



City Council Minutes

Madison Lake City Council

Monday, June 16, 2014

1) Call Meeting to Order

City Administrator Klugman called the regular meeting to order at 7:05 pm.

A motion by Hoehn, seconded by **Hiniker**, to appoint Council Member John Howard as Mayor Pro-Tem for this meeting.

Roll Call: Ayes: Hiniker, Howard, and Hoehn
Nays: None
Motion carried.

2) Roll Call

Members Present: Mayor Pro-Tem John Howard, Carolyn Hiniker, and Kent Hoehn.

Members Absent: Mayor Ken Reichel and Mayor Pro-Tem Steve Bjerke

Staff Present: City Administrator Ariel Klugman, Deputy City Clerk AmberRose Brudellie, Police Chief Dan Bunde, City Engineer Chris Larson, and Planning Commission Chair Mike Klassen.

3) Approval of Agenda

A motion by Hoehn, seconded by **Hiniker**, to approve the agenda with the addition of 10e) Park Lawns and 10f) Pools.

Roll Call: Ayes: Hiniker, Howard, and Hoehn
Nays: None
Motion carried.

4) Approval of Vendor Claims

A motion by Hiniker, seconded by **Hoehn**, to approve vendor claims in the amount of \$98,699.82.

Roll Call: Ayes: Hiniker, Howard, and Hoehn
Nays: None
Motion carried.

5) Consent Agenda

a) Approval of minutes from regular meeting of June 2, 2014.

A motion by Hoehn, seconded by **Hiniker**, to approve the minutes from regular meeting of June 2, 2014.

Roll Call: Ayes: Hiniker, Howard, and Hoehn
Nays: None
Motion carried.

6) Open Public Comments

7) Appearances & Presentations

a) Public Hearing on Ordinance #2014-10 Golf Cart Operations and Regulations

- Police Chief Bunde reviewed the Golf Cart Ordinance.
- Council discussed open alcohol containers and driving while intoxicated on golf carts.

- The passenger limit to a golf cart was discussed.
- City Administrator Klugman will add a statement requiring all passengers to be in a proper seat with lap seating prohibited.
- City Administrator Klugman will add a statement requiring proof of personal injury and liability insurance.
- Police Chief Bunde will put together a brochure of frequently asked questions to hand out with each permit.
- Mayor Pro-Tem Howard opened the public hearing at 7:17 pm.
- Mayor Pro-Tem Howard closed the public hearing at 7:18 pm.

8) Ordinances & Resolutions

a) Resolution #2014-40 Advertising Policy

A motion by Hiniker, seconded by **Hoehn**, to accept Resolution #2014-40 Advertising Policy.

Roll Call: Ayes: Hiniker, Howard, and Hoehn
Nays: None
Motion carried.

b) Ordinance #2014-06 Amending Charges and Fees for Remainder of Fiscal Year 2014.

- City Administrator Klugman explained the prices were determined based upon the cost to print the utility bill backs.

A motion by Hiniker, seconded by **Hoehn**, to accept Ordinance #2014-06 Amending Charges and Fees for Remainder of Fiscal Year 2014.

Roll Call: Ayes: Hiniker, Howard, and Hoehn
Nays: None
Motion carried.

c) Resolution #2014-51 Appointments for 2014

- City Administrator Klugman stated that currently the weed inspectors for the City are Mayor Reichel and Public Works Supervisor Roemhildt.
- This change will add Police Chief Dan Bunde, Police Officer Jeff Marx, and Public Works Employee Adam Fennell.

A motion by Hoehn, seconded by **Hiniker**, to approve Resolution #2014-51 Appointments for 2014.

Roll Call: Ayes: Hiniker, Howard, and Hoehn
Nays: None
Motion carried.

d) Ordinance #2014-10 Golf Cart Ordinance

- City Administrator Klugman will add statements requiring passengers to be seated in a proper seat with lap seating being prohibited and that proof of personal injury and liability insurance must be provided.

A motion by Hoehn, seconded by **Hiniker**, to approve Ordinance #2014-10 Golf Cart Ordinance as amended.

Roll Call: Ayes: Hiniker, Howard, and Hoehn
Nays: None
Motion carried.

- e) Resolution #2014-52 Point Wild Developer's Agreement
 - City Administrator Klugman reviewed the details of the developer's agreement.
 - The final plat must be executed within three months of approval of the developer's agreement.
 - City Administrator Klugman stated that our attorney has reviewed the agreement.
 - Tabled until July 14, 2014.
- f) Resolution #2014-53 Point Wild Second Addition Final Plat
 - Council discussed whether to approve the final plat before the developer's agreement.
 - The covenants of the Point Wild Subdivision were discussed.
 - Tabled until July 14, 2014.
- g) Resolution #2014-54 Adopting Hiniker Agreement No. 2014-1
 - City Administrator Klugman stated that this is based on the Wheaton Agreement.
 - This agreement has a deferral period of fifteen years and grants us the necessary easements.
 - The costs for the properties along Nutmeg Road are not being deferred.
 - City Administrator Klugman will amend the agreement to read 1/284 as the properties are platted.

A motion by Hiniker, seconded by **Hoehn**, to approve Resolution #2014-54 Adopting Hiniker Agreement No. 2014-1 with the above change.

Roll Call: Ayes: Hiniker, Howard, and Hoehn

Nays: None

Motion carried.

9) Unfinished Business

- a) Main Street Update
 - Sidewalks:
 - (1) Barb Dillon has requested that the sidewalk on Chestnut be replaced.
 - (2) The City would be responsible for fifty percent of the cost.

A motion by Hoehn, seconded by **Hiniker**, to pay fifty percent of the cost of replacing the sidewalks on Chestnut with Max's Main Street Hardware, The Lucky Lure, and Peoples State Bank.

Roll Call: Ayes: Hiniker, Howard, and Hoehn

Nays: None

Motion carried.

- Awnings
 - (1) City Administrator Klugman spoke with Max Anderson and Kent Hoehn regarding the letter that was received from the contractors and the structural engineer.
 - (2) Max Anderson has decided to remove the awning from his building.
 - (3) Kent Hoehn is okay with the awnings being removed under the conditions that the flag pole be replaced and that it not cost him any money.
 - (4) Council discussed the costs of having the awning removed and point tucking the buildings.
 - (5) City Administrator Klugman recommended that the City pay the awning removal and point tucking of the buildings.
 - (6) City Administrator Klugman also recommended that the City reimburse Max Anderson, Delores Hoehn, and Barb Dillon for removing their awnings at the price of \$50 a linear foot.

A motion by Howard, seconded by **Hiniker**, to authorize City Administrator Klugman to pay up to \$3,000 for the awning removal and tuck pointing and to compensate Barb Dillon, Max Anderson and

Delores Hoehn for the awning removal at \$50 a linear foot. Barb Dillon will also be compensated proportionately for removal at \$10.60 a linear foot.

Roll Call: Ayes: Hiniker and Howard
Nays: None
Abstained: Hoehn
Motion carried.

- Plantings:
 - (1) City Administrator Klugman stated that based upon the Main Street Committee's and Creative Landscaping's recommendation she would like permission to reduce the number of plantings on Main Street by thirty-five percent.
 - (2) Council discussed the plantings on Main Street.

A motion by Hiniker, seconded by **Hoehn**, to reduce the number of plants, switch out plants, and to add a flower bed and tree bed by Max's Main Street Hardware.

Roll Call: Ayes: Hiniker, Howard, and Hoehn
Nays: None
Motion carried.

- Lighting Receptacles
 - (1) Council discussed the change order to install electrical outlets for Paddlefish Days.

A motion by Hoehn, seconded by **Hiniker**, to approve the change order.

Roll Call: Ayes: Hiniker, Howard, and Hoehn
Nays: None
Motion carried.

- Final Paving Next Year
 - (1) City Administrator Klugman recommend the final lift be installed next year.
 - (2) Council discussed who would be responsible for damage to the curbs during plowing if the final lift was installed in 2015.
 - (3) Tabled until July 14, 2014.

b) Annexation Update

- Garbage
 - (1) Council discussed garbage service for the annexation area.
 - (2) City Administrator Klugman recommended that we don't require residents to have garbage service this year due to construction and next year all residents will be required to have kirbys.
- Schedule
 - (1) City Engineer Larson stated that the Doran area will start after the 4th of July.
 - (2) West Duck Lake/Nutmeg will start in late August or early September.
 - (3) City Engineer Larson stated that boring is starting this week.
 - (4) The lift station will be installed in mid July.
 - (5) City Engineer Larson will email an update with the schedule soon.
- Natural Gas
 - (1) The original estimate did not include the City's lift station. With the addition of the lift station the estimate decreased.
 - (2) Staff forwarded the new estimate to Scott Kelly. The CIC will discuss it at their meeting on July 5, 2014.

- Easements
 - (1) There are two easements that need approval, Gary Hiniker will be paid \$8,355.60 and Paul and Denise Cameron will be paid \$2,486.50.

A motion by Hoehn, seconded by **Hiniker**, to approve the purchase of easements from Gary Hiniker and Paul and Denise Cameron as discussed.

Roll Call: Ayes: Hiniker, Howard, and Hoehn
Nays: None
Motion carried.

- Appraisals for Doran and Dauk Properties
 - (1) City Administrator Klugman stated that our attorney has recommended that we have appraisals completed on the Doran and Dauk properties because of the appeals.
 - (2) The quote averages \$5,000 per property.
 - (3) Council discussed the appraisals.

A motion by Hiniker, seconded by **Hoehn**, to authorize City Administrator Klugman to obtain the necessary appraisals for the Doran and Dauk properties.

Roll Call: Ayes: Hiniker, Howard, and Hoehn
Nays: None
Motion carried.

- Lift Stations
 - (1) The location of the lift station near the Doran property was discussed.
 - (2) Council discussed the cost of moving the lift station.
 - (3) Council directed City Engineer Larson to leave the lift station where it is.

10) New Business

- a) Liquor License – Boat Landing
 - Deputy City Clerk Bruderie stated that Mark and Diane Bisch will become the owners of The Boat Landing on June 30, 2014.

A motion by Hoehn, seconded by **Hiniker**, to approve a liquor license for Mark and Diane Bisch for The Boat Landing.

Roll Call: Ayes: Hiniker, Howard, and Hoehn
Nays: None
Motion carried.

- b) Donation to Paddlefish Days

A motion by Hoehn, seconded by **Hiniker**, to approve a donation of \$1,000.00 to Paddlefish Days.

Roll Call: Ayes: Hiniker, Howard, and Hoehn
Nays: None
Motion carried.

- c) Donation to Community Education

A motion by Hoehn, seconded by **Howard**, to approve a donation of \$1,000.00 to Mankato Area Community Education and Recreation.

Roll Call: Ayes: Howard, and Hoehn

Nays: None
Abstained: Hiniker
Motion carried.

d) Water Meters

- Council discussed the purchase of the radio read software and remote readers.
- City Administrator Klugman stated that we may have the opportunity to receive a PFA loan to replace all of the meters in town with radio read meters.
- Tabled until July 14, 2014.

e) Park Lawns

- Council Member Hoehn requested that staff hire someone to spray the weeds in the parks.

f) Pools

- Mayor Pro-Tem Howard requested that staff review the pool ordinance and check the pools in town for compliance.

11) Staff Reports

a) City Administrator Ari Klugman

- The Blue Earth County Mayors and Clerks meeting was held at City Hall last week.
- The Wal-Mart Distribution Center is breaking ground with 700 trucks coming in daily. There will be housing growth and demand because of this.
- City Administrator Klugman reviewed the open PFA projects the City has requests in for.
- Council directed City Administrator Klugman to move forward with securing funding for the 4th and 5th Street Project and the water meter replacement project.

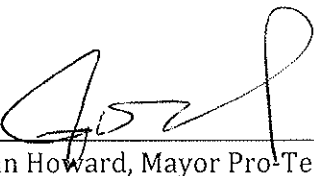
12) Mayor & Council Reports

13) Adjournment

A motion by Hoehn, seconded by **Hiniker**, to adjourn the meeting at 9:45 pm.

Roll Call: Ayes: Hiniker, Howard, and Hoehn
Nays: None
Motion carried.

Attest:


John Howard, Mayor Pro Tem


AmberRose Brudellie, Deputy City Clerk