



City Council Minutes

Madison Lake City Council

Monday, May 19, 2014

1) Call Meeting to Order

Mayor Reichel called the regular meeting to order at 7:01 pm.

2) Roll Call

Members Present: Mayor Ken Reichel, Steve Bjerke, John Howard, and Kent Hoehn.

Members Absent: Carolyn Hiniker

Staff Present: City Administrator Ari Klugman, Deputy City Clerk AmberRose Bruderie, and Planning Commission Chair Mike Klassen.

3) Approval of Agenda

A motion by Hoehn, seconded by **Howard**, to approve the agenda.

Roll Call: Ayes: Reichel, Bjerke, Howard, and Hoehn

Nays: None

Motion carried.

4) Approval of Vendor Claims

A motion by Howard, seconded by **Bjerke**, to approve vendor claims in the amount of \$32,952.62.

Roll Call: Ayes: Reichel, Bjerke, Howard, and Hoehn

Nays: None

Motion carried.

5) Consent Agenda

a) Approval of minutes from work session of May 5, 2014.

b) Approval of minutes from regular meeting of May 5, 2014.

c) Approval of Gambling License for All Saints Catholic Church on June 29, 2014

d) Approval of Temporary Liquor License for All Saints Catholic Church on June 29, 2014.

A motion by Hoehn, seconded by **Howard**, to approve the consent agenda.

Roll Call: Ayes: Reichel, Howard, Bjerke, and Hoehn

Nays: None

Motion carried.

6) Open Public Comments

7) Appearances & Presentations

a) Public Hearing Vacation of Krenik's Subdivision No. 2

- City Administrator Klugman stated that in 2002 this subdivision was redone to make the lots bigger. The first utility easements were not vacated at that time.
- John English of 1020 Sarah Circle asked the Council to explain what the change means for his property.
- City Administrator Klugman explained that currently there are two utility easements on the properties in Sarah Circle where there should only be one. This public hearing is to remove one of the utility easements.
- Mayor Reichel opened the public hearing at 7:10 pm.

A motion by Bjerke, seconded by **Howard**, to close the public hearing at 7:11 pm.

Roll Call: Ayes: Reichel, Howard, Bjerke, and Hoehn
Nays: None
Motion carried.

b) Public Hearing on Annexation

- City Administrator Klugman stated that this public hearing is for annexing the Dauk Farm, the triangle by Wheaton's property, Duck Lake County Park, and lots eight, nine, and ten of the Point Wild subdivision.
- Petitions for annexation have been received for all of the properties.
- City Administrator Klugman stated that the Orderly Annexation Agreement with Jamestown Township was accepted by the State of Minnesota.
- Mayor Reichel opened the public hearing at 7:12 pm.

A motion by Hoehn, seconded by **Bjerke**, to close the public hearing at 7:13 pm.

Roll Call: Ayes: Reichel, Howard, Bjerke, and Hoehn
Nays: None
Motion carried.

8) Ordinances & Resolutions

a) Resolution #2014-36 Wheaton Agreement

- City Administrator Klugman stated that this is a continuation of the conversation from May 5, 2014 with Michael Wheaton.
- Council discussed the agreement.
- Council is willing to approve the agreement as written due to there being grinder stations in place of a lift station.

A motion by Hoehn, seconded by **Howard**, to approve Resolution #2014-36 Wheaton Agreement.

Roll Call: Ayes: Reichel, Bjerke, Howard, and Hoehn
Nays: None
Motion carried.

b) Resolution #2014-37 Ordering Preparation of Plans on Main Street Parking Lot Improvements.

- City Administrator Klugman stated that this resolution will start the process of determining what needs to be done to the Main Street parking lot.

A motion by Bjerke, seconded by **Howard**, to approve Resolution #2014-37 Ordering Preparation of Plans on Main Street Parking Lot Improvements.

Roll Call: Ayes: Reichel, Bjerke, Howard, and Hoehn
Nays: None
Motion carried.

c) Resolution #2014-38 Vacating a Portion of Utility Easements in Krenik's Subdivision No. 2.

A motion by Bjerke, seconded by **Howard**, to approve Resolution #2014-38 Vacating a Portion of Utility Easements in Krenik's Subdivision No. 2.

Roll Call: Ayes: Reichel, Bjerke, Howard, and Hoehn
Nays: None
Motion carried.

d) Resolution #2014-39 Annexing Properties into the City of Madison Lake.

- City Administrator Klugman stated that letters were sent to properties within 350 feet of the properties to be annexed and to Jamestown Township.

A motion by Bjerke, seconded by **Howard**, to approve Resolution #2014-39 Annexing properties into the City of Madison Lake.

Roll Call: Ayes: Reichel, Bjerke, Howard, and Hoehn

Nays: None

Motion carried.

- e) Resolution #2014-40 Advertising Policy
 - Council discussed the proposed advertising policy.
 - Tabled.
- f) Ordinance #2014-06 Amending Charges and Fees for Remainder of Fiscal Year 2014
 - Tabled.

9) Unfinished Business

10) New Business

- a) Nutmeg Lift Station
 - Gene Haefner of 61640 Nutmeg Road requested that the Nutmeg Road lift station be moved to the south side of the road or to the very end of his property.
 - City Engineer Larson reviewed Mr. Haefner's proposed locations for the lift station.
 - Council discussed potential locations for the lift station.
 - City Engineer Larson will provide a recommendation for the placement of the lift station at the May 27, 2014 Council meeting.
- b) Three Lakes Update
 - Luke Israelson stated that they started working on their punch list of items to complete.
 - KJ Walk is the developer of the Three Lakes Subdivision and will be meeting with City Engineer Larson to determine what needs to be completed.
 - Someone is interested in purchasing a lot in the subdivision.
 - The future plans for the subdivision were discussed.
- c) Westman Investments
 - Jason Beal reviewed the basic concept for the Hoehn Farm property with Council.
 - Council discussed access to the subdivision.
 - Council approves of the concept.
 - City Administrator Klugman explained the annexation process and stated that the City does not have an orderly annexation agreement with LeRay Township.
 - Mr. Beal will relay this information to the investor.
- d) Scott Borgmeier
 - Scott Borgmeier is requesting permission to plot his property in the County.
 - Due to the Urban Fringe Overlay District, Mr. Borgmeier needs permission from the City Council according to conversations Mr. Borgmeier has had Blue Earth County.
 - Mr. Borgmeier is planning to decrease the cabins on his property from eight to two.
 - Council discussed a similar situation with Point Wild.
 - Council directed City Administrator Klugman to contact Blue Earth County.
- e) Budget/Quarter 1 Update
 - City Administrator Klugman reviewed the revenues and expenditures for the year compared to 2013 and provided an updated on the 2014-2015 Work Plan.
 - The park in the Tomahawk Subdivision was discussed.
 - Council discussed hiring a temporary employee and filling the janitorial position.

11) Staff Reports

12) Mayor & Council Reports

- a) Mayor Ken Reichel
- Council discussed the Nutmeg Road lift station and cost of relocating it.
 - Council will be meeting at 5:00 pm on May 27, 2014 to award the bids.
 - Michael Wheaton's agreement was discussed.
 - City Administrator Klugman stated that the appeals for the annexation project must be turned in tomorrow.
 - The City is no longer accepting agreements for private service lines.

13) Adjournment

A motion by Bjerke, seconded by **Hoehn**, to adjourn the meeting at 9:22 pm.

Roll Call: Ayes: Reichel, Bjerke, Howard, and Hoehn

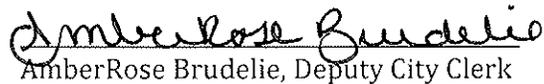
Nays: None

Motion carried.



Ken Reichel, Mayor

Attest:



AmberRose Brudellie, Deputy City Clerk