Ayes: Klassen, Rosenow, Hayes, Sanders, McBeth, Peterson, and Anderson

Nays: None

Motion carried.


AmberRose Brudellie, Deputy City Clerk